



Township of Green

P.O. BOX 65, 150 KENNEDY RD.
TRANQUILITY, N.J. 07879
TELEPHONE: (908) 852-9333
FAX: (908) 852-1972

CORRECTIVE ACTION PLAN

For Audit Report Year: December 31, 2023

Finding #2023-01:

Segregation of Duties: The Township does not maintain an adequate segregation of duties within the Tax Collector Department. Since there is a limited number of employees, there is too much control over a transaction or class of transactions.

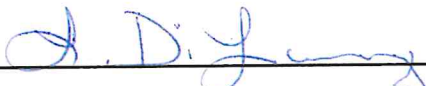

Recommendation #1

That adequate segregation of duties within the Tax Collector department be maintained.

Analysis: There has always been one part-time employee in the Tax Collection department.

Corrective Action: Due to budget constraints, the Township is unable to employ more employees currently. The Township will consider strengthening internal control within reason of costs.

Implementation Date: 10/01/2024

Prepared by:

Date

Linda Di Lorenzo, CFO/Treasurer