

# GREEN TOWNSHIP BOARD OF HEALTH – REORGANIZATION MEETING JANUARY 2, 2013

## CALL TO ORDER

The January 2, 2013, reorganization meeting of the Green Township Board of Health Committee was called to order at 8:23 p.m.

Mrs. Peralta read the statement of adequate notice.

## OATH OF OFFICE

All members of the Board rose to take the Oath of Office

**ROLL CALL:** Present: Chris Bilik, Daniel Conkling, Steve Kurzeja, and Peg Phillips  
Also Present: Clerk/Administrator Linda Peralta  
Absent: James Chirip

## REORGANIZATION:

### a. Nominations for President

Mr. Bilik nominated Mr. Chirip for President.

Seconded: Mrs. Phillips

There being no further nominations, Mrs. Peralta closed nominations.

Roll Call Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			

This is Resolution BOH2013-01

### b. Nominations for Vice-President

Mr. Conkling nominated Mr. Bilik for Vice-President.

Seconded: Mrs. Phillips

There being no further nominations, Mrs. Peralta closed nominations.

Roll Call Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			

This is Resolution BOH2013-02

## BOARD OF HEALTH VICE PRESIDENT RESIDING:

### c. Newspapers NJ Herald – publish; Star Ledger – notify and Meeting Dates (as needed basis) and Time following the Township Committee Meetings

Motion: Mr. Conkling

Seconded: Mrs. Phillips

There being no further nominations, Mr. Bilik closed nominations.

Roll Call Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			

This is Resolution BOH2013-03

### d. Nominations for Board Attorney

Mr. Conkling nominated Richard A. Stein, Esq. of Laddey, Clark & Ryan, LLP as Board Attorney

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Seconded: Mr. Kurzeja  
There being no further nominations, Mr. Bilik closed nominations.  
Roll Call Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling	X			
Mr. Kurzeja	X			
Mrs. Phillips			X	

This is Resolution BOH2013-04

**e. Nominations for Board Engineer – John Miller**

Mr. Conkling nominated Mr. John Miller of Suburban Consulting Engineering as Board Engineer  
Seconded: Mr. Kurzeja  
There being no further nominations, Mr. Bilik closed nominations.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			

This is Resolution BOH2013-05

**f. Nominations for Board Secretary**

Mr. Conkling nominated Linda Peralta as Board Secretary  
Seconded: Mrs. Phillips  
There being no further nominations, Mr. Bilik closed nominations.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			

This is Resolution BOH2013-06

**APPROVE MINUTES - January 3, 2012 meeting**

Motion: Mr. Conkling  
Seconded: Mrs. Phillips  
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling	X			
Mr. Kurzeja			X	
Mrs. Phillips	X			

**DISCUSSIONS:**

**a. Soil Log Fees:** Mayor Conkling explained that the Soil Log Test Holes Application for a septic system currently reads as “new construction”. The fee of \$25.00 per test hole up to a maximum of 4 holes must be paid before the Health Department will witness the construction. The County Health Department charges an additional fee. A resident appeared before the Township Committee requesting a refund for the \$25.00 fee since he completed the form for a repair, not a new construction and feels the application is incorrect. The Committee discussed continuing collecting these fees or not. Mr. Bilik asked for a motion to revise the Ordinance to eliminate the soil log fee to the township.

Motion: Mr. Kurzeja  
Seconded: Mrs. Phillips  
Discussion: No further discussion.

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	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling			X	
Mr. Kurzeja	X			
Mrs. Phillips	X			

This is an Introduction to Board of Health Ordinance BOH2013-01. Public Hearing and Adoption will be held on January 22, 2013.

Mr. Bilik asked for a motion to refund Mr. William McGeehan the application fee of \$25.00

Motion: Mr. Conkling

Seconded: Mrs. Phillips

Discussion: Mrs. Phillips thought the refund should not be limited to just one resident. The Committee discussed refunding any resident upon request who paid the application fee in the year 2012.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			

This is Resolution BOH2013-07.

**MATTERS FROM THE SECRETARY:** None

**PUBLIC COMMENTS AND/OR QUESTIONS:** None

**ADJOURN:**

Motion: Mr. Chirip made a motion to adjourn at 8:41 p.m.

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip				X
Mr. Conkling	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			

\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES

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Linda Peralta, RMC  
Clerk/Administrator

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Date Approved