

RECREATION ADVISORY COMMITTEE MINUTES  
Regular Meeting

February 21, 2012

The Recreation Advisory Committee held a regular meeting on February 21, 2012 at 7:00 p.m. at the Municipal Building, 150 Kennedy Rd., Tranquility, NJ 07879.

**ROLL CALL:** Peg Phillips, Patty DeClesis, Brad Jones, Jim DeYoung, Chris Bilik, Brenda Grasso and Gladys Golder

Members present: Peg Phillips, Patty DeClesis, Jim DeYoung, Brad Jones, Chris Bilik and Gladys Golder. Brenda Grasso was excused on Motion by Patty DeClesis, seconded by Gladys Golder, approved by all, motion passed.

Oaths of Office – Chris Bilik read and signed the Oath of Office.

**MINUTES:** Approval of Minutes of January 17, 2012.

Minutes of January 17, 2012: A motion to accept the minutes was made by Patty DeClesis. Brad Jones seconded the motion. Vote: All ayes.

**NEW BUSINESS:**

**1. Discussions**

**a. Popcorn Machine & Coffee Percolator Purchase**

- Brad researched other popcorn machines to compare prices with Sussex Rental. Brad found a Theatre Pop 8oz machine which has comparable prices with Sussex Rental.
- Peg will check with Sussex Rental to see if they can purchase Theater Pop machine model.
- The Committee agreed that the popcorn machine will not be loaned out.

**b. 2012 Calendar**

- The Committee reviewed the calendar for the upcoming year
- Christine researched the cost of doing a postcard bulk mailing with the upcoming dates of activities. The cost for the post card was \$145.00 and the bulk mailing would cost \$297.00.
- The Committee agreed to hold off on the mailing.
- Christine will put together a one page flyer of the activities to send to the school to add to their weekly bulletin.

**c. Yoga Class**

- Marybeth Holzhauer is a licensed instructor.
- This offer is a 7 week class session with the first class free. This would be an introductory class. There will be forms available to sign up for the six week session at the first class.

- The Committee agreed that sign ups must be for the entire 6 week session. The cost will be \$72.00.
- Patty will talk to Marybeth regarding the costs and to put together a flyer. If Marybeth can have the information together quickly, Peg can bring the idea to the attention of the Township Committee at the Monday, February 27<sup>th</sup> meeting.

**d. Snow tubing Trip**

- 19 people signed up and only 15 showed up.
- The time was good and everything went well.

**e. Easter Egg Hunt**

- April 1, 2012 at 2:00pm
- Rose Matonis will be taking the bins of Easter Supplies.
- Peg will review last years' PO to determine what should be purchased this year.

**f. Green Township Day**

- September 22<sup>nd</sup> from 11:00- 3:30pm
- Brenda received a response from the school in regards to using the school in the event of inclement weather. They are ok but will need proof of insurance and it will need everyone. Due to insurance risk, the committee decided not to use the school in the event of inclement weather.
- Rock Climbing Wall- Jim spoke to many recruiters from Franklin. They will send out information.
- Patty spoke with Mark Ghia. He is available and will send a contract to Patty. Christine will then send him a deposit.
- Peg will check with Chefs for food.
- NJ Search & Rescue- Peg will send contact information to Christine.
- Need to reach out to Janice to see if she is interested in organizing the vendor tables and basketball throw. Christine will contact Janice.
- Christine to reach out to Dave Miller to see if he is willing to DJ.
- Top of NJ. Peg will give info to Christine.
- Peg will contact Cliffs for the ice cream.
- Info Tent
- Any Excuse For a Party- The bounce house & Balloon Typhoon are booked.
- Brittany Donovan from Ginny's House left a message regarding interest in a vendor table. Christine will reach out to see what type of table she is looking for.

**g. Summer Rec**

- Brenda is looking into some new equipment.
- Christine will forward Brenda the forms from last to year so she can see what needs to be updated.
- The Committee discussed salary and positions for the Summer Rec program. Jim DeYoung made the motion to give Brenda a 2 ½ percent increase in salary from last year to run the program. Gladys Golder 2<sup>nd</sup> the motion. Approved by all, motion passed.
- Sports Coordinator will be replaced with the Seasonal Recreation/Other Special Program Coordinator. This position will have a starting salary of \$900.00

- Arts & Crafts Coordinator. If Jenna returns, it was agreed that her salary would be \$950.00. If someone new comes into the position, the salary will start at \$900.00
- Sr. Counselors will be paid \$8.00-\$9.00 an hour.
- Jr. Counselors will not be paid, but the Rec Committee will cover costs for the end of the year trip again.
- Peg will check with Brenda to see if the Recreation fees will stay the same.

**h. Spring Yard Sale- 5/19**

- Need to advertise in the Herald and on SEC TV. Information should go to SEC TV by the end of March.
- Christine will make up registration forms.

**i. Miss Green/Talent Show/Ice Cream Social 6/2**

- Miss Green has been invited to be in the Newton St. Patty's Day Parade.
- Peg will ask Cliff's if they will donate the ice cream for the social.

**j. Movie in the Park**

- The window to show a Disney Movies is May 30<sup>th</sup> – June 21<sup>st</sup> and Mid July- August.
- Jim shared a listing of the movies with the different price ranges with the Committee.
- Jim is still working on getting the specifics on renting the Mansfield Theatre

**k. Other**

- Peg reviewed the letter from the county regarding events using county roads.
- Peg is researching possible summer skedaddle.
- The cost to rent the Seventh Day Adventist School gym is \$50.00 an hour. Must have own insurance.

The next regular meeting will be held on March 20, 2012 at 7:00 p.m.

Upon motion duly made and a vote of all ayes, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Christine Licata  
Secretary

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Date approved