

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING SEPTEMBER 18, 2023**

CALL TO ORDER

Mayor Phillips called the September 18, 2023, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC NOTICE: The Township Clerk read the statement of adequate notice.

ROLL CALL: Present: Bader Qarmout, Virginia “Ginnie” Raffay, Michael Rose and Mayor Margaret “Peg” Phillips

Absent: DeYoung

Qarmout motioned to excuse the absent member

Seconded: Raffay

Discussion: None

All were in favor.

Also present: Mark Zschack, Township Clerk/Administrator; Ursula Leo, Esq., Township Attorney; and Patty DeClesis, Deputy Clerk

APPROVAL OF AGENDA: Mayor Phillips requested a motion to approve the agenda

Motion: Raffay

Seconded: Rose

Discussion: None

All were in favor.

OPEN PUBLIC SESSION #1: Mayor Phillips opened the meeting for public comments. There being no public comments offered, Mayor Phillips closed Open Public Session #1.

CONSENT AGENDA:

1. RESOLUTIONS: *(Approval of the Following)*

None

2. CORRESPONDENCE: *(Acceptance for Filing of the Following)*

None

3. REPORTS: *(Acceptance for Filing of the Following)*

a. Treasurer’s Report - July 2023

b. Tax Collector’s Report - August 2023

c. Green Township Municipal Court Monthly Cashbook Report - August 2023

d. Permit Fee Log Report - August 2023

Motion: Rose

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Qarmout, Raffay, Rose, Mayor Phillips

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING SEPTEMBER 18, 2023

Nays: None
Abstentions: None
Absent: DeYoung

OLD BUSINESS: None

NEW BUSINESS:

a. Resolution 2023-144 - Appointing Richard Reitmeyer as Laborer

Motion: Raffay

Seconded: Qarmout

Discussion: None

Upon roll call vote:

Ayes: Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung

b. Resolution 2023-145 - Bills List (08/31/2023 to 09/12/2023)

Motion: Raffay

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung

c. Resolution 2023-146 - Developers Escrow Trust (08/17/2023 to 09/12/2023)

Motion: Qarmout

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: Qarmout, Raffay, Rose Mayor Phillips

Nays: None

Abstentions: None

Absent: DeYoung

d. Minutes ready for approval - September 6, 2023, regular meeting

Motion: Raffay

Seconded: Qarmout

Discussion: None

Ayes: Qarmout, Raffay, Mayor Phillips

Nays: None

Abstentions: Rose

Absent: DeYoung

MINUTES
GREEN TOWNSHIP COMMITTEE
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MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack had no matters for discussion.

MATTERS FROM THE GOVERNING BODY:

Mayor Phillips had no report.

Raffay asked if the Historical Society could present a thank you and monies to a gentleman who is taking care of a particular property at Green Township Day. The Township Attorney recommended discussing in Executive Session for Attorney-Client Advice.

Raffay commented that she went to EverGreen Park after the 5K Color Run event and everything was all cleaned up.

Qarmout looks forward to hearing from the Green Township Board of Education and commented that this is great to do on a regular basis giving each other feedback.

Rose had no report.

MATTERS FROM THE TOWNSHIP ATTORNEY: The Township Attorney noted only the Executive Session matters.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: Not in attendance.

OPEN PUBLIC SESSION #2: Mayor Phillips opened the meeting for public comments.

Josephine Fracasso stated there is still a major issue with the trucks, trailers and dump trucks using Hibler Road as well as the vehicles speeding. The signs have been updated but they are not paying attention. Mayor Phillips commented that the State Police and the Sheriff's Department can be asked to patrol the area more often. It would also be helpful to try to notice the names on the trucks.

Ann Marie Cooke thanked the Township and the Road Department for the beautiful paving job on Creek Road and fixing Fieldview Road. The road crew were fabulous!

EXECUTIVE SESSION: Resolution ES2023-14 - Contract Negotiations - Special Counsel
- Personnel Matter - Receptionist Position
- Litigation - Block 16, Lot 21.02
- Attorney-Client Advice - Historical Society

Qarmout motioned to enter Executive Session at 7:16 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

The Committee returned to Open Public Session at 7:44 p.m.

Raffay motioned to adjourn Executive Session and return to Open Public Session.

Seconded: Rose

Discussion: None

All were in favor.

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING SEPTEMBER 18, 2023

Mayor Phillips recognized the President of the Board of Education, Marie Bilik. Marie stated they are very proud of the fact that the parking issue on Mackerley Road has been resolved. Population has increased and they are looking forward to an excellent school year.

Mayor Phillips called for a brief recess until the arrival of Dr. Cenatiempo
Qarmout motioned for a brief recess at 7:48 p.m.
Seconded: Rose
Discussion: None
All were in favor.

The Committee returned to Open Public Session at 7:50 p.m.

Qarmout motioned to reopen the public meeting.
Seconded: Raffay
Discussion: None
All were in favor.

DISCUSSIONS: Green Hills School Superintendent, Dr. Jennifer Cenatiempo provided updates on the new arrival and dismissal procedures, school budget and new security upgrades.

The Committee thanked Dr. Cenatiempo and will forward to meeting again in December.

Mayor Phillips noted the next Township Committee Meeting is scheduled for Monday, October 2, 2023, at 7:00 p.m.

ADJOURNMENT:

Rose motioned to adjourn at 8:20 p.m.
Seconded: Raffay
Discussion: None
All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: October 2, 2023

**RESOLUTION 2023-144
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

A RESOLUTION APPOINTING RICHARD REITMEYER AS LABORER

WHEREAS, the Green Township Department of Public Works is in need of a laborer position; and

WHEREAS, the Township Clerk, Superintendent of Public Works and Personal Sub-Committee interviewed Richard Reitmeyer; and

WHEREAS, Richard Reitmeyer possesses a New Jersey CDL Class B license.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Green in the County of Sussex and State of New Jersey is pleased to confirm the appointment of Richard Reitmeyer effective September 19, 2023, at an hourly rate of \$25.00 per hour.

BE IT FURTHER RESOLVED that his employment is subject to the usual terms and conditions as set forth in the Township of Green Personnel Policy Manual, as well as New Jersey Civil Service Law.

DATED: September 18, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 18, 2023.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout		√	√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

RESOLUTION 2023-145
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (08/31/2023 to 09/12/2023)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 08/31/2023 to 09/12/2023 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: September 18, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on September 18, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout			√			
Raffay	√		√			
Rose		√	√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 09/18/2023 For bills from 08/31/2023 to 09/12/2023

Check#	Vendor	Description	Payment	Check Total
2233	124 - Andres & Mooney Electric Inc.	PO 16150 DPW Building - repair	931.55	931.55
12234	618 - David H. Miller Sr.	PO 16059 Medicare Part B reimbursement	494.70	494.70
12235	2046 - General Gode, LLC	PO 16033 2023 Codification Services/Annual Mainte	1,195.00	1,195.00
12236	528 - Griffith-Allied Trucking LLC	PO 15831 Diesel Fuel Delivery 2023 Acct 10-719985	1,781.62	1,781.62
12237	528 - Griffith-Allied Trucking LLC	PO 15832 Gasoline Delivery 2023 Acct 10-7199868	1,804.25	1,804.25
12238	533 - Hamburg Plumbing Supply Co. Inc.	PO 15830 Plumbing Supplies 2023	828.00	828.00
12239	120 - Harold E. Fellow & Associates, Inc.	PO 15764 County Connector Trail-Phase III	700.00	
		PO 15840 Land Use - Engineering Services	69.00	
		PO 15972 2023 Engineering Services	34.50	
		PO 15972 2023 Engineering Services	17.50	
		PO 15973 Creek Rd I & II Engineering Design & Ins	2,828.00	3,649.00
12240	108 - Honeywell International Inc.	PO 15784 2023 Contract Acct#530721	1,819.41	1,819.41
12241	190 - JCP& L	PO 16154 August Electric Bill 2023	440.42	440.42
12242	1960 - Navitend	PO 15788 2023 Agreement Office 365	820.00	820.00
12243	98 - NJ-Dept of Health and Senior Svs	PO 15926 Dog License fees	2.40	2.40
12244	905 - Optimum	PO 15778 Cable-boxes MB 2023	15.00	15.00
12245	418 - R & I Data Centers	PO 15861 Payroll Service 2023	305.00	305.00
12246	866 - Space Farms, Inc	PO 15867 Deer Carcass Removal 2023	29.00	29.00
12247	277 - Stuber Insurance Agency Inc.	PO 16155 First Aid Squad- Umbrella Insurance endo	191.95	191.95
12248	114 - Sussex County MUA	PO 15843 Municipal/Household 2023	5,521.92	5,521.92
12249	179 - Sussex County Rental Center	PO 15872 Equipment Rentals 2023	168.00	168.00
12250	2078 - UniFirst Corporation	PO 15878 Uniform Rental 2023	450.68	450.68
12251	1923 - Valley Medical Group	PO 15951 Alcohol Test & Drug Screening	68.00	68.00
12252	29 - Verizon Wireless	PO 15782 Modem-OEM 2023	38.01	38.01
12253	29 - Verizon Wireless	PO 15918 DPW Cell Service 2023	247.08	247.08
12254	1962 - Viking Terminite & Pest Control Inc	PO 15924 Pest Control Srevicse 2023	213.90	213.90
TOTAL				21,014.89

Total to be paid from Fund 01 CURRENT FUND	17,449.99
Total to be paid from Fund 02 FEDERAL & STATE GRANTS	34.50
Total to be paid from Fund 04 GENERAL CAPITAL	2,828.00
Total to be paid from Fund 12 ANIMAL FUND	2.40
Total to be paid from Fund 22 OPEN SPACE TAX	700.00
	=====
	21,014.89

Checks Previously Disbursed

9999	Treasurer, State of NJ/2003	PO# 15904 NJDEP Loan-Lk Tranquility Dam	19,279.23	9/08/2023
9999	Treasurer, State of NJ/2003	PO# 15903 NJDEP Loan-Lk Tranquility Dam	13,742.34	9/08/2023
9999	State of NJ Div of Pensions/Benefit	PO# 15800 Retired - Health Insurance	8,665.53	9/08/2023
9999	State of NJ-Division of Pensions	PO# 15801 Active - Health/Dental Insurance	14,035.51	9/08/2023

			55,722.61	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	55,722.61	17,449.99	73,172.60
Fund 02 FEDERAL & STATE GRANTS		34.50	34.50
Fund 04 GENERAL CAPITAL		2,828.00	2,828.00
Fund 12 ANIMAL FUND		2.40	2.40
Fund 22 OPEN SPACE TAX		700.00	700.00

BILLS LIST TOTALS	55,722.61	21,014.89	76,737.50
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RESOLUTION 2023-146
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (08/17/2023 to 09/12/2023)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 08/17/2023 to 09/12/2023 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: September 18, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on September 18, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

**List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank
DEVELOPERS ESCROW TRUST**

Meeting Date: 09/18/2023 For bills from 08/17/2023 to 09/12/2023

Check#	Vendor	Description	Payment	Check Total
7544	1908 - Brady & Correale, LLP	PO 16152 LU2309 Saks Properties, LLC	263.10	263.10
7545	1937 - Harold E. Pellow & Associates, Inc.	PO 16125 SE2306 Cavallone	159.00	
		PO 16126 R02308 Elizabethtown Gas	360.00	
		PO 16153 R02219 Elizabethtown Gas - Pequest/Bridg	414.00	
		PO 16157 Inspections - Ridge Rock LLC	100.00	
		PO 16158 Inspections - Oak Run LLC	75.00	
		PO 16159 SE1408 Cedar Park LLC	100.00	1,208.00

	TOTAL			1,471.10
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST			1,471.10	
			=====	
			1,471.10	

**RESOLUTION ES 2023-14
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:
 Personnel Contract Negotiation Real Property
 Public Safety Litigation/Potential Litigation Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: September 18, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on September 18, 2023.



 Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						√
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			