

**GREEN TOWNSHIP COMMITTEE
MAY 28, 2013**

CALL TO ORDER

The May 28, 2013, meeting of the Green Township Committee was called to order at 7:14 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mrs. Peralta read the statement of adequate notice.

ROLL CALL: Present: Mr. Bilik, Mr. Chirip, Mr. Conkling (arrived late), and Mrs. Phillips

Absent: Mr. Kurzeja

Also present: Clerk/Administrator, Mrs. Linda Peralta; Township Attorney, Ms. Ursula Leo in Mr. Stein's absence; Township Engineer, Mr. John Miller; DPW Superintendent, Mr. Watson Perigo; Deputy Clerk, Mrs. Patty DeClesis

Mr. Chirip made a motion to excuse Mr. Kurzeja

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling				X

DISCUSSIONS:

a. Update Misc. Projects – Mr. Miller

- The specifications for 29 Hillside Terrace are almost complete. Mr. Miller reviewed the timeline for final specs and bids. Mr. Miller stated the supplemental bid items need to be specific on instruction on the basis of award. This must be done as one bid under the Local Public Contracts Law. Mr. Miller will have the final bid recommendation for the July 8th meeting. Mr. Perigo and the DPW will begin cleaning up the yard, fixing the drain, removing the deck, and fixing the walkway to the front entrance.
- County Route 517 and Scenic Drive – Since the last meeting Mr. Miller has forwarded the survey report and survey to Mr. John Risko and Mr. Walter Kramp, County Engineer. They need to review and confirm their agreement or disagreement. It was determined that the bushes on the property are in the right of way. Mr. Stein mentioned to Mrs. Peralta that it would be beneficial to have a title search done to verify who owns the strip of land.

Mr. Chirip made a motion to conduct the title search.

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

- Municipal Building Parking Lot – Mr. Miller reviewed the two plans. The curbed islands have been eliminated and handicapped access to lower level has been added on the existing plans. The Committee authorized Mr. Miller to proceed with plan B that includes close to 50 parking spaces. The Planning Board will do a courtesy site plan review once the plans are finalized.

b. Resident Interested in Purchasing Property – A resident is interesting in purchasing property owned by the Township in the Lake Tranquility section. The Committee suggests offering the township

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lots to the public with a deed restriction that it cannot be developed. The lots must also be merged with the existing lots. An Ordinance will be prepared for the next meeting.

Motion: Mr. Chirip
Seconded: Mrs. Phillips
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

OLD BUSINESS:

a. Ordinance 2013-07 – Appropriating the Sum of \$84,000.00 for New Roofs for the Tranquility and Grendell Post Office Buildings

Mrs. Phillips made a motion to introduce the Ordinance and move to public hearing on June 10, 2013.

Seconded: Mr. Bilik
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

b. Resolution 2013-83 – Accept the Proposal from Suburban Consulting Engineers, Inc. for Plans and Specs on the Post Office Buildings Roofs

Motion: Mr. Chirip
Seconded: Mrs. Phillips
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

CONSENT AGENDA:

- a. Resolution 2013-79 – Appoint Carmine Torella to Board of Adjustment**
- b. Resolution 2013-80– Summer Basketball Clinic**
- c. Minutes ready for approval – May 13, 2013, regular minutes**
- d. Department Reports**

Motion: Mrs. Phillips
Seconded: Mr. Bilik
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

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OLD BUSINESS:

a. Ordinance 2013-06 – Authorize Lease of Greendell Post Office (Public Hearing) – Mayor

Conkling opened the meeting for public comment. No comments.

Mr. Chirip made a motion to close public comment and adopt.

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

NEW BUSINESS:

a. Resolution 2013-81 – Bills List (04/16/13 to 05/20/13) and Developer’s Escrow Trust (04/16/13 to 05/17/13)

Motion: Mr. Bilik

Seconded: Mrs. Phillips

Discussion: Mr. Perigo mentioned the addition of a bill from Hoover Truck Company in the amount of \$85,905.00 for payment for the chassi for the new DPW truck.

Motion: Mr. Bilik

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

b. Resolution 2013-82 – Award Contract for New Ambulance – Letter from Mr. Rich Stein, the bid was opened on May 21, 2013. The lowest and only bidder is Bay Head Investments, Inc. for \$178,959.00 less the trade-in value of \$15,000.00 for the Township’s existing ambulance.

Mr. Chirip made a motion to award the contract not to exceed \$178,959.00 with trade-in

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

CORRESPONDENCE: None noted.

MATTERS FROM THE GOVERNING BODY: Mr. Bilik would like to have the website discussion remain on the agenda. Mrs. Peralta mentioned she has had several emails with Mr. Brian Borri of CIT-e-net. The price quote for the first year is \$3,300.00 the second year is \$1,925.00 which includes the initial 25 emails. After a brief discussion, it was decided that the subcommittee, Mr. Bilik and Mr. Kurzeja, should meet and come up with a final recommendation for the Committee to review. Mr. Bilik also asked what the process is to sell the COAH house and how does the process take. This is a question for Mr. Vito Gallo, Administrative Agent. Mr. Bilik informed the Committee that Mr. Dan Mason of Jersey Professional Management will attend the July 8 Committee Meeting to discuss grant writing.

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MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR: Mrs. Peralta noted the following:

- A letter was received 5/28/13 from Earo, Inc. interested in purchasing Trinca Airport. Mrs. Peralta will send a letter asking for clarification of their request.
- At the last meeting, there was discussion of kids jumping from the bridge into Lake Tranquility. Mrs. Fischer, Zoning Official, took pictures of signs posted at the bridge that read No Skateboarding, No Bicycle Riding, and No Roller Blading. Mrs. Peralta asked the Committee how they would like to handle. The Committee requested a No Swimming or Diving from the Bridge sign be installed.
- At the last meeting, there was discussion of a complaint of trucks parked on the property at the corner of County Route 517 and Scenic Drive and possibly a landscape business operating at the house. After a site inspection, Mrs. Fischer determined that the truck is larger than that is allowed by Ordinance to be parked at a residential property. The truck is not registered as a commercial vehicle. There was discussion on how the Ordinance is worded. The Committee would like Mrs. Fischer to define the Ordinance
- Mrs. Peralta reminded the Committee that Student Government Day is scheduled for Monday, June 10. Committee members should arrive by 9:00 a.m. for the morning session. The Township Committee Meeting will begin at 7:00 p.m.
- Mrs. Peralta is waiting for information from Mr. Mark Vogel on the generators for the municipal building and DPW. Mr. Rich Stein has prepared bid specs for generators and can prepare the bid specs.

Mrs. Phillips made a motion to direct the Township Attorney to move forward to prepare bid specs for the generators.

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

- Mr. Wayne Dietz, Risk Manager, has recommended that there be a policy in place for wetdowns.
- The Committee should start thinking of someone for the Older American Award.

MATTERS FROM THE TOWNSHIP ATTORNEY: Mrs. Leo gave an update on COAH. The Supreme Court vacated that COAH cannot evaluate municipalities submissions. They did uphold that the State cannot take the monies.

MATTERS FROM THE DPW SUPERVISOR: Mr. Perigo mentioned the tree company is coming tomorrow to remove trees around the municipal building. DPW will begin work at 29 Hillside Terrace. The new Ford Explorer is scheduled to arrive July 25th.

PUBLIC COMMENTS AND/OR QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURN:

Mr. Chirip made a motion to adjourn at 8:31 p.m.

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja				X
Mrs. Phillips	X			
Mr. Conkling	X			

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*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES

Linda Peralta, RMC
Clerk/Administrator

Date Approved