

**GREEN TOWNSHIP COMMITTEE  
OCTOBER 15, 2013**

**CALL TO ORDER**

The October 15, 2013, meeting of the Green Township Committee was called to order at 7:04 p.m.

**PLEDGE OF ALLEGIANCE**

**ADEQUATE NOTICE:** Mrs. Peralta read the statement of adequate notice.

**ROLL CALL:** Present: Mr. Bilik, Mr. Chirip, Mr. Conkling (arrived late), Mr. Kurzeja, and Mrs. Phillips  
Also present: Clerk/Administrator, Mrs. Linda Peralta; Township Attorney, Mr. Richard Stein; and DPW Superintendent, Mr. Watson Perigo

**DISCUSSIONS:**

- a. **Lease Agreement for OEM Vehicle** – Mrs. Peralta explained that Mr. Jim Powderley, OEM, requested that the township lease a vehicle for \$1.00 per year from him for emergency purposes. The Township Committee agreed to fix, register and insure the vehicle. Mr. Powderley had asked for an update. The repairs have been done and did not exceed \$1,000.00 however Mr. Powderley is unable to provide receipts for the repairs. The CFO has not reimbursed Mr. Powderley. After discussion, Mr. Rich Stein will prepare a formal lease agreement which will also set policy on the use of the vehicle for official business.
- b. **29 Hillside Terrace** – Mrs. Peralta informed the Committee of the onsite meeting with representatives from Morris County Habitat for Humanity. The reps toured the house and will come up with an offer.
- c. **Rapid Recovery’s Estimate for Trinca Airport** – The insurance company has estimated the damage that was done to the building during the last storm. The insurance company asked for another estimate which is scheduled for tomorrow, October 16. Mrs. Peralta asked the Committee to think about how to handle the building long term. The discussion will continue at the next meeting.
- d. **RFP for Township Engineer** – The Committee reviewed and approved the RFP prepared by Mr. Stein.

Motion: Mr. Bilik  
Seconded: Mr. Chirip  
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**CONSENT AGENDA:**

- a. **Resolution 2013-134 – Release of Driveway Escrow – Gladiator, Inc. and Nature Conservancy**
- b. **Resolution 2013-135 – Curfew for Halloween**
- c. **Minutes ready for approval – September 23, 2013, regular minutes**

Motion: Mr. Chirip  
Seconded: Mrs. Phillips  
Discussion: Mr. Bilik asked who enforces the curfew times. The State Police enforce the curfew times.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**OLD BUSINESS:**

- a. **Ordinance 2013-11 – Provide Funding for Whitehall Road Improvements – Phase I (Public Hearing)** – Mayor Conkling opened the meeting for public comment.

There being no comments, Mr. Chirip made a motion to close public hearing and adopt the ordinance.

Seconded: Mr. Bilik

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Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

Tilcon is ready to begin the project in two weeks.

**b. Resolution 2013-136 – 911 Shared Services Agreement**

Motion: Mr. Chirip

Seconded: Mrs. Phillips

Discussion: Mr. Chirip questioned

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**NEW BUSINESS:**

**a. Resolution 2013-137 – Rescind Resolution 2013-114 Request Approval of Items of Revenue and Appropriation**

Motion: Mr. Chirip

Seconded: Mrs. Phillips

Discussion: Mrs. Peralta explained the grant money for the project on Whitehall Road in Resolution 2013-114 as an item of revenue. Mrs. Padula, CFO decided to reverse that bringing the money to the budget in a different place. This will be sent to the State asking permission to rescind Resolution 2013-114.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**b. Resolution 2013-138 – Bills List (09/05/13 to 10/09/2013 and Developer’s Escrow Trust (09/05/13 to 09/27/13)**

Motion: Mrs. Phillips

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**CORRESPONDENCE:** Mrs. Peralta noted the following:

- Memo from Mrs. Peralta (attached) – The Fire Department is requesting the Township Committee to consider using the in-house mechanic to conduct preventative maintenance on the fire trucks. The Committee has approved this in the past. The Committee would like to evaluate at the end of 2014 to be sure the work does not interfere with DPW work. After discussion, the Committee approved and would like to extend the offer to the Allamuchy/Green First Aid Squad also.

Motion: Mr. Kurzeja

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Seconded: Mr. Bilik

Discussion: Mrs. Peralta would like to verify that the in-house mechanic is certified to do the work on these trucks. The motions will include verification of certification.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

- Updated spreadsheet explaining what was spent to date in the multipurpose bond.

**MATTERS FROM THE GOVERNING BODY:** Mr. Kurzeja presented the first page of the new website developed by Cit-e-Net. The next phase will begin this week, which will include drop down menus. Additional pictures are needed. The Committee thanked Mrs. Peralta and Mr. Kurzeja for their work on the new website.

Mayor Conkling stated the tower lights are working at Evergreen Park. There have been no issues/complaints to date.

**MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR:** Mrs. Peralta explained the incident with the fire alarm that took place on October 2, 2013, at the municipal building (attached). This is the third time that T&R Alarm has had to come to fix the alarm and shut off the breakers. Honeywell is then called in to reset the air handlers which shut down when the breakers are shut off. Mrs. Peralta has sent letters to three different companies to obtain updated quotes.

**MATTERS FROM THE TOWNSHIP ATTORNEY:** Mr. Stein met with Mr. Dennis McConnell, Sussex County Counsel with regards to the 517 right of way. The survey prepared by Mr. John Miller’s office shows the right of way as 55 feet. An old survey that Mr. McConnell had found shows the right of way at 33 feet. Mr. Stein will look further into the dedicated right of way.

**MATTERS FROM THE DPW SUPERVISOR:** None

**PUBLIC COMMENTS AND/OR QUESTIONS:** Mr. Josh Weinstein, 251 Kennedy Road, first thanked the Committee and gave credit for a great town to live in. Mr. Weinstein is an advocate for Trinca Airport. He is also a pilot and has concerns of the obstruction of trees that obscure the pilots’ view of the runway. Mayor Conkling stated that the Township will check into.

**EXECUTIVE SESSION:** None

**ADJOURN:**

Mr. Chirip made a motion to adjourn at 8:23 p.m.

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES

**GREEN TOWNSHIP COMMITTEE**  
**OCTOBER 15, 2013**

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Linda Peralta, RMC  
Clerk/Administrator

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Date Approved