

# **GREEN TOWNSHIP COMMITTEE MINUTES - APRIL 16, 2018**

## **CALL TO ORDER**

Mayor Conkling called the April 16, 2018, meeting of the Green Township Committee to order at 7:09 p.m.

## **PLEDGE OF ALLEGIANCE**

**OATH OF OFFICE** was administered by Mr. Mark Zschack, Township Clerk, to Miss Nicole Assante, Acting Township Clerk

**OATH OF OFFICES** were administered by Acting Township Clerk, Miss Nicole Assante to Acting Members of the Governing Body and Acting Officials of the Township

**ACTING MAYOR RHIANNON DRISLANE** read the following notice: Adequate notice of this public meeting has been made in accordance with the Open Public Meetings Act of 1975 inasmuch as a notice has been published in the New Jersey Herald, transmitted to the Star Ledger and posted at the Municipal Building, 150 Kennedy Road, Tranquility, NJ.

**ROLL CALL:** Present: Mr. James Chirip, Mrs. Peg Phillips, Mr. Bader Qarmout, Mrs. Ginnie Raffay, and Mayor Daniel Conkling

**ROLL CALL OF ACTING OFFICIALS:** Present: Miss Avery Caico, Miss Rhiannon Drislane, Miss Julia Florio, Miss Erin McLean, Mr. Brendan Morris, and Miss McKenzie Viersma

**Also Present:** Township Clerk, Mr. Mark Zschack; Township Attorney, Mr. Angelo Bolcato in Mrs. Ursula Leo's absence; Municipal Department Head, Mr. Watson Perigo, and Deputy Clerk, Mrs. Patty DeClesis

**ACTING DEPUTY MAYOR JULIA FLORIO** read the following: All items listed on this Consent Agenda are considered to be routine by the Members of the Township Committee and will be enacted on by one motion. There will be no separate discussion of these items unless a Committee Member or Citizen so requests in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda.

## **CONSENT AGENDA:**

### **RESOLUTIONS:**

- a. Resolution 2018-78 - Appoint Fire Fighter - Daniel Gorczynski
- b. Resolution 2018-79 - Bills List ((03/29/2018 to 04/05/2018)

### **CORRESPONDENCE:** (Acceptance for Filing of the Following):

- Resolution from Hamburg Adopted on April 2, 2018, to Proclaim the Month of April 2018 as Child Abuse Prevention Month
- Resolution from Sussex Borough Adopted on March 20, 2018, to Proclaim the Month of April as Child Abuse Prevention Month
- Letter Dated April 3, 2018, from the Mayor of Borough of Wildwood Crest Regarding Wellness Challenge

### **REPORTS:** (Acceptance for Filing of the Following)

- Environmental Advisory Committee Minutes - February 27, 2018
- Sussex County Department of Public and Environmental Health Services - February 2018
- Sussex County Agriculture Development Board Minutes - February 20, 2018
- Open Space Advisory Committee Minutes - January 10, 2018
- Tax Collector's Report - March 2018

### **APPLICATIONS:** (Approval of the Following)

### **MINUTES:**

Minutes ready for approval - April 2, 2018, regular session minutes



# GREEN TOWNSHIP COMMITTEE

## MINUTES - APRIL 16, 2018

Miss Florio motioned to approve the Consent Agenda

Seconded: Miss Caico

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Miss Caico	X			
Miss Florio	X			
Miss McLean	X			
Mr. Morris	X			
Miss Viersma	X			
Miss Drislane	X			

Mrs. Phillips motioned to approve the Consent Agenda

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

### OLD BUSINESS:

- a. **Public Hearing and Adoption Ordinance 2018-04 - Fixing Salary Ranges for Officers and Employees**  
of the Township of Green in the County of Sussex and State of New Jersey

Acting Mayor Drislane opened the meeting for public comments.

There being no public comments, Miss Florio motioned to close Public Hearing and adopt the Ordinance.

Seconded: Miss Caico

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Miss Caico	X			
Miss Florio	X			
Miss McLean	X			
Mr. Morris	X			
Miss Viersma	X			
Miss Drislane	X			

There being no public comments, Mr. Chirip motioned to close Public Hearing and adopt the Ordinance.

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

### NEW BUSINESS:

- a. **Public Hearing Resolution 2018-80 - Municipal Budget Adoption**

Mayor Conkling announced that the 2018 budget represents the 10<sup>th</sup> consecutive year that the municipal tax has not gone up.

Acting Mayor Drislane opened the meeting for public comments.

Mr. Morris motioned to close Public Hearing and adopt the 2018 municipal budget.

Seconded: Miss Florio

# GREEN TOWNSHIP COMMITTEE

## MINUTES - APRIL 16, 2018

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Miss Caico	X			
Miss Florio	X			
Miss McLean	X			
Mr. Morris	X			
Miss Viersma	X			
Miss Drislane	X			

Mrs. Phillips motioned to close Public Hearing and adopt the Resolution.

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

### c. Resolution 2018-81 - Salary Resolution

Motion: Miss McLean

Seconded: Miss Caico

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Miss Caico	X			
Miss Florio	X			
Miss McLean	X			
Mr. Morris	X			
Miss Viersma	X			
Miss Drislane	X			

Motion: Mr. Qarmout

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

### d. Resolution 2018-82 - Stipend for OEM Coordinator

Motion: Miss Florio

Seconded: Miss McLean

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Miss Caico	X			
Miss Florio	X			
Miss McLean	X			
Mr. Morris	X			
Miss Viersma	X			
Miss Drislane	X			



# GREEN TOWNSHIP COMMITTEE MINUTES - APRIL 16, 2018

Motion: Mr. Qarmout  
Seconded: Mr. Chirip  
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mr. Conkling	X			

## REPORTS FROM THE ACTING OFFICIALS:

The Acting Officials per the following list individually read a report regarding what they had learned during the day. The reports are attached to and made a part of these minutes.

Acting Mayor Conkling	Rhiannon Drislane
Acting Deputy Mayor Chirip	Julia Florio
Acting Township Committee Member Phillips	Harrison Vallsworth
Acting Township Committee Member Raffay	Erin McLean
Acting Township Committee Member Qarmout	Avery Caico
Acting Township Clerk	Nicole Assante
Acting Deputy Clerk	Ian Nicol*
Acting Municipal Department Head	Peter Weissensee
Acting Tax Collector	McKenzie Viersma
Acting Office of Emergency Management Coordinator	Brendan Morris
Acting Member of the Historical Society	William Florio*

\*Not in attendance

**MATTERS FROM THE ACTING TOWNSHIP CLERK:** No matters for discussion.

## MATTERS FROM THE ACTING TOWNSHIP COMMITTEE MEMBERS:

Miss Caico thanked the Township Committee for the opportunity to participate in Student Government Day.

**RESOLUTION 2018-83** from Acting Officials read by Acting Mayor Rhiannon Drislane and Acting Deputy Mayor Julia Florio. The Acting Committee members signed the Resolution and the Acting Clerk signed and sealed the Resolution.

Motion: Miss McLean  
Seconded: Mr. Morris  
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Miss Caico	X			
Miss Florio	X			
Miss McLean	X			
Mr. Morris	X			
Miss Viersma	X			
Miss Drislane	X			

Mayor Conkling complimented the students and thanked them for participating in Student Government Day.

## PRESENTATIONS OF CERTIFICATES OF RECOGNITION:

Mayor Conkling and Deputy Mayor Chirip awarded each participating student with a certificate of recognition.

## PUBLIC COMMENTS AND/OR QUESTIONS:

Mrs. Jennifer Assante commented that she participated in Student Government Day when she attended Green Hills School and is very glad to see that the Township is continuing the tradition.



## **GREEN TOWNSHIP COMMITTEE MINUTES - APRIL 16, 2018**

At this time (7:38 p.m.) Mr. Vallsworth and Mr. Weissensee arrived and read their reports.

Mrs. Monica Weissensee, 7 Stone Forge Road, asked where the disappearing river is located that the students mention in their essays. Mr. Chirip explained the disappearing river is located on private property at the corner of Shotwell Road and County Route 519.

### **MATTERS FROM THE TOWNSHIP COMMITTEE MEMBERS:**

Mrs. Phillips thanked the parents and the Green Hills School for allowing the students to participate in Student Government Day. The students were wonderful and she enjoyed spending the day with them.

Mr. Qarmout concurs with Mrs. Phillips and stated that he looks forward to this day each year.

Mrs. Raffay stated the students were very well mannered and cooperative and was truly a pleasant experience.

Mr. Chirip stated the students were fantastic and wished them well in their future endeavors.

Mayor Conkling stated this evening has been extraordinary and advised the kids to enjoy the next four years in high school and the parents to enjoy every moment of their kids.

**MAYOR CONKLING ANNOUNCED THE CONCLUSION OF THE STUDENT GOVERNMENT DAY PORTION OF MEETING** - Mayor Conkling thanked the students for coming and hopes that they enjoyed the day and will walk out with a few pieces of information that they did not know previously. Mayor Conkling thanked the parents for giving the Township the opportunity to share the day with their children. It is a wonderful experience.

(brief recess at 7:50 p.m.)

Mayor Conkling called the meeting back to order at 7:55 p.m.

**MATTERS FROM THE GOVERNING BODY:** Mr. Qarmout stated again what a great day it has been and hope to continue the tradition.

Mrs. Raffay thought the day went very well and thanked all those involved.

Mrs. Phillips commented that Student Government Day is one of her favorite days and a great opportunity to share information with the students.

Mr. Chirip thanked Mr. Zschack, the department heads and all those that participated in the day.

Mayor Conkling stated that there will be an upcoming meeting with the Township Engineer, Mr. Zschack, Mr. Perigo and Mr. Caruso to begin discussions on the trail to get some recommendations concerning the surface. Mayor Conkling commented the student essays were well written this year. To get better participation we will look into changing the day

Mrs. Phillips referred to the resolution requesting the BPU to investigate problems after the recent storms. After reading a draft resolution and subsequent events that have occurred, Mrs. Phillips does not think it makes sense to move forward with that resolution. No specific areas have been identified as problem areas. One concern is the tree problems that are on the opposite side of the road where power lines are.

Mrs. Raffay stated that she attended a BPU meeting and spoke on behalf of Green Township. The BPU representatives seemed extremely concerned about what was being said and stated there will be change.

Mr. Chirip recommended inviting our JCP&L representative to provide a debriefing concerning the recent power outages, what their findings were and action plan to alleviate some of the problems.



## **GREEN TOWNSHIP COMMITTEE MINUTES - APRIL 16, 2018**

**MATTERS FROM THE TOWNSHIP CLERK:** Mr. Zschack thanked the Deputy Clerk for coordination of Student Government Day.

Clean Communities Day is scheduled for this Saturday, April 21, 2018 (Rain date April 28<sup>th</sup>). E-waste collection will be from 8:00 a.m. to 1:00 p.m. New this year will be paper shredding 9:00 a.m. to 12:00 p.m.

Please keep in mind that the Financial Disclosure Statements need to be filed before April 30, 2018.

The bid opening for the Fire Alarm System will be held on Friday, April 20, 2018, at 11:00 am and is open to the public.

The Township has received two quotes for the opening and closing of gates at EverGreen and Papa Park. We just want to make sure that the Township Committee wants to continue the same practice of locking the gates at night and closing the park while snow is present on the walking trail. A brief discussion was held on whether the park should remain closed during the winter months. The Committee will review again in September and consider the possibility of closing the park for the winter months. A resolution authorizing the opening and closing of the park gates will be considered for the next meeting

On March 19<sup>th</sup> there was a discussion concerning a request to purchase land near the EverGreen Trail. The direction was to look into a possible lease of the land. In the case of a lease to a private person, said lease must be made to the highest bidder by sealed bids. Therefore, the parcel to be leased would need access from Kennedy Road. Mr. Zschack stated the Tax Assessor cannot provide market value, would need a separate appraiser. Mr. Bolcato stated that a public auction bid or a sealed bid would need to be completed for leasing township property. After a brief discussion, the Committee is of the opinion that selling the property is not practical at this time. The property should be continued to be owned by the Township for potential future need. Mr. Chirip suggested looking into what farmers would pay to rent property. Mr. Zschack will speak with the property owners to see if they would consider a lease.

**MATTERS FROM THE TOWNSHIP ATTORNEY:** No matters for discussion.

**MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD:** Mr. Perigo stated that wood chipping will begin the week of April 23, 2018. Street sweeping will begin shortly. Gates for Papa Park are on order. Mr. Perigo recommends the Committee consider the bathrooms when deciding what to do with the open and closing the gate.

### **PUBLIC COMMENTS AND/OR QUESTIONS:**

Mrs. Josephine Fracasso, 111 Hibler Road, commented that many residents thought the website, Nextdoor Green Township, was very efficient and helpful during the recent storms and power outages and recommends using the Township website for information. Mrs. Fracasso also noted that many people were upset during the warmer weather days that the gate at EverGreen Park remained closed. Mrs. Fracasso recommends having the DPW open and close the gate to eliminate paying someone, or just leave the park gate open.

**EXECUTIVE SESSION:** None

### **ADJOURN:**

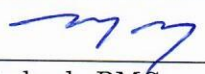
Mrs. Phillips motioned to adjourn at 8:37 p.m.

Seconded: Mr. Chirip

Discussion: None

All were in favor.

\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES

  
\_\_\_\_\_  
Mark Zschack, RMC  
Township Clerk

Date Approved: May 7, 2018

**RESOLUTION 2018-78**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**APPOINT FIRE FIGHTER**

**BE IT RESOLVED** by the Township Committee of the Township of Green to appoint Daniel Gorczynski as a member of the Green Township Volunteer Fire Department effective this date.

DATED: April 16, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 16, 2018.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Chief Tom Charles

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Miss Caico		√	√			
Miss Florio	√		√			
Miss McLean			√			
Mr. Morris			√			
Miss Viersma			√			
Miss Drislane			√			

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			
Mr. Conkling			√			




**RESOLUTION 2018-79**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**BILLS LIST (03/29/2018 to 04/05/2018)**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 03/29/2018 to 04/05/2018 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 16, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on April 16, 2018.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Miss Caico		√	√			
Miss Florio	√		√			
Miss McLean			√			
Mr. Morris			√			
Miss Viersma			√			
Miss Drislane			√			

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout		√	√			
Mrs. Raffay			√			
Mr. Conkling			√			



**List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)**

Meeting Date: 04/16/2018 For bills from 03/29/2018 to 04/05/2018

Check#	Vendor	Description	Payment	Check Total
7852	83 - American Wear, Inc.	PO 13324 Uniform Cleaning	238.00	238.00
7853	792 - Beyer Bros Corporation	PO 13294 Truck Parts	354.02	354.02
7854	1908 - Brady & Correale, LLP	PO 13315 Legal Services - Land Use	337.50	337.50
7855	878 - Cliffside Body Corp	PO 13134 Snow removal equipment	722.08	722.08
7856	1357 - Frelinghuysen Township	PO 13321 Construction Receipts	8,710.00	8,710.00
7857	40 - Gann Law Books	PO 13147 Subscription 2018 Zoning & Land Use	135.00	135.00
7858	1380 - Garden State Labs Inc.	PO 13300 Water Test for MB	60.00	60.00
7859	109 - Montague Tool & Supply Co, Inc.	PO 13143 Janitorial Supplies & Small Tools	294.82	294.82
7860	90 - New Jersey Herald, Inc.	PO 13317 Legal Ads	109.50	109.50
7861	515 - New Jersey Planning Officials	PO 13295 Registration for Rosa Alves	85.00	85.00
7862	98 - NJ-Dept of Health and Senior Svs	PO 13220 Dog License fees	45.00	45.00
7863	1404 - Northeast Janitorial Supply, Inc.	PO 13146 Janitorial Supplies	453.82	453.82
7864	1892 - PenTeleData	PO 13210 Internet Service for MB	99.95	99.95
7865	1693 - Power with Prestige, Inc.	PO 13312 Service Call for Generator	584.00	584.00
7866	418 - R & L Data Centers	PO 13261 Payroll Services	381.09	381.09
7867	1938 - RAdata Inc	PO 13259 Radon Kits	1,999.50	1,999.50
7868	177 - Ronetco Supermarkets Inc.	PO 13279 Egg hunt supplies	69.94	
		PO 13311 Items for Easter Egg Hunt 2018	34.45	104.39
7869	624 - Suburban Propane	PO 13125 Propane Delivery	263.44	263.44
7870	72 - Sussex County Clerk's Association	PO 13286 Vital Statistics Practice	40.00	40.00
7871	114 - Sussex County MUA	PO 13168 Municipal/Household Waste	4,054.08	4,054.08
7872	142 - T & R Alarm Systems, Inc.	PO 13298 Monitoring & Maintenance of MB & DP	507.42	507.42
7873	70 - Tax Collectors & Treasurers Assoc.	PO 13285 Mini Conference Karen Ferrone	50.00	50.00
7874	1934 - The Detroit Salt Compay LLC	PO 13209 Road Salt	9,778.36	9,778.36
7875	76 - Tomar Industries, Inc.	PO 13179 Cleaning Supplies	146.00	146.00
7876	29 - Verizon Wireless	PO 13213 Cell Phone-OEM 2018	96.74	96.74
TOTAL				29,649.71

Total to be paid from Fund 01 CURRENT FUND	20,894.71
Total to be paid from Fund 12 ANIMAL FUND	45.00
Total to be paid from Fund 19 TRUST FUND	8,710.00
	=====
	29,649.71

**Checks Previously Disbursed**

7851	US Postal Service	PO# 13329	Spring 2018 Grapevine postage	343.70	4/05/2018
7850	Ortiz, Lydia E.	PO# 13327	Property Tax Refund	3,482.87	4/04/2018
9999	Payroll Account	PO# 13323	PERS - adjustment	76.00	4/04/2018
7849	Ronald & Denise Stagnari	PO# 13284	Refund per Resolution 2018-71 (py	2,750.00	4/03/2018
7848	Green Twp Board of Education	PO# 13070	School Tax	765,687.33	4/03/2018
9999	Payroll Account		3/29/2018	42,886.79	3/28/2018
				-----	
				815,226.69	

Total paid from Fund 01 CURRENT FUND	815,226.69
	-----
	815,226.69

Total for this Bills List: **844,876.40**



**ORDINANCE NO. 2018-04**  
**TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**“AN ORDINANCE FIXING SALARY RANGES FOR OFFICERS AND EMPLOYEES  
OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX  
AND STATE OF NEW JERSEY”**

BE IT ORDAINED by the Township Committee of the Township of Green that effective January 1, 2018, the salary ranges for officers and employees shall be as hereinafter specified:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Green who are employed on an annual salary basis shall be and is hereby fixed as follows:

<b>POSITION</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Member, Township Committee	\$ 0.	2,000.
Mayor, Township Committee	0.	2,500.
Municipal Clerk/Registrar	45,000.	100,000.
Deputy Clerk	15,000.	40,000.
Deputy Registrar	3,000.	7,500.
Deputy Clerk/Deputy Registrar	10,000.	50,000.
Receptionist	7,500.	35,000.
Clerk/Typist	2,000.	50,000.
Chief Financial Officer/Treasurer	25,000.	85,000.
Tax Assessor	25,000.	50,000.
Certified Property Lists (Tax Assessor)	2,000.	5,000.
Tax Collector/Tax Search Officer	25,000.	45,000.
Fire Prevention Official	0.	5,000.
Municipal Department Head (DPW Manager)	25,000	85,000.
Airport Manager	5,000.	7,500.
Secretary Board/Committee	3,500.	55,000.
Court Treasurer	1,000.	5,000.
Zoning Officer	5,000	20,000.
Animal Control Officer	3,000.	12,000.

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

<b>POSITION</b>	<b>MIN. PER HR</b>	<b>MAX. PER HR</b>
Supervisor Roads	\$ 15.00	\$ 50.00
Road Foreman	12.00	40.00
Senior Road Repairer	12.00	35.00
Road Repairer	N.J. Min. Wage	35.00
Laborer	N.J. Min. Wage	25.00
Mechanic/Road Repairer	12.00	40.00
Park Attendant	30.00	75.00
Building Maintenance Worker/Messenger	N.J. Min. Wage	25.00



ORDINANCE NO. 2018-04  
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

<b>POSITION</b>	<b>MIN. PER HR</b>	<b>MAX. PER HR</b>
Clerk/Typist	N.J. Min. Wage	25.00
Tax Collector	15.00	40.00
Secretary Board/Committee	N.J. Min. Wage	30.00
Zoning Officer	10.00	35.00
Seasonal/Road Repairer	10.00	30.00
Seasonal/Truck Driver	10.00	30.00
Recreation Director	N.J. Min. Wage	25.00
Seasonal/Recreation Sr. Counselors	N.J. Min. Wage	15.00
Seasonal/Lawn Maintenance	N.J. Min. Wage	20.00
Seasonal/Recreation Property Maintenance	N.J. Min. Wage	25.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employee who are employed on a basis other than annually or hourly shall be and are hereby fixed as follows:

<b>POSITION</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Grant Administrator (stipend)	500	3,000.
Certified Recycling Coordinator (stipend)	500	5,000.
Inspector (per smoke cert inspection)	20.00	80.00
Emergency Management Coordinator (stipend)	.00	5,000.
Emergency Management Coordinator (per diem with Township Committee approval)	.00	250.
Deputy Emergency Management Coordinator (stipend)	.00	1000.
Secretarial (per meeting for attendance at Township Committee, Land Use Board, Open Space, Recreation, Environmental and other miscellaneous meetings)	40.00	100.
Seasonal/Recreation Program Coordinator (stipend)	500.	2,000.
Seasonal/Recreation Sports Coordinator (stipend)	500.	1,500.
Seasonal/Recreation Arts & Crafts Coordinator (stipend)	500.	1,500.
Seasonal/Recreation – other special programs	250.	1,500.
Animal License Coordinator (stipend)	1,000.	1,500.
Alternate Deputy Registrar (stipend)	500.	1,000.
Clean Communities Coordinator (stipend)	500.	1,000.
Special Project (per project)	100.	10,000.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Committee.

Section 5. The Township Committee reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.



ORDINANCE NO. 2018-04  
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

Section 6. The Township Committee further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

Section 7. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Green, and the salaries or compensations provided by existing ordinances shall remain in full force and effect until such time as the Township Committee may grant and approve such additional increments of salary as may be deemed advisable pursuant to the terms of this Ordinance. A resolution of the Township Committee establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted or may establish the date on which salary shall take effect.

Section 8. Salaries shall be paid in the manner and the same time as heretofore provided by ordinance.

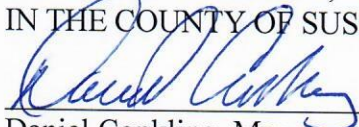
Section 9. This ordinance shall take effect after final passage and publication as prescribed by law.

Section 10. All ordinances or parts of ordinances, which may be inconsistent with the terms of this ordinance, are to the extent of such inconsistency hereby repealed.

ATTEST:

  
Mark Zschack, Township Clerk

TOWNSHIP OF GREEN,  
IN THE COUNTY OF SUSSEX

  
Daniel Conkling, Mayor

**Record of Vote - Introduction:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay			√			
Mr. Conkling			√			

**Record of Vote - Adoption:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mrs. Phillips			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

INTRODUCED: April 2, 2018

ADVERTISED INTRODUCTION: April 5, 2018

PUBLIC HEARING: April 16, 2018

ADOPTED: April 16, 2018

ADVERTISED ADOPTION: April 19, 2018



# SECTION 2 - UPON ADOPTION FOR YEAR 2018

(Only to be included in the Bud ) Finally Adopted)

## GREEN TOWNSHIP

### RESOLUTION 2018-80

Be it Resolved by the Township Committee of the Township of Green, County of Sussex that the budget here in before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 2,511,805.49 (item 2 below) for municipal purposes, and  
 (b) \$ (item 3 below) for school purposes in Type I School Districts only (N.J.S. 18A:9-2) to be raised by taxation and,  
 (c) \$ (item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (N.J.S. 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.  
 (d) \$ 63,339.75 (Sheet 43) Open Space, Recreation, Farmland and Hisprtric Preservation Trust Fund Le 63,  
 (e) \$ (Item 5 below) Minimum Library Tax

Motion by: Mrs. Phillips Seconded by: Mr. Qarmout

Recorded Vote (insert last name)	( Mr. Chirip	(	Abstained	(
	( Mrs. Phillips	(		(
	( Mr. Qarmout	(		(
	Ayes ( Mrs. Raffay	Nays (		
	( Mr. Conkling	(		
	(		Absent	(
	(			(

#### Summary of Revenues

1. General Revenues			
Surplus Anticipated	08-100	\$	549,000.00
Miscellaneous Revenues Anticipated	13-099	\$	351,185.49
Receipts from Delinquent Taxes	15-499	\$	103,700.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$	2,511,805.49
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOL IN TYPE I SCHOOL DISTRICTS ONLY			
Item 6, Sheet 41	07-195		
Item 6(b), Sheet 11 (N.J.S. 40A :4-14)	07-191		
Total Amount to be raised by Taxation for Schools in Type I School Districts Only		\$	-
4. To Be Added to The Certificate for Amount to be Raised by Taxation for Schools in Type II School Districts Only:			
Item 6(b), Sheet 11 (N.J.S. 40A :4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192		
Total Revenues	13-299	\$	3,515,690.98

# Summary of Appropriations

5. GENERAL APPROPRIATIONS:			
Within "Caps"	XXXXXXX	XXXXXXX	XXXXXXX
(a&b) Operations Including Contingent	XXXXXXX	XXXXXXX	XXXXXXX
(e) Deferred Charges and Statutory Expenditures - Municipal	34-201		\$ 2,456,392.00
(g) Cash Deficit	34-209		\$ 151,505.00
Excluded from "CAPS"	46-885		
(a) Operations - Total Operations Excluded from "CAPS"	XXXXXXX	XXXXXXX	XXXXXXX
(c) Capital Improvements	34-305		\$ 97,084.10
(d) Municipal Debt Service	44-999		\$ 300,000.00
(e) Deferred Charges - Municipal	45-999		\$ 286,706.00
(f) Judgments	46-999		\$ 19,140.88
(m) Transfer to Board of Education for Use of Local Schools (N.J.S.40:48-17.1 & 17.3)	37-480		\$ -
(g) Cash Deficit	29-405		\$ -
(k) For Local District School Purposes	46-885		\$ -
(m) Reserve for Uncollected Taxes (Included Other Reserves if Any)	29-410		\$ -
6. SCHOOL APPROPRIATIONS - Type 1 School Districts only (N.J.S. 40A:4-13)	50-899		\$ 204,863.00
	07-195		
<b>Total Appropriations</b>	34-499		\$ 3,515,690.98

It is hereby certified that the within budget is a true copy budget finally adopted by resolution of the Governing Body on the 16th day of April, 2018  
It is further certified that each item of revenue and appropriation is set forth in the same amount and by same title as appeared in the 2018 approved budget and all amendments thereto, to if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 16th day of April, 2018



Mark Zsack, Municipal Clerk



**RESOLUTION 2018-81**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**2018 SALARIES AND WAGES WITHIN THE GUIDELINES SET FORTH IN**  
**SALARY ORDINANCE 2018-04**

**BE IT RESOLVED** by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following salaries are hereby set for the year 2018:

**ANNUAL SALARIES:**

		<b><u>2018</u></b>
Mayor, Township Committee	Conkling	N/A
Township Committee Member	Chirip, Phillips, Qarmout, Raffay	\$1,500.00
NJ State Health Benefits in-lieu of salary	Conkling	N/A
Municipal Clerk/Registrar	Zschack	\$86,528.00
Deputy Municipal Clerk/Deputy Registrar	DeClesis	\$45,794.00
Chief Financial Officer/Treasurer	Padula	\$82,187.00
Court Treasurer	Padula	\$2,086.00
Tax Assessor	Holenstein	\$46,341.00
Certified Lists	Holenstein	\$4,122.00
Tax Collector/Tax Search Official	Ferrone	\$43,227.00
Animal Control Coordinator	DeCarolis	\$9,011.00
Secretary (Recreation & Land Use)	Mantz	\$41,101.00
Zoning Officer	Diehl	\$15,062.00
Clerk Typist (Finance & Receptionist)	Janoski	\$37,856.00
Municipal Department Head (DPW Manager)	Perigo	\$83,419.00
Airport Manager	Sklannik	\$5,849.00

**HOURLY WAGE:**

Road Repairer	Gould	\$26.00
Laborer	Miller, J	\$21.63
Laborer	Proshuto	\$20.80
Laborer	Gianuzzi	\$20.80
Seasonal Truck Driver		\$25.00
Park Attendant		\$45.00
Maintenance of Public Building	Caruso	\$22.88

**OTHER:**

Inspector	O'Connor	\$21.00 to \$75.00 per inspection
Secretarial (Open Space, Recreation, Environmental, Township Committee)	DeClesis/Janoski/Mantz	\$50.00 per meeting
Secretarial (Land Use, TRC)	Mantz	\$75.00 per meeting
Certified Recycling Coordinator	Zilberfarb	\$2,000.00 stipend
OEM Coordinator	Rose	\$1,000.00 stipend
Animal License Coordinator	Janoski	\$1,200.00 stipend

RESOLUTION 2018-81  
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ

**BE IT FURTHER RESOLVED** that the Township Committee establishes the reimbursement for mileage expense at 2018 IRS Mileage Rate (\$0.54.5) per mile only after approval by Township Committee.

**BE IT FURTHER RESOLVED** by the Township Committee of the Township of Green that all salaries shall be retroactive as of January 1, 2018, except if noted above.

Dated: April 16, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 16, 2018.

  
Mark Zschack, Clerk/Administrator

cc: Linda Padula, CMFO

**Record of Vote:**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Miss Caico		√	√			
Miss Florio			√			
Miss McLean	√		√			
Mr. Morris			√			
Miss Viersma			√			
Miss Drislane			√			

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mr. Conkling			√			



**RESOLUTION 2018-82**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**OEM COORDINATOR STIPEND**

**BE IT RESOLVED**, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, does hereby authorize a stipend to OEM Coordinator Mike Rose in the amount of \$900.00 for responding to and coordinating emergency services during two severe winter storms resulting in road closures and power outages, which entitles him to additional compensation.

Dated: April 16, 2018

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 16, 2018.

  
\_\_\_\_\_  
Mark Zschack, Clerk/Administrator

cc: Linda Padula, CMFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Miss Caico			√			
Miss Florio	√		√			
Miss McLean		√	√			
Mr. Morris			√			
Miss Viersma			√			
Miss Drislane			√			

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip		√	√			
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mr. Conkling			√			

**RESOLUTION 2018-83**  
**TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**  
**APRIL 16, 2018**

**STUDENT GOVERNMENT DAY 2018**

**WHEREAS**, we the members of the eighth-grade class of the Green Hills School have participated in the 2018 Student Government Day of Green Township; and

**WHEREAS**, as representatives of the Township Committee of the Township of Green, we have found this to be a worthwhile and educational experience.

**NOW, THEREFORE, BE IT RESOLVED** by the Acting Officials of the Township of Green request the members of the Governing Body of the Township of Green to continue to set aside one day each year to be known as STUDENT GOVERNMENT DAY for future eighth grade classes to participate.


  
\_\_\_\_\_  
McKenzie Versma

  
\_\_\_\_\_  
Rhiannon Drislane, Acting Mayor

  
\_\_\_\_\_  
Julia Florio, Acting Deputy Mayor

  
\_\_\_\_\_  
Avery Caico, Acting Committeeperson

  
\_\_\_\_\_  
Erin McLean, Acting Committeeperson

  
\_\_\_\_\_  
~~Harrison Valls, Acting Committeeperson~~  
Brenda Morris

It is hereby certified that this is a true and accurate copy of a Resolution adopted on April 16, 2018, by the Acting Officials of the Township of Green, County of Sussex, State of New Jersey.

Witness my hand and the SEAL of the Township of Green

SEAL:



  
\_\_\_\_\_  
Nicole Assante, Acting Township Clerk



Resolution 2018-83  
Township Committee – Township of Green  
County of Sussex, State of NJ

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Miss Caico			√			
Miss Florio			√			
Miss McLean	√		√			
Mr. Morris		√	√			
Miss Viersman			√			
Miss Drislane			√			