

**GREEN TOWNSHIP COMMITTEE  
APRIL 25, 2016**

**CALL TO ORDER**

The April 25, 2016, meeting of the Green Township Committee was called to order at 7:02 p.m.

**PLEDGE OF ALLEGIANCE**

**ADEQUATE NOTICE:** Mrs. Peralta read the statement of adequate notice.

**ROLL CALL:** Present: Mr. Chirip, Mr. Conkling, Mr. Kurzeja, Mrs. Phillips and Mr. Qarmout  
Also present: Mrs. Linda Peralta, Clerk/Administrator; Mr. Richard Stein, Township Attorney; Mr. Watson Perigo, Municipal Department Head; and Mrs. Patty DeClesis, Deputy Clerk

**DISCUSSIONS:**

- a. **Buildings or Structures, Repair or Demolition Of (Draft Ordinance)** Mr. Stein provided a brief overview that New Jersey has had a law that allows municipalities to require the repair or demolition of dilapidated structures. Mr. Stein reviewed the statute and the complaint process. The Committee reviewed and discussed the draft ordinance. After discussion a suggestion was made to change the language in Section 3 for buildings that are dangerous to the public's health to expand as applicable to the nature of the building. The Committee agreed. Mr. Stein will make the change and resubmit the draft ordinance for the next meeting.

**CONSENT AGENDA:**

- a. **Resolution 2016-64 – Appoint Michael Muller to the Land Use Board**
- b. **Resolution 2016-65 – Authorize Use of Instant Verification, Inc. to Conduct Youth Serving Organization Employees or Volunteers Background Checks**
- c. **Resolution 2016-66 – Appoint Gebhardt and Kiefer, P.C. As Special Counsel for Green Township**
- d. **Resolution 2016-70 – Authorize Expenditure of \$2,000.00 to Jeffrey R. Surenian, Esq. to Permit the Ongoing Litigation (Municipal Shared Services Defense Agreement)**
- d. **Minutes ready for approval – April 11, 2016, regular and executive session minutes**
- e. **Department Reports**

Motion: Mr. Kurzeja  
Seconded: Mr. Qarmout  
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja	X			
Mr. Qarmout	X			
Mrs. Phillips	X			

**OLD BUSINESS:** None

**NEW BUSINESS:**

- a. **Resolution 2016-67 - Authorize Change Order for Contract for New Roof, Gutters, and Leaders for the Municipal Building**

Motion: Mr. Kurzeja  
Seconded: Mr. Conkling  
Discussion: Mr. Qarmout questioned the reason for the change order. Mrs. Peralta explained that the drainage area over the entry way was done differently by the contractor. The drainage will cause flooding in the basement as a result. The contractor will correct the situation for an additional cost of \$1,650.00.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja	X			
Mr. Qarmout	X			

**GREEN TOWNSHIP COMMITTEE**  
**APRIL 25, 2016**

Mrs. Phillips	X			
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**b. Resolution 2016-68 - Bills List (04/06/2016 to 04/20/2016)**

Motion: Mr. Chirip  
 Seconded: Mr. Kurzeja  
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja	X			
Mr. Qarmout	X			
Mrs. Phillips	X			

**c. Resolution 2016-69 - Developers Escrow Trust (03/23/2016 to 04/18/2016)**

Motion: Mr. Conkling  
 Seconded: Mr. Chirip  
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja	X			
Mr. Qarmout	X			
Mrs. Phillips	X			

**d. Ordinance 2016-05 - Capital Ordinance Appropriating the Sum of \$150,000.00 for the Purchase of a 2017 Model Year Truck with Dump Body, Plow and Spreader (Introduction)**

Mr. Conkling motioned to introduce the Ordinance and move to Public Hearing on May 9, 2016.  
 Seconded: Mr. Chirip  
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja	X			
Mr. Qarmout	X			
Mrs. Phillips	X			

**e. Ordinance 2016-06 - Fixing Salary Ranges for Officers and Employees (Introduction)**

Mr. Chirip motioned to introduce the Ordinance and move to Public Hearing on May 9, 2016.  
 Seconded: Mr. Conkling  
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja	X			
Mr. Qarmout	X			
Mrs. Phillips	X			

**CORRESPONDENCE:** Mrs. Peralta noted the following:

- Letter from Austin and Linda Neary expressing concerns about fires in Green Township. Mr. Stein explained that the Township does not have an Ordinance relating to open burning. Open burning is strictly regulated by the Department of Environmental Protection (DEP). Open burning is generally prohibited throughout the state of New Jersey. Permits are required from the DEP. This includes farmers who want to burn debris on their property or any organization that may want to have a bonfire. Any concerns of

**GREEN TOWNSHIP COMMITTEE**  
**APRIL 25, 2016**

violations that may be occurring should be directed to the DEP. At this time, Mayor Phillips recognized Mr. Neary in the audience.

Mr. Austin Neary, 19 Green Farms Road, further explained that he is very concerned particularly with the recent fires in Pennsylvania and especially after receiving ROBO warning calls last week. A nearby neighbor constantly burns brush and debris even after the warnings were issued. Mr. Neary ultimately called 911. Because he was calling from his cell phone the call went to another county. Mr. Conkling explained that when using a cell phone, the 911 call will go to whatever tower is available. If possible it is best to use a landline phone to call 911. Mr. Neary has also reached out to Fire Chief Jon Dooley with his concerns. Mr. Neary wanted the community to be aware of these concerns.

**MATTERS FROM THE GOVERNING BODY:** Mr. Conkling requested an update on 231 Pequest Road. Mr. Stein stated that the Zoning Officer has been inspecting the property every Friday and getting the owner to clean up the property.

Mayor Phillips thanked Mrs. DeClesis and Mrs. Licata for another successful Clean Communities Day held this past Saturday, April 23, 2016. Mayor Phillips asked Mr. Stein about appropriately sealing the water wells at Trinca Airport. Mr. Stein explained they had been looking for the well permit number to complete the paperwork. Mr. Stein will follow-up.

**MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR:** Mrs. Peralta noted the following:

- Update - Old Firehouse – Mrs. Peralta and Mr. John Miller, Township Engineer, recently met at the property. Mrs. Peralta noted another option for the property would be to remove the old building, repave the parking lot and redo the soccer field. The soccer field could only be used for small children, it is not a regulation sized field and the field is very sloped. The Committee discussed many options including taking down the building and provide a trailer or modular unit to house the Greendell Post Office. Mr. Miller's suggestion is to decide what the use will be long term in order to determine anything else for the property. Mayor Phillips asked Mrs. Peralta to provide a copy of the Greendell Post Office Lease.
- The New Jersey State Department of Treasury will be auditing all goods and service contracts in excess of the bid threshold and all construction contracts awarded from January 1, 2014 to present on May 26, 2016.

**MATTERS FROM THE TOWNSHIP ATTORNEY:** **Lake Tranquility Bridge Update** - Mr. Stein reviewed the documents on the Lake Tranquility Bridge project. A warrantee against defects on the steel was required in the bid specs and contract documents, however the warrantee was not provided. Mr. Stein checked with Mr. John Miller, whom reviewed the specs but could not find the warrantee. Mr. Miller will request the warrantee from the manufacturer.

**MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD:** Mr. Perigo stated the Road Department has been sweeping and has started wood chipping.

**PUBLIC COMMENTS AND/OR QUESTIONS:** Mrs. Dagmar Wojcik, Director of the Green Township Soccer Program, submitted a field usage form for the spring soccer season. Mrs. Wojcik informed the Committee that Andover, Green Township and Newton will merge to Newton United Soccer in the fall. Mrs. Wojcik asked for this season to be made as easy as possible allowing flexibility for the coaches on field usage. They will only be using the smaller field for the spring season. Mrs. Peralta stated that Mrs. Wojcik submitted the old application. She needs to submit the new application, the hold harmless and affidavit, appropriate background checks and the roster of players and coaches. Mrs. Wojcik stated the new affidavit form for background checks is more in depth than what was required by New Jersey Youth Soccer. Mr. Stein reviewed the new background process and stated that Green Township reimburses the coaches for the fees for background checks. Mr. Chirip stressed the importance of the background checks. The Committee supports the flexibility.

Mr. Chirip motioned to accept the flexible hours for the small field as long as the appropriate background checks are completed, the certificate of insurance and a roster of the players and coaches are received.

Seconded: Mr. Conkling

Discussion: Ms. Wojcik commented that she hopes not to lose coaches due to the background check process.

**GREEN TOWNSHIP COMMITTEE  
APRIL 25, 2016**

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja	X			
Mr. Qarmout	X			
Mrs. Phillips			X	

Mrs. Josephine Fracasso, 111 Hibler Road – commented on taking down the old firehouse. The property is not level and would be a major cost. Mayor Phillips commented that the front of the property would have to be leveled out and regraded. The Township would have to obtain prices for the cost. Mrs. Fracasso stated that the Post Office has a lease to use the building not a trailer or modular unit. Mr. Chirip commented that the Committee is exploring ideas. Mrs. Fracasso also commented that the Township should not just give the building back to the Fire Department. The Township bought the property from the Fire Department. The Committee thanked Mrs. Fracasso for her comments.

**EXECUTIVE SESSION:** Mr. Stein read the Resolution ES 2016-02 to enter Executive Session to discuss contract negotiation/potential litigation.

Mr. Conkling motioned to enter Executive Session at 8:41 p.m.

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja	X			
Mr. Qarmout	X			
Mrs. Phillips	X			

The Committee returned from Executive Session at 9:11 p.m.

**ADJOURNMENT:**

Mr. Chirip motioned to adjourn at 9:11 p.m.

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Kurzeja	X			
Mr. Qarmout	X			
Mrs. Phillips	X			

**\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES**



Linda Peralta, RMC

Clerk/Administrator

5/9/2016  
Date Approved



**RESOLUTION 2016-65**

**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION AUTHORIZING USE OF INSTANT VERIFICATION, INC.  
TO CONDUCT YOUTH SERVING ORGANIZATION EMPLOYEES  
OR VOLUNTEERS BACKGROUND CHECKS PURSUANT TO  
N.J.S.A. 15A:3A-1 et seq.**

**WHEREAS**, the Township of Green requires a background check on all employees or volunteers of any youth serving organization utilizing Green Township facilities; and

**WHEREAS**, the State of New Jersey has adopted a form of Memorandum of Understanding for the Volunteer Review Operation (VRO); and

**WHEREAS**, the State of New Jersey through the VRO has authorized various private agencies to conduct background checks for employees and volunteers of youth serving organizations; and

**WHEREAS**, the Township has reviewed several different proposals from agencies authorized to conduct background checks on employees and volunteers of youth serving organizations; and

**WHEREAS**, the Township of Green has determined that the program offered by Instant Verification Inc. best serves the needs of the Township of Green; and

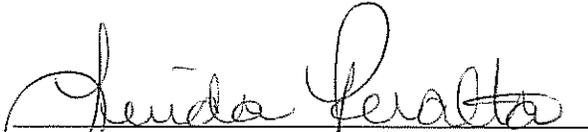
**WHEREAS**, Instant Verification Inc. has provided a short form of agreement to be entered into between the Township and Instant Verification, Inc. regarding services provided by Instant Verification, Inc. and the fees charged therefore;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green that the Township is hereby authorized to enter into an agreement with Instant Verification, Inc. to conduct background checks on employees and volunteers of youth serving organizations utilizing Green Township facilities; and

**BE IT FURTHER RESOLVED** that the Township is hereby authorized to pay Instant Verification, Inc. for its services in accordance with its written agreement with the Township of Green.

Dated: April 25, 2016

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 25, 2016.

  
Linda Peralta, Township Clerk

**Record of Vote:**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	✓			
Mr. Conkling	✓			
Mr. Kurzeja	1st ✓			
Mr. Qarmout	2nd ✓			
Mrs. Phillips	✓			

**RESOLUTION 2016-66**

**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION APPOINTING GEBHARDT AND KIEFER, P.C. AS  
SPECIAL COUNSEL FOR GREEN TOWNSHIP**

**WHEREAS**, the ordinances of the Township of Green provides for the defense and indemnification of municipal officials, appointees and employees; and

**WHEREAS**, an action has been instituted against the Township's Tax Assessor as a result of her official duties for the Township of Green; and

**WHEREAS**, the Tax Assessor has requested a defense from the Township of Green; and

**WHEREAS**, the Township of Green has selected the law firm of Gebhardt & Kiefer, P.C. with principal attorney being Deborah Rosenthal, Esq. for purposes of the defense of the Tax Assessor; and

**WHEREAS**, there has further arisen a conflict with regard to a County Tax Board tax appeal filed regarding Block 19, Lot 35; and

**WHEREAS**, the Township of Green is required to be represented by an attorney before the County Tax Board; and

**WHEREAS**, the Township of Green has prepared and offered a Special Counsel Professional Services Agreement to the firm of Gebhardt & Kiefer, P.C.; and

**WHEREAS**, the firm of Gebhardt & Kiefer, P.C. has agreed to represent the Township's Tax Assessor as requested by Green Township and has further agreed to act as Special Conflict Counsel for Green Township with regard to said tax appeal;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green that the Township does hereby appoint the law firm of Gebhardt & Kiefer, P.C., principal attorney Deborah Rosenthal, Esq. to represent the Township of Green in its defense of the Township's Tax Assessor and to further represent the Township of Green in the tax appeal filed at the County Tax Board regarding Block 19, Lot 35; and

**BE IT FURTHER RESOLVED** that the firm of Gebhardt & Kiefer, P.C. shall represent the Township in accordance with the Agreement for Professional Services.

Dated: April 25, 2016

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 25, 2016.

  
Linda Peralta, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	✓			
Mr. Conkling	✓			
Mr. Kurzeja	1st ✓			
Mr. Qarmout	2nd ✓			
Mrs. Phillips	✓			

**RESOLUTION 2016-70**

**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**WHEREAS**, the Township Committee of the Township of Green entered into the Municipal Shared Services Defense Agreement (“MSSDA”) for the purpose as set forth therein, which included retaining a common expert in the Declaratory Judgment action (“Litigation”) that was filed in accordance with In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 221 N.J. 1 (2015) (“Decision”); and

**WHEREAS**, the MSSDA was modified, pursuant to Resolution 2015-130, authorizing Jeffrey R. Surenian, Esq. to execute an agreement on behalf of Green with Econsult Solutions, Inc.; and

**WHEREAS**, Resolution 2015-130 further indicated that should additional monies be needed to effectuate the intent and purpose of the MSSDA, such additional funds must be authorized by the Township; and

**WHEREAS**, the Township has now been asked to deposit additional funds with Jeffrey R. Surenian, Esq., to continue paying for professional services related to the ongoing litigation; and

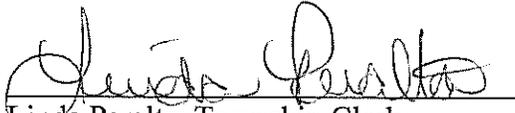
**WHEREAS**, the Township Committee has agreed that it is in the Township’s best interest to deposit additional funds with Jeffrey R. Surenian, Esq.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Green, as follows:

1. The Township Committee authorizes the expenditure of an additional \$2,000.00 to be deposited with Jeffrey R. Surenian, Esq. to permit the ongoing litigation to continue.
2. In the event such changes and actions require the municipality to appropriate and commit any additional funding for the MSSDA, the Township of Green shall only be responsible for such funding if it authorizes same.
3. If additional monies are needed to effectuate the intent and purpose of the MSSDA, no such services shall be authorized by designated counsel without further action from the Township.
4. This Resolution shall take effect immediately.

DATED: April 25, 2016

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true copy of a resolution adopted by the Township Committee of the Township of Green, at a meeting held on April 11, 2016, and memorialized herein on April 25, 2016.

  
Linda Peralta, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	✓			
Mr. Conkling	✓			
Mr. Kurzeja	1st ✓			
Mr. Qarmout	2nd ✓			
Mrs. Phillips	✓			

**RESOLUTION 2016-67**

**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION AUTHORIZING CHANGE ORDER FOR CONTRACT FOR  
NEW ROOF, GUTTERS AND LEADERS FOR MUNICIPAL BUILDING**

**WHEREAS**, the Township of Green heretofore advertised for the receipt of sealed competitive bids for a new roof, gutters and leaders for the Municipal Building; and

**WHEREAS**, the Township accepted sealed bids on December 2, 2015;

**WHEREAS**, Commercial Construction Management Services, LLC was the lowest responsive responsible bidder; and

**WHEREAS**, by Resolution 2015-167, adopted on December 14, 2015, the Township awarded a contract to Commercial Construction Management Services, LLC in the amount of \$49,384.00; and

**WHEREAS**, the Township has determined to increase the scope of work to include the extension of a gutter drain to drain stormwater away from the Municipal Building; and

**WHEREAS**, Commercial Construction Management Services, LLC has provided a change order in the amount of \$1,650.00 for the aforesaid work; and

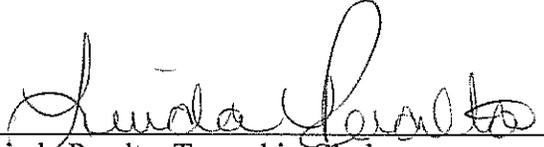
**WHEREAS**, said proposal by Commercial Construction Management Services, LLC for a change order complies with the provisions of N.J.A.C. 5:30-11.1 et seq.;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Green that Township does hereby approve a change order to Commercial Construction Management Services, LLC in accordance with its proposal in an amount not to exceed \$1,650.00; and

**BE IT FURTHER RESOLVED** that this change order is subject to certification of the availability of funds by the Chief Financial Officer.

Dated: April 25, 2016

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 25, 2016.

  
Linda Peralta, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

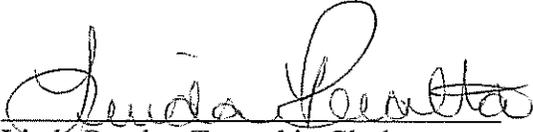
	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	✓			
Mr. Conkling	2nd ✓			
Mr. Kurzeja	1st ✓			
Mr. Qarmout	✓			
Mrs. Phillips	✓			

**RESOLUTION 2016-68  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 04/06/2016 to 04/20/2016 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 25, 2016

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on April 25, 2016.

  
Linda Peralta, Township Clerk

cc: Linda Padula, CFO

**Vote on Resolution:**

	<b>FOR APPROVAL</b>	<b>AGAINST APPROVAL</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	1st ✓			
Mr. Conkling	✓			
Mr. Kurzeja	2nd ✓			
Mr. Qarmout	✓			
Mrs. Phillips	✓			

**List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)**

Meeting Date: 04/25/2016 For bills from 04/06/2016 to 04/20/2016

Check#	Vendor	Description	Payment	Check Total
311	83 - American Wear, Inc.	PO 11589 Uniform Cleaning DPW	187.50	187.50
6312	1197 - AmeriMark Direct Inc.	PO 11149 Water Bottles for Clean Communities	449.30	449.30
6313	1820 - Commercial Construction Management	PO 11541 Roof, Gutters and leaders for Munic	5,108.95	
		PO 11541 Roof, Gutters and leaders for Munic	28,440.37	33,549.32
6314	1704 - Gladys Golder	PO 11757 Recreation- Egg Hunt	51.48	51.48
6315	190 - JCP&L	PO 11777 March Electric	1,404.35	1,404.35
6316	1391 - Minisink Press, Inc.	PO 11797 Green Grapevine	340.00	340.00
6317	1655 - Morris County Registrars Associatio	PO 11774 Registrar meeting May	60.00	60.00
6318	1587 - Mountainwood Spring Water LLC	PO 11802 Spring Water DPW & MB	47.25	47.25
6319	1169 - NAPA of Stanhope, LLC	PO 11673 DPW Motor Vehicle Parts	422.39	422.39
6320	100 - Treasurer, State of NJ	PO 11799 DCA fees	684.00	684.00
6321	1834 - Skylands Risk Management	PO 11787 Recreation Insurance	1,008.00	1,008.00
6322	866 - Space Farms, Inc	PO 11772 Deer Carcass Removal	31.00	31.00
6323	278 - US POSTAL SERVICE	PO 11794 Stamped printed envelops tax collec	1,442.50	1,442.50
6324	1152 - Statewide Insurance Fund	PO 11678 Workers Comp/All lines	28,861.50	28,861.50
6325	624 - Suburban Propane	PO 11580 Propane Delivery DPW	466.59	466.59
6326	114 - Sussex County MUA	PO 11590 Municipal/Household Waste	4,624.32	4,624.32
6327	142 - T & R Alarm Systems, Inc.	PO 11575 Alarm Monitoring Municipal Bldg	366.42	
		PO 11574 Alarm Monitoring- DPW	135.00	501.42
6328	49 - Vital Communications, Inc.	PO 11605 Tax assessor /collector binder	128.60	128.60
6329	1774 - Waste Management of New Jersey	PO 11662 2016 Soild Waste and Recycling Coll	14,116.00	14,116.00
TOTAL				88,375.52

Total to be paid from Fund 01 CURRENT FUND	58,801.85
Total to be paid from Fund 02 FEDERAL & STATE GRANTS	449.30
Total to be paid from Fund 04 GENERAL CAPITAL	28,440.37
Total to be paid from Fund 19 TRUST FUND	684.00
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	88,375.52

**Checks Previously Disbursed**

6310	Commercial Construction Management	PO# 11541	Roof, Gutters and leaders for Muni	14,847.00	4/18/2016
6309	Commercial Construction Management	PO# 11541	Roof, Gutters and leaders for Muni	-15,150.00	4/18/2016 *VOIDED Wrong am
9999	Payroll Account		payroll 4-15-16	24,810.80	4/14/2016
6308	US Postal Service	PO# 11775	Bullk Mailing for Spring Green Gra	361.00	4/13/2016
6307	Jeffrey R. Surenian & Associates,	PO# 11779	IMO Twp of Green - Affordable Hous	2,000.00	4/12/2016
6304	Vital Communications, Inc.	PO# 11605	Tax assessor /collector binder	-111.60	4/11/2016 *VOIDED Wrong am
6272	Tomar Industries, Inc.	PO# 11693	Janitorial Supplies	-66.90	3/28/2016 *VOIDED wrong am
				-----	
				42,018.80	
				-15,328.50	*VOIDED

Total paid from Fund 01 CURRENT FUND	25,171.80
Total paid from Fund 04 GENERAL CAPITAL	14,847.00
Total paid from Fund 16 AFFORDABLE HOUSING TRUST FUND	2,000.00
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	42,018.80

Total for this Bills List: **130,394.32**

**RESOLUTION 2016-69  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 03/23/2016 to 04/18/2016 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 25, 2016

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 25, 2016.

  
Linda Peralta, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>FOR APPROVAL</b>	<b>AGAINST APPROVAL</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	2nd ✓			
Mr. Conkling	1st ✓			
Mr. Kurzeja	✓			
Mr. Qarmout	✓			
Mrs. Phillips	✓			



**TOWNSHIP OF GREEN  
ORDINANCE 2016-05**

**CAPITAL ORDINANCE APPROPRIATING THE SUM OF \$150,000.00  
FOR THE PURCHASE OF A 2017 MODEL YEAR TRUCK WITH  
DUMP BODY, PLOW AND SPREADER**

**BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

**SECTION 1:** The sum of One Hundred Fifty Thousand Dollars (\$150,000.00) presently located in the General Capital Fund is hereby appropriated for the purchase of new equipment for the Township as follows:

**2017 Model Year Truck with Dump  
Body, Plow and Spreader**

<b>Capital Fund - Purchase of DPW Trucks</b>	<b>\$75,000.00</b>
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<b>Capital Fund - Fund Balance</b>	<b>\$75,000.00</b>
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**Total: \$150,000.00**

**SECTION 2:** In connection with the amount authorized in Section 1 hereof, the Township makes the following determinations:

- 1) The purpose described in Section 1 hereof is not a Current Expense and is a purchase the Township of Green may lawfully make as a capital purchase.
- 2) The period of usefulness of the equipment described in Section 1 hereof is not in the limitation of said Local Bond law and according to the aggregate reasonable life thereof is five (5) years or longer.

**SECTION 3:** All ordinances or parts of ordinances which are inconsistent with the terms of this ordinance be and the same hereby repealed to the extent of their inconsistency.

**SECTION 4:** This Capital Ordinance shall take effect ten (10) days after the publication thereof after final adoption.

ATTEST:

TOWNSHIP OF GREEN  
COUNTY OF SUSSEX

\_\_\_\_\_  
Linda Peralta, Clerk/Administrator

\_\_\_\_\_  
Margaret "Peg" Phillips, Mayor

**Record of Vote – Introduction:**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	2nd ✓			
Mr. Conkling	1st ✓			
Mr. Kurzeja	✓			
Mr. Qarmout	✓			
Mrs. Phillips	✓			

INTRODUCED:

PUBLIC HEARING:

ADVERTISED ADOPTION:

ADVERTISED INTRODUCTION:

ADOPTED:

**ORDINANCE NO. 2016-06**

**“AN ORDINANCE FIXING SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY”**

BE IT ORDAINED by the Township Committee of the Township of Green that effective January 1, 2016, the salary ranges for officers and employees shall be as hereinafter specified:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Green who are employed on an annual salary basis shall be and is hereby fixed as follows:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Township Committee Person	\$ -0-	\$ 2,000.
Mayor, Township Committee	-0-	2,500.
Administrator	5,000.	25,000.
Municipal Clerk/Registrar	45,000.	70,000.
Assessment Search Officer (incl w/Clerk above)	0.	0.
Deputy Clerk	15,000.	40,000.
Deputy Registrar	3,000.	7,500.
Deputy Clerk/Deputy Registrar	10,000.	50,000.
Receptionist	7,500.	35,000.
Clerk/Typist (in support of any one or combination of Committee, Department, Processing, Finance)	2,000.	50,000.
Chief Financial Officer/Treasurer	25,000.	80,000.
Tax Assessor	25,000.	50,000.
Certified Property Lists	2,000.	5,000.
Tax Collector/Tax Search Officer	25,000.	45,000.
Court Treasurer	1,000.	5,000.
Fire Prevention Official	0.	5,000.
Municipal Department Head (DPW Manager)	25,000.	85,000.
Airport Manager	5,000.	7,500.
Secretary Board/Committee	3,500.	55,000.
Court Treasurer	1,000.	5,000.
Zoning Officer	5,000.	20,000.
Emergency Management Coordinator	0.	5,000.
Recycling Coordinator	1,000.	3,000.
Animal Control Officer	3,000.	12,000.

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

<u>POSITION</u>	<u>MINIMUM HOURLY</u>	<u>MAXIMUM HOURLY</u>
Supervisor Roads	\$ 15.00	\$ 50.00
Road Foreman	12.00	40.00
Senior Road Repairer	12.00	35.00
Road Repairer	8.38	35.00
Laborer	8.38	20.00
Mechanic/Road Repairer	12.00	40.00
Road Dept. – Shift Differential	2.00	5.00
Park Attendant	30.00	75.00
Building Maintenance Worker/Messenger	8.38	25.00
Clerk/Typist (in support of any one or combination of Committee, Department, Processing, Finance)	8.38	25.00
Tax Collector	15.00	40.00
Secretary Board/Committee	8.38	30.00
Zoning Officer	10.00	35.00
Seasonal/Road Repairer	10.00	30.00
Seasonal/Truck Driver	10.00	30.00
Recreation Director	8.38	25.00
Seasonal/Recreation Sr. Counselors	.00	15.00
Seasonal/Recreation Jr. Counselors	.00	15.00
Seasonal/Lawn Maintenance	8.38	20.00
Seasonal/Recreation Property Maintenance	8.38	25.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employee who are employed on a basis other than annually or hourly shall be and are hereby fixed as follows:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Grant Administrator (stipend)	500	3,000
Certified Recycling Coordinator (stipend)	500	5,000
Inspector (per smoke cert inspection)	20.00	80.00
Emergency Management Coordinator(per year stipend)	.00	5,000.
Emergency Management Coordinator (per diem during Mayor declared emergency)	.00	250.00
Secretarial (per meeting for attendance at Township Committee, Land Use Board, Open Space, Recreation, Environmental and other miscellaneous meetings)	40.00	100.00

Seasonal/Recreation Program Coordinator (stipend)	500.	2,000.
Seasonal/Recreation Sports Coordinator (stipend)	500.	1,500.
Seasonal/Recreation Arts & Crafts Coordinator (stipend)	500.	1,500.
Seasonal/Recreation – other special programs	250.	1,500.
Special Project (per project)	300	10,000.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Committee.

Section 5. The Township Committee reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

Section 6. The Township Committee further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

Section 7. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Green, and the salaries or compensations provided by existing ordinances shall remain in full force and effect until such time as the Township Committee may grant and approve such additional increments of salary as may be deemed advisable pursuant to the terms of this Ordinance. A resolution of the Township Committee establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted or may establish the date on which salary shall take effect.

Section 8. Salaries shall be paid in the manner and the same time as heretofore provided by ordinance.

Section 9. This ordinance shall take effect after final passage and publication as prescribed by law.

Section 10. All ordinances or parts of ordinances, which may be inconsistent with the terms of this ordinance, are to the extent of such inconsistency hereby repealed.

ATTEST:

TOWNSHIP OF GREEN,  
IN THE COUNTY OF SUSSEX

\_\_\_\_\_  
Linda Peralta,  
Township Clerk

\_\_\_\_\_  
Margaret H. Phillips  
Mayor, Green Township

**Record of Vote – Introduction:**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	1st ✓			
Mr. Conkling	2nd ✓			
Mr. Kurzeja	✓			
Mr. Qarmout	✓			
Mrs. Phillips	✓			

INTRODUCED:

PUBLIC HEARING:

ADVERTISED ADOPTION:

ADVERTISED INTRODUCTION:

ADOPTED:

**CORRESPONDENCE LIST  
TOWNSHIP COMMITTEE MEETING  
APRIL 25, 2016**

A.-#	FROM	SUBJECT	DATE
<b>A. FOR YOUR ACTION</b>			
A-1	NONE		
<b>B. FOR YOUR INFORMATION:</b>			
B-1	Aqua New Jersey Inc.	Petition for Approval of an Increase in Rates for Water Service and Other Tariff Changes	4/5/16
B-2	Ursula H. Leo	Affordable Housing – Declaratory Judgment	4/19/16
B-3	NJ Highlands Water Protection and Planning Council	2015 Annual Report (Full Copy on File in the Clerk's Office)	3/31/16
B-4	Austin and Linda Neary	Residential Forest Fire Concerns in Green Township <i>Email from for dooley</i>	4/22/16
<b>C. COUNTY AND STATE*</b>			
C-1	NONE		
<b>D. MAYOR'S FAX ADVISORY*</b>			
D-1	NJ League of Municipalities	Call for Submissions for the Inaugural Public Private Partnership Awards	4/14/16
D-2	NJ League of Municipalities	Weekly Policy Update	4/15/16
D-3	NJ League of Municipalities	Daily Update	4/19/16
<b>E. RESOLUTIONS FROM OTHER TOWNS*</b>			
E-1	Sandyston Township	Resolution to Support Sussex County C.L.E.A.R. Program Community Law Enforcement Addiction Recovery	4/12/16

**\*Full copies are available upon request prior to meeting.**

