

**GREEN TOWNSHIP COMMITTEE  
FEBRUARY 22, 2017**

**CALL TO ORDER**

Mayor Phillips called the February 22, 2017, meeting of the Green Township Committee to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ADEQUATE NOTICE:** Mr. Zschack read the statement of adequate notice.

**ROLL CALL:** Present: Mr. James Chirip, Mrs. Ginnie Raffay, and Mayor Peg Phillips

Absent: Mr. Daniel Conkling and Mr. Bader Qarmout

Also present: Mr. Mark Zschack, Clerk/Administrator; Mrs. Ursula Leo, Township Attorney; and Mrs. Patty DeClesis, Deputy Clerk

Mr. Chirip motioned to excuse the absent members.

Seconded: Mrs. Raffay

Discussion: None

All were in favor.

**DISCUSSIONS:**

- a. **New Jersey Government Energy Aggregation Program** – Mayor Phillips asked the Committee to review the material provided and suggested a presentation to the Committee at the March 6, 2017, meeting.

Mrs. Marie Bilik commented that Green Hills School has saved money under this program. Mrs. Bilik explained that about ten years ago, school districts entered into electrical cooperation which has been extremely successful. The Committee supports having a presentation made at the next meeting.

- b. **Financial Request Green Township Fire Department** – Mayor Phillips stated that the Fire Department has provided additional budget information requested at the last meeting. Mayor Phillips has had discussions with the CFO reviewing the budget and suggests giving a 10 percent increase to the Fire Department as well as to the First Aid Squad. The Committee supports the increase and agrees to revisit the increase next year. Mr. Zschack suggested meeting with the Fire Department earlier in October to begin discussions on their budget.

**CONSENT AGENDA:**

**1. RESOLUTIONS:**

- a. Resolution 2017-45 - Appoint Marie Bilik to Land Use Board
- b. Resolution 2017-46 - NEA's Read Across America Proclamation
- c. Resolution 2017-50 - Raffle License Approval

**2. CORRESPONDENCE:** (Acceptance for Filing of the Following)

- a. Letter dated February 8, 2017, from Mark Zschack to Tranquility Traders, LLC regarding Food Handling License

**3. REPORTS:** (Acceptance for Filing of the Following)

1. Trinca Airport - January 28, 2017 and February 3, 2017
2. Sussex County Solid Waste Advisory Council - December 13, 2016
3. Construction Permit Fee Log Report - January 1-31, 2017
4. Treasurer's Report - December 31, 2016
5. Sussex County Agriculture Development Board Minutes - November 21, 2016
6. Sussex County Open Space Committee Minutes - October 27, 2016

**GREEN TOWNSHIP COMMITTEE  
FEBRUARY 22, 2017**

**4. APPLICATIONS:** (Approval of the Following)

None

**5. MINUTES:**

Minutes ready for approval – February 6, 2017, regular and executive sessions

Mr. Chirip motioned to approve the Consent Agenda

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

**OLD BUSINESS:**

- a. Ordinance 2017-02 – To Amend Chapter XXX of the Revised General Ordinances of the Township of Green, Being the Land Use Regulations Chapter, For the Purpose of Revising and Updating the Township's Land Use Regulations (Public Hearing)

Mayor Phillips stated that since the Land Use Board cancelled their meeting due to inclement weather, the Public Hearing for Ordinances 2017-02 and 2017-03 will be carried to the March 20, 2017, Township Committee meeting.

Mr. Chirip motioned to carry Public Hearing to March 20, 2017.

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

- b. Ordinance 2017-03 – Amending and Supplementing the Land Use Application Fees to Now be Included in Chapter VIII "Fees" of the Code of the Township of Green (Public Hearing)

Mr. Chirip motioned to carry Public Hearing to March 20, 2017.

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

**NEW BUSINESS:**

- a. Resolution 2017-47 – Bills List (02/01/2017 to 02/14/2017)

Motion: Mr. Chirip

Seconded: Mrs. Raffay

Discussion: None

**GREEN TOWNSHIP COMMITTEE  
FEBRUARY 22, 2017**

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

**b. Resolution 2017-48 – Developers Escrow Trust (02/01/2017 to 02/14/2017)**

Motion: Mr. Chirip  
Seconded: Mrs. Raffay  
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

**c. Resolution 2017-49 – Field Usage by United Soccer**

Motion: Mr. Chirip  
Seconded: Mrs. Raffay  
Discussion: Mayor Phillips clarified that all the terms typically asked for field usage will apply to Newton United Soccer. The resolution authorizes them to use the fields with no fees.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout				X
Mrs. Raffay	X			
Mrs. Phillips	X			

**MATTERS FROM THE GOVERNING BODY:** Mr. Chirip requested a resolution of appreciation for Mr. Richard Stein and Mr. Steven Kurzeja recognizing them for their service to the Township. Mr. Zschack will prepare the resolutions.

- **MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR:** Mr. Zschack provided the following: Township Planner, Jessica Caldwell has drafted a report to the Township Committee describing areas for the Township to consider in the Expansion of Non-Residential Zones. Please review this report and visit the properties to be prepared for a discussion at the March 6 meeting.
- Mr. Nick Ciccone from the Road Department has tenured his resignation effective March 7, 2017. An advertisement of employment will be noticed in the newspaper for a Laborer 1 position.
- Mailing labels for the natural gas survey were delivered to Elizabethtown Gas. They will provide a 3-day notice to the Township before the mailings to allow us to place a notice on the sign and on the website to encourage residents to complete the survey and return.

**MATTERS FROM THE TOWNSHIP ATTORNEY:** None

**MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD:** Not in attendance.

**PUBLIC COMMENTS AND/OR QUESTIONS:** Mr. Chirip motioned to open public session, seconded by Mrs. Raffay. All were in favor.

**GREEN TOWNSHIP COMMITTEE**  
**FEBRUARY 22, 2017**

Mrs. Lillian Quinn, 21 Hillside Terrace commented that she agrees with Mayor Phillips regarding the New Jersey Government Energy Aggregation Program.

Mr. Chirip motioned to close public session, seconded by Mrs. Raffay. All were in favor.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:**

Mr. Chirip motioned to adjourn at 7:21 p.m.

Seconded: Mrs. Raffay

Discussion: None

All were in favor.

\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES

  
\_\_\_\_\_  
Mark Zschack, RMC  
Clerk/Administrator

3/6/2017  
\_\_\_\_\_  
Date Approved

**RESOLUTION 2017-45**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**  
**LAND USE BOARD APPOINTMENT**


**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the following appointment made by the Mayor as a member of the Green Township Land Use Board is confirmed:

**Marie Bilik – Alternate 4**

**2 year term expiring December 31, 2018**

DATED: February 22, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 22, 2017.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Kim Mantz, Land Use Board Secretary

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

**RESOLUTION 2017-46**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**NEA'S READ ACROSS AMERICA PROCLAMATION**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the Committee endorses NEA's Read Across America and recommits our community to engage in programs and activities to America's children the best readers in the world. (see attached Proclamation)

DATED: February 22, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 22, 2017.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

# NEA's Read Across America Proclamation

WHEREAS, the citizens of Green Township stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

WHEREAS, our Board of Education, Superintendent Nittolo, Principal Cohen, and the Green Hills School Community has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that educational investment is key to the community's well being and long-term quality of life; and

WHEREAS, "**NEA's Read Across America**," a national celebration of Dr. Seuss's 113th birthday on March 2, 2017, promotes reading and adult involvement in the education of our community's students;

THEREFORE BE IT RESOLVED that the government of Green Township and the Green Hills School Community calls on the citizens of Green Township to assure that every child is in a safe place reading together with a caring adult during the week of February 27, 2017;

AND BE IT FURTHER RESOLVED that this body enthusiastically endorses "**NEA's Read Across America**" and recommits our community to engage in programs and activities to make America's children the best readers in the world.

Signed \_\_\_\_\_

Signed \_\_\_\_\_

Signed \_\_\_\_\_

NEA's Read Across America



[www.nea.org/readacross](http://www.nea.org/readacross)



[www.nea.org/readacross](http://www.nea.org/readacross)



**RESOLUTION 2017-50**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**

**RAFFLE LICENSE APPROVAL**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that Resolution 2017-31 is hereby rescinded; and

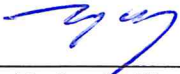
**BE IT FURTHER RESOLVED** that three (3) Raffle Licenses be issued to the Frelinghuysen Township Booster Club for:

Casino Night  
Tricky Tray Raffle  
On Premises 50/50 Draw Raffle Draw

to be held on September 30, 2017 (amended from March 4, 2017) 7:00 p.m. to 11:00 p.m.

DATED: February 22, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 22, 2017.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

**Vote on Resolution:**

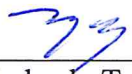
	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

**RESOLUTION 2017-47**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 02/01/2017 to 02/14/2017 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: February 22, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on February 22, 2017.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			

**List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)**

Meeting Date: 02/22/2017 For bills from 02/01/2017 to 02/14/2017

Check#	Vendor	Description	Payment	Check Total
6924	528 - Allied Oil Company, LLC	PO 12306 gasoline delivery	283.67	283.67
6925	83 - American Wear, Inc.	PO 12409 Uniform Cleaning - DPW	275.00	275.00
6926	498 - Blue Ridge Lumber Co., Inc.	PO 12379 Lumber purchase by DPW	101.45	101.45
6927	1689 - CEUnion	PO 12335 Seminar - CFO	89.00	89.00
6928	1228 - Chelbus Cleaning Co., Inc.	PO 12290 2017 cleaning services	215.00	215.00
6929	962 - DPS Pump Service, LLC	PO 12153 Sealing of water well at Trinca Air	7,550.00	7,550.00
6930	1007 - Finch Fuel Oil Co., Inc	PO 12351 Diesel	530.55	530.55
6931	1357 - Frelinghuysen Township	PO 12400 Emergency Management Coordinator -	550.00	550.00
6932	1380 - Garden State Labs	PO 12389 Water Test	180.00	180.00
6933	1846 - Gebhardt and Kiefer, P.C.	PO 11878 Green Twp (Holenstein) ads Wolosky,	2,417.77	2,417.77
6934	533 - Hamburg Plumbing Supply Co. Inc.	PO 12350 Plumbing supplies	22.50	22.50
6935	1603 - J. Caldwell & Associates	PO 12393 Ordinance Revision	59.50	
		PO 12390 Planner -Business Zone expansion	357.00	416.50
6936	1153 - Lowe's	PO 12382 Lumber	312.19	312.19
6937	292 - Maclearie Printing & Copy Center,	PO 12359 Printed envelopes for MB	486.00	486.00
6938	1587 - Mountainwood Spring Water LLC	PO 12301 Spring water delivery DPW & MB	26.25	
		PO 12408 Water Delivery to DPW & MB	31.50	57.75
6939	104 - Netcong Hardware, INC	PO 12394 Greendell Post Office supplies	30.85	30.85
6940	90 - New Jersey Herald, Inc.	PO 12377 Legal Ads	18.90	
		PO 12392 Legal notices	21.30	
		PO 12388 Legal notices	90.30	130.50
6941	1879 - New Jersey Shade Tree Federation	PO 12349 Municipal Membership 2017	95.00	95.00
6942	12 - NJ State League of Municipalities	PO 12334 Webinar-CFO	25.00	25.00
6943	98 - NJ-Dept of Health and Senior Svs	PO 12386 Dog License fees	704.40	704.40
6944	1253 - NJMMA	PO 12396 2017 Membership Renewal for NJMMA	220.00	220.00
6945	177 - Ronetco Supermarkets Inc.	PO 12356 Supplies family fun night	17.47	17.47
6946	326 - Spiegler, Maria C.	PO 12403 Medicare Part B reimbursement	333.00	333.00
6947	624 - Suburban Propane	PO 12354 Propane delivery MB	1,552.02	
		PO 12355 Propane delivery DPW	455.85	2,007.87
6948	157 - Sullivan, Patricia	PO 12404 Reimbursement for Medicare Part B P	660.00	660.00
6949	114 - Sussex County MUA	PO 12338 Municipal/Household Waste	2,140.80	2,140.80
6950	604 - TAB Microfilm Services, Inc.	PO 12347 2016 Record Storage	515.70	515.70
6951	70 - Tax Collectors & Treasurers Assoc.	PO 12385 SWTCTA Meeting - Padula/Ferrone	50.00	50.00
6952	1703 - Town of Newton	PO 12401 Municipal Court - Shared Services	10,200.00	10,200.00
6953	1703 - Town of Newton	PO 12402 Transportation of Prisoners - Escro	1,000.00	1,000.00
6954	49 - Vital Communications, Inc.	PO 12159 Assessment Postcards/postage	289.91	289.91
6955	1158 - W.B. Mason Co. Inc.	PO 12309 Office supplies	620.00	
		PO 12341 Black ribbon for validator	77.76	697.76
TOTAL				32,605.64

Total to be paid from Fund 01 CURRENT FUND

31,901.24

Total to be paid from Fund 12 ANIMAL FUND

704.40

32,605.64

**Checks Previously Disbursed**

9999	Payroll Account	2/15/2017	29,857.74	2/14/2017
9999	Sussex County Treasurer	PO# 12399 911 Dispatch - Shared Service Agre	2,684.25	2/15/2017
9999	Green Township	PO# 12406 Flexible Spending Acct - Jan-Dec 2	600.00	2/08/2017
6922	JCP&L	Multiple: PO# 11620 PO# 12308 PO# 12395	3,330.49	2/07/2017
6922	Treasurer, State on NJ	PO# 12387 Yearly Welding permit	42.00	2/07/2017
6921	Sussex County Treasurer	PO# 12363 2017 County Open Space Tax	2,655.86	2/06/2017
6920	Sussex County Treasurer	PO# 12362 2017 County Library Tax	37,061.83	2/06/2017
6919	Sussex County Treasurer	PO# 12361 2017 County Health Tax	15,866.99	2/06/2017

**List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)**

Meeting Date: 02/22/2017 For bills from 02/01/2017 to 02/14/2017

Check#	Vendor	Description	Payment	Check Total
6918	Sussex County Treasurer	PO# 12360 2017 County Purpose Tax	591,096.20	2/06/2017
9999	State of NJ-Division of Pensions	PO# 12300 Active Employee Health Insurance	15,285.62	2/14/2017
9999	State of NJ Div of Pensions/Benefit	PO# 12299 Retiree - Medical Insurance	11,129.31	2/14/2017
6917	Green Twp Board of Education	PO# 12281 School Tax	754,292.83	2/02/2017
			-----	
			1,463,903.12	

Total paid from Fund 01 CURRENT FUND	1,463,903.12
	-----
	1,463,903.12


Total for this Bills List: **1,496,508.76**

**RESOLUTION 2017-48**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 02/01/2017 to 02/14/2017 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: February 22, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 22, 2017.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

cc: Linda Padula, CFO

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips						

**List of Bills - (1410101002) CASH - Developers Escrow-Sussex Bank  
DEVELOPERS ESCROW TRUST**

Meeting Date: 02/22/2017 For bills from 02/01/2017 to 02/14/2017

Check#	Vendor	Description	Payment	Check Total
7293	1877 - J. Caldwell & Associates	PO 12410 LU1614 Shamy	526.50	
		PO 12411 LU1605 NJ Conf of Seventh-day Adven	112.00	638.50
7294	522 - Lyn Paul Aaroe, Esq.	PO 12412 PB1305 Rodriguez/Crossed Keys	537.50	
		PO 12413 LU1605 NJ Conf of Seventh-day Adven	75.00	612.50
7295	520 - Suburban Consulting Engineers, Inc.	PO 12414 LU1605 NJ Conf of Seventh-day Adven	1,588.97	1,588.97
				-----
	TOTAL			2,839.97

Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST

2,839.97

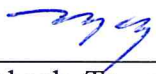
2,839.97

**RESOLUTION 2017-49**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**SUSSEX COUNTY, NEW JERSEY**  
**USE OF TOWNSHIP SOCCER FIELDS**

**BE IT RESOLVED** by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the Township Committee does hereby recognize the Newton United Soccer Club as the outlet for recreational soccer for the youth of Green Township and wave all fees as listed in Article VIII, Section 8-103 for the years 2017 and 2018.

DATED: February 22, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on February 22, 2017.

  
\_\_\_\_\_  
Mark Zschack, Township Clerk

**Record of Vote:**

	<b>MOTION</b>	<b>SECOND</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout						√
Mrs. Raffay		√	√			
Mrs. Phillips			√			