

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING JANUARY 19, 2022**

CALL TO ORDER

Mayor Phillips called the January 19, 2021, virtual meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mr. James Chirip, Mr. Bader Qarmout, Mrs. Virginia “Ginnie” Raffay and Mayor Margaret “Peg” Phillips

Absent: Mr. Conkling

Mr. Qarmout motioned to excuse the absent member.

Seconded: Mrs. Raffay

Discussion: None

All were in favor.

Also present: Mr. Mark Zschack, Township Clerk/Administrator; Mr. Angelo Bolcato, Township Attorney; Ms. Anne Mulhern, Laddey, Clark & Ryan; Mr. Jason Miller, Supervisor of Public Works; and Mrs. Patty DeClesis, Deputy Clerk

OPEN PUBLIC SESSION #1 Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. There being no public comments offered, Mayor Phillips closed Open Public Session #1.

MAYORAL APPOINTMENTS TO TOWNSHIP SUB-COMMITTEES 2022 - Mayor Phillips announced the following sub-committee appointments (same as 2021):

Committee	Representative(s)	Alternate
Board of Education	Raffay, Qarmout	Chirip
IT and Cable TV	Phillips, Qarmout	Raffay
Construction Dept	Conkling, Chirip	Raffay
Court Committee	Conkling, Qarmout	Phillips
Emergency Services (FD, OEM, 1 st Aid)	Phillips, Raffay	Conkling
Finance/Tax Dept	Phillips, Raffay	Conkling
Insurance	Phillips, Chirip	Qarmout
Personnel & Admin	Phillips, Raffay	Conkling
Buildings and Grounds	Phillips, Conkling	Raffay
Recreation (Grapevine, GTSC)	Chirip, Raffay	Conkling
Developer’s Agreement	Chirip, Conkling	Qarmout

MINUTES
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PROCLAMATION: Allamuchy-Green First Aid Squad - Mayor Phillips read a proclamation recognizing the Allamuchy-Green First Aid Squad's 50th anniversary. This proclamation will be presented at their banquet on January 29, 2022.

PROCLAMATION
RECOGNIZING AND HONORING
ALLAMUCHY-GREEN FIRST AID SQUAD
ON THEIR
50TH ANNIVERSARY

WHEREAS, emergency, general, and technical rescue services are vital for any community; and

WHEREAS, the Allamuchy-Green First Aid Squad was first established in 1971 and located in a one car garage on Allamuchy Johnsonburg Road in Allamuchy Township. The next location was a two-car garage located behind Pub 517 in Green Township. In 1978 land was purchased on Maple Lane in Green Township where the present first aid building was constructed. In 2008 an additional location was added on Alphano Road in Allamuchy Township that houses one ambulance; and

WHEREAS, the Allamuchy-Green First Aid Squad has devoutly served residents of Allamuchy, Green and Frelinghuysen for 50 years; and

WHEREAS, the Allamuchy-Green First Aid Squad is completely volunteer-run, made up of concerned volunteers who provide vital public service to the residents. With selflessness, dedication, compassion and professionalism, they provide essential care often spending countless hours away from families and friends in order to serve their communities; and

WHEREAS, it is appropriate to recognize and appreciate the value and accomplishments of the 50 years of service of the Allamuchy-Green First Aid Squad.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex and State of New Jersey, on this 19th day of January 2022, that the Allamuchy-Green First Aid Squad is honored, recognized, and thanked for their dedicated and continued service to our community over the last 50 years.

DATED: January 19, 2022

Margaret "Peg" Phillips, Mayor

Virginia "Ginnie" Raffay, Deputy Mayor

James Chirip

Daniel Conkling

Bader Qarmout

MINUTES
GREEN TOWNSHIP COMMITTEE
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CONSENT AGENDA:

1. RESOLUTIONS: (Approval of the Following)

None

2. CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Letter Received December 29, 2021, from the Township Engineer, Cory Stoner, Regarding the Lake Tranquility Dam Inspection
- b. Resolution Adopted by the Board of County Commissioners on January 5, 2022, Reappointing William I. Joseph as the Official Town Crier for the County of Sussex for 202, and the County Historian for a Three-Year Term
- c. Letter Received December 30, 2021, from Altice Regarding Approval of Franchise Renewal
- d. Letter Received January 3, 2022, from the NJ League of Municipalities Regarding the Louis Bay 2nd Future Municipal Leaders Scholarship Competition

3. REPORTS: (Acceptance for Filing of the Following)

- a. Environmental Advisory Committee Meeting Minutes - January 5 and December 29, 2021
- b. Open Space Advisory Committee Minutes - November 3, 2021
- c. Sussex County Solid Waste Advisory Council Minutes - September 14, 2021
- d. Green Township Volunteer Fire Department November 2021 Call Report
- e. Tax Collector's Report - December 2021
- f. Green Township Municipal Court Monthly Cashbook Report - December 2021

4. APPLICATIONS: (Approval of the Following)

None

Mr. Chirip motioned to move the Consent Agenda

Seconded: Mrs. Raffay

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: Conkling

DISCUSSIONS: Use of Facility Request, EverGreen Park - Mr. Zschack explained that a Use of Facilities request has been received from Parkrun USA requesting use of EverGreen Park walking path and County Connector trail every Saturday throughout the year. The organization is a non-profit entity that organizes a community 5k non-competitive run/walk event each week. Representatives from Parkrun were in attendance and had the opportunity to explain the program and answer questions from the Township Committee.

After a brief discussion, Mrs. Raffay motioned to approve Parkrun's use of facilities request on a temporary basis through July 31, 2022, waiving the fees and the appropriate Certificate of Insurance has been received.

Seconded: Mr. Chirip

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: Conkling

MINUTES
GREEN TOWNSHIP COMMITTEE
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OLD BUSINESS:

a. Public Hearing Ordinance 2022-01 - Fixing Salary Ranges for Officers and Employees of the Township
Mayor Phillips opened the Public Hearing for comments.

There being no comments offered, Mr. Chirip motioned to adopt Ordinance 2022-01.

Seconded: Mrs. Raffay

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: Conkling

NEW BUSINESS:

a. Introduction Ordinance 2022-02 - To Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

Mr. Qarmout motioned to introduce Ordinance 2022-02 and move to Public Hearing on February 7, 2022

Seconded: Mrs. Raffay

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: Conkling

b. Resolution 2022-41 - Appointment of Emergency Management Council

Motion: Mrs. Raffay

Seconded: Mr. Qarmout

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: Conkling

c. Resolution 2022-42 - Authorize Stipend for EverGreen Park Gate Control

Motion: Mr. Chirip

Seconded: Mr. Qarmout

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: Conkling

d. Resolution 2022-44 - Change Order Whitehall Road - Denville Line Painting, Inc.

Motion: Mr. Qarmout

Seconded: Mrs. Raffay

Discussion: None

Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

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Nays: None
Abstentions: None
Absent: Conkling

e. Resolution 2022-45 - Bicentennial Committee Appointments

Motion: Mrs. Raffay
Seconded: Mr. Qarmout
Discussion: Mayor Phillips commented that this is a new committee formed to coordinate the efforts of the bicentennial celebration in 2024.
Upon roll call vote:
Ayes: Chirip, Qarmout, Raffay, Phillips
Nays: None
Abstentions: None
Absent: Conkling

f. Resolution 2022-47 - Refund Property Tax Due to Overpayment - Block 57, Lot 14

Motion: Mr. Chirip
Seconded: Mrs. Raffay
Discussion: None
Upon roll call vote:
Ayes: Chirip, Qarmout, Raffay, Phillips
Nays: None
Abstentions: None
Absent: Conkling

g. Resolution 2022-48 - Seasonal Part-Time Snow Plow Operator

Motion: Mrs. Raffay
Seconded: Mr. Qarmout
Discussion: A brief discussion ensued concerning the pension obligations of the Township and if this position should be a subcontractor.
Upon roll call vote:
Ayes: Chirip, Qarmout, Raffay, Phillips
Nays: None
Abstentions: None
Absent: Conkling

h. Resolution 2022-49 - Acceptance of Whitehall Road DOT Project

Motion: Mr. Qarmout
Seconded: Mrs. Raffay
Discussion: None
Upon roll call vote:
Ayes: Chirip, Qarmout, Raffay, Phillips
Nays: None
Abstentions: None
Absent: Mr. Conkling

i. Resolution 2022-50 – Bills List (12/17/2021 to 01/13/2022)

Motion: Mr. Qarmout
Seconded: Mrs. Raffay
Discussion: None

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Upon roll call vote:

Ayes: Chirip, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: Conkling

j. Minutes - January 3, 2022, reorganizational meeting and executive session

Motion: Mrs. Raffay

Seconded: Mr. Chirip

Discussion: None

All were in favor.

MATTERS FROM THE GOVERNING BODY: Mrs. Raffay stated that she received a compliment from a resident on the how nice and respectful the Road Department are. Mrs. Raffay noted the many nice compliments on the site Nextdoor Green Township.

Mayor Phillips pointed out the inspection report received from the Township Engineer's office on the Lake Tranquility Dam and asked Mr. Zschack to address the two recommendations for repairs when deemed appropriate based upon the weather.

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

First Aid Squad Banquet - In honor of the 50th year anniversary of the Allamuchy-Green First Aid Squad the entire Township Committee and guest has been invited to attend the January 29th Banquet. If any member of the Township Committee still wishes to attend you must respond to Lou Caruso tomorrow.

Louis Bay Award - The Louis Bay 2nd Future Municipal Leaders Scholarship Competition Application was received and will be forwarded to Newton High School, Sussex County Technical School, Pope John High School and Blair Academy.

Rt 206 Bridge Tunnel - Sussex County is taking the lead position in drafting a letter to the State relaying concerns to the planned NJDOT Bridge Tunnel Replacement Project on Route 206 in Andover Borough. The Township Engineer is the Municipal Engineer in all municipalities affected. The first draft was distributed and the Township Engineer will be adding Green Township's concerns with the use of Whitehall Road. This project is scheduled for the year 2026 and is anticipated that the tunnel will be closed for a nine-month period.

Thank You Party - The annual Thank You Party is once again postponed. An idea to hold an event at EverGreen Park in the spring is under consideration.

Winter Storm Orlena - Linda Padula, CFO, has announced that the Township has received a total of \$35,935.44 from FEMA for expenditures related to Winter Storm Orlena. This includes reimbursements for salaries, supplies and equipment usage. Mr. Zschack thanked Linda Padula, Mike Rose and Jason Miller for all their work.

IT Analysis - A consultant will be onsite tomorrow to evaluate all of the Township's IT systems. This will be a comprehensive review to determine if we are utilizing technology to its upmost potential. Once we receive recommendations, we will request the IT and Cable TV subcommittee meet to discuss.

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Elizabethtown Gas - We have been notified that the gas main recently installed is now live and service connections are now underway. There are some concerns about the lack of notification that the Township has received and the Township Engineer is working on that issue.

MATTERS FROM THE TOWNSHIP ATTORNEY: Mr. Bolcato noted no matters to report.

MATTERS FROM THE SUPERVISOR OF PUBLIC WORKS: Mr. Miller noted that the new Kubota has arrived.

Mayor Phillips complimented the Road Department on the conditions of the roads in the recent storms.

OPEN PUBLIC SESSION #2: Mayor Phillips noted that no members of the public were present at this time and closed Open Public Session #2.

EXECUTIVE SESSION: Resolution ES2022-02

- Personnel Matter - Grant Writer
- Litigation - Block 16, Lot 21.02

Mr. Chirip motioned to enter Executive Session at 8:04 p.m.

Seconded: Mr. Qarmout

Discussion: None

All were in favor.

The Committee returned to Open Public Session at 8:45 p.m.

Mr. Chirip motioned to close Executive Session and return to Open Public Session

Seconded: Mrs. Raffay

Discussion: None

All were in favor.

Mayor Phillips noted the next meeting is scheduled for Monday, February 7, 2022, at 7:00 p.m.

ADJOURNMENT:

Mr. Chirip motioned to adjourn at 8:47 p.m.

Seconded: Mr. Qarmout

Discussion: None

All were in favor.

***ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES**



Mark Zschack, RMC
Township Clerk

Date Approved: February 7, 2022

ORDINANCE NO. 2022-01
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

**“AN ORDINANCE FIXING SALARY RANGES FOR OFFICERS AND EMPLOYEES
OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX
AND STATE OF NEW JERSEY”**

BE IT ORDAINED by the Township Committee of the Township of Green that effective January 1, 2022, the salary ranges for officers and employees shall be as hereinafter specified:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Green who are employed on an annual salary basis shall be and is hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Member, Township Committee	\$ 0.	\$ 2,000.
Mayor, Township Committee	0.	2,500.
Municipal Clerk/Registrar	45,000.	126,000.
Deputy Clerk	15,000.	40,000.
Deputy Registrar	3,000.	7,500.
Deputy Clerk/Deputy Registrar	10,000.	61,000.
Receptionist	7,500.	35,000.
Clerk/Typist	2,000.	50,000.
Chief Financial Officer/Treasurer	25,000.	103,000.
Tax Assessor	25,000.	58,000.
Certified Property Lists (Tax Assessor)	2,000.	5,000.
Tax Collector/Tax Search Officer	25,000.	52,000.
Fire Prevention Official	0.	5,000.
Municipal Department Head (DPW Manager)	25,000	92,000.
Secretary Board/Committee	3,500.	55,000.
Court Treasurer	1,000.	5,000.
Animal Control Officer	3,000.	12,000.

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

POSITION	MIN. PER HR	MAX. PER HR
Supervisor Roads	\$ 20.00	\$ 50.00
Road Foreman	N.J. Min. Wage	40.00
Senior Road Repairer	N.J. Min. Wage	35.00
Road Repairer	N.J. Min. Wage	35.00
Superintendent of Public Works	30.00	40.00
Laborer	N.J. Min. Wage	27.00
Mechanic/Road Repairer	N.J. Min. Wage	35.00
Park Attendant	N.J. Min. Wage	75.00
Building Maintenance Worker/Messenger	N.J. Min. Wage	28.00
Grant Writer	N.J. Min. Wage	35.00
Clerk/Typist	N.J. Min. Wage	25.00
Tax Collector	20.00	40.00
Secretary Board/Committee	N.J. Min. Wage	30.00
Zoning Officer	N.J. Min. Wage	38.00
Seasonal/Road Repairer	N.J. Min. Wage	30.00

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TOWNSHIP OF GREEN, COUNTY OF SUSSEX, NJ

POSITION	MIN. PER HR	MAX. PER HR
Seasonal/Truck Driver	N.J. Min. Wage	\$ 30.00
Recreation Director	N.J. Min. Wage	25.00
Seasonal/Recreation Sr. Counselors	N.J. Min. Wage	15.00
Seasonal/Lawn Maintenance	N.J. Min. Wage	20.00
Seasonal/Recreation Property Maintenance	N.J. Min. Wage	25.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employee who are employed on a basis other than annually or hourly shall be and are hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Grant Administrator (stipend)	500	\$ 3,000.
Certified Recycling Coordinator (stipend)	500	5,000.
Inspector (per smoke cert inspection)	20.00	80.00
Emergency Management Coordinator (stipend)	.00	5,000.
Emergency Management Coordinator (per diem with Township Committee approval)	.00	250.
Deputy Emergency Management Coordinator (stipend)	.00	1000.
Secretarial (per meeting for attendance at Township Committee, Land Use Board, Open Space, Recreation, Environmental and other miscellaneous meetings)	40.00	100.
Seasonal/Recreation Program Coordinator (stipend)	500.	2,000.
Seasonal/Recreation Sports Coordinator (stipend)	500.	1,500.
Seasonal/Recreation Arts & Crafts Coordinator (stipend)	500.	1,500.
Seasonal/Recreation – other special programs	250.	1,500.
Animal License Coordinator (stipend)	1,000.	1,500.
Alternate Deputy Registrar (stipend)	500.	1,000.
Fleet Manager (Stipend)	.00	3,000
Park Gate Control	.00	5,500
Clean Communities Coordinator (stipend)	500.	1,200.
Special Project (per project)	100.	10,000.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Committee.

Section 5. The Township Committee reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

Section 6. The Township Committee further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

Section 7. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Green, and the salaries or compensations provided

ORDINANCE NO. 2022-01
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, NJ

by existing ordinances shall remain in full force and effect until such time as the Township Committee may grant and approve such additional increments of salary as may be deemed advisable

pursuant to the terms of this Ordinance. A resolution of the Township Committee establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted or may establish the date on which salary shall take effect.

Section 8. Salaries shall be paid in the manner and the same time as heretofore provided by ordinance.

Section 9. This ordinance shall take effect after final passage and publication as prescribed by law.

Section 10. All ordinances or parts of ordinances, which may be inconsistent with the terms of this ordinance, are to the extent of such inconsistency hereby repealed.

NOTICE

The above-entitled Ordinance was introduced and passed at first reading by the Green Township Committee at a meeting held on January 3, 2022, and after publication and a public hearing was finally adopted by the Green Township Committee at a meeting held on January 19, 2022.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX



Mark Zschack, RMC, Township Clerk



Margaret "Peg" Phillips, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

INTRODUCED: January 3, 2022
ADOPTED: January 19, 2022

ADVERTISED: January 6, 2022
ADVERTISED: January 23, 2022

ORDINANCE NO. 2022-02

TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF N.J.

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 *et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-44.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Green in the County of Sussex finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$99,656.45 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Green, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Green shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$99,656.45, and that the CY 2022 municipal budget for the Township of Green be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

ORDINANCE NO. 2022-02
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF N.J.

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST

TOWNSHIP OF GREEN

Mark Zschack, RMC, Township Clerk

Margaret "Peg" Phillips, Mayor

cc: Linda Padula, CFO

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						
Mr. Conkling						
Mr. Qarmout						
Mrs. Raffay						
Mayor Phillips						

INTRODUCED: January 19, 2022
ADOPTED:

ADVERTISED: January 23, 2022
ADVERTISED:

RESOLUTION 2022-41
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

APPOINTMENT OF EMERGENCY MANAGEMENT COUNCIL

WHEREAS, pursuant to Green Township Code Section 2-32.1 et seq. and NJSA App. A:9-41 et seq., each municipality must appoint an Emergency Management Council of not more than 15 members; and

WHEREAS, the purpose of the Council is to assist the local Emergency Management Coordinator as follows:

- 1) Preparing the Municipal Emergency Operations Plan
- 2) Assist in other areas determined by the Coordinator as necessary; and

WHEREAS, the Township of Green Mayor appoints the Emergency Management Council in accordance with the above-named regulations.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Green to appoint the following as members of the Green Township Emergency Management Council for the year 2022:

1. Michael Rose, Chairman/Emergency Management Coordinator
2. Jennifer Assante, Deputy OEM Coordinator
3. Nick Pachnos, Deputy OEM Coordinator
4. William "Bob" Oliver, GTVFD Chief
5. Pete Sklannik, CERT Representative
6. Margaret "Peg" Phillips, Township of Green Mayor
7. Virginia "Ginnie" Raffay, Township of Green Deputy Mayor
8. Jason Miller, Superintendent of Public Works
9. Michael Drislane, Captain, Allamuchy/Green First Aid Squad
10. Kim Stang, President, Allamuchy/Green First Aid Squad
11. Dr. Jennifer Cenatiempo, Green Hills School Superintendent
12. Mark Zschack, Municipal Clerk
13. Linda Padula, Municipal CFO

DATED: January 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on January 19, 2022.


Mark Zschack, RMC, Township Clerk

cc: Michael F. Strada, Coordinator, Sussex County Emergency Management

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout		√	√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

RESOLUTION 2022-42
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AUTHORIZE STIPEND FOR EVERGREEN PARK GATE CONTROL

WHEREAS, for health and safety reasons it is in the best interest of the general public to regulate the access to EverGreen Park; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that the Township shall utilize the services of Mr. Shawn Snedeker to open and close the gate and restrooms daily at EverGreen Park (unless directed by government official) from January 1, 2022, through December 31, 2022, at a rate of \$5,500 annually.

DATED: January 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on January 19, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout		√	√			
Mrs. Raffay			√			
Mayor Phillips			√			

RESOLUTION 2022-44
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AUTHORIZING CHANGE ORDER #1 FOR LINE STRIPING OF
WHITEHALL ROAD TO DENVILLE LINE PAINTING, INC.

WHEREAS, the Township of Green awarded a contract through the Morris County Cooperative Pricing Council (MCCPC) to Denville Line Painting, Inc., in an amount not to exceed \$6,792.36 for the line striping of a portion of Whitehall Road (Resolution 2021-132); and

WHEREAS, Denville Line Painting, Inc. has provided invoices in the amount of \$6,881.97 for the line striping of a portion of Whitehall Road; and

WHEREAS, the Township Engineer has reviewed the submitted invoices and recommends the approval of invoice; and

WHEREAS, the total amount to be paid to Denville Line Painting, Inc., for the work completed will result in a change order that will **increase** the final contract amount by \$89.61.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that it does hereby approve the Change Order No. 1 to Denville Line Painting, Inc., for an **increase** of \$89.61, and a new total contract price of \$6,881.97.

DATED: January 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on January 19, 2022.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

RESOLUTION 2022-45
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY

BICENTENNIAL COMMITTEE APPOINTMENTS

BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that the following appointments as members of the Green Township Bicentennial Committee commencing:

Lou Caruso, **Chairperson**

Kim Mantz, **Vice Chairperson**

Margaret "Peg" Phillips

Daniel Conkling

Richard Vohden

Marie Bilik

Patty DeClesis

Jason Miller

Kevin Conn

DATED: January 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at meeting held on January 19, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout		√	√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

RESOLUTION 2022-47
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

REFUND PROPERTY TAX DUE TO PREPAYMENT

WHEREAS, the Tax Collector advises of an overpayment of taxes created by granting homeowner a Veterans discount for year 2021; and

WHEREAS, the Tax Collector is requesting a refund to the homeowner.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, in the County of Sussex, and State of New Jersey, is hereby authorized to refund said property taxes:

<u>BLOCK</u>	<u>LOT</u>	<u>ACCOUNT #</u>	<u>AMOUNT</u>
057	14	Acct: # 103500	\$250.00



Karen Ferrone, Tax Collector

DATED: January 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on January 19, 2022.



Mark Zschack, RMC, Township Clerk

cc: Karen Ferrone, CTC
Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

RESOLUTION 2022-48
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

RESOLUTION APPROVING APPOINTMENT OF A PART-TIME
SNOW PLOW OPERATOR FOR THE TOWNSHIP OF GREEN

WHEREAS, the Green Township Department of Public Works desires to hire a Part-Time Snow Plow Operator (Unclassified, NJ Civil Service Job, Truck Driver, Code 04222) to provide Township snow removal relief assistance should the need arise; and

WHEREAS, Craig Bollmann is available and able to provide such services; and

WHEREAS, it is deemed to be in the best interest of the Township that Craig Bollmann be retained as a Snow Plow Operator to respond to call-outs should the need arise.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Green in the County of Sussex and State of New Jersey that Craig Bollmann be retained as a standby Part-Time Snow Plow Operator (Unclassified, NJ Civil Service Job, Truck Driver, Code 04222) at the hourly rate of \$20.00 per hour for the 2022 Calendar Year.

BE IT FURTHER RESOLVED that Mr. Bollmann's employment is subject to the usual terms and conditions as set forth in the Township of Green Personnel Policy Manual, as well as New Jersey Civil Service Law.

DATED: January 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on January 19, 2022.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout		√	√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

RESOLUTION 2022-49
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

FINAL ACCEPTANCE OF MILLING, PAVING AND LINE STRIPING OF
WHITEHALL ROAD

WHEREAS, on May 3, 2021, by adoption of Ordinance 2021-11 the Green Township Committee, County of Sussex, State of New Jersey authorized the improvements to Whitehall Road project with \$160,000.00 in funding being provided by the New Jersey Department of Transportation's (NJDOT), Fiscal Year 2020 Municipal Aid Program, and \$182,000.00 from the General Capital Reserves – Road Improvements of the Township; and

WHEREAS, on August 16, 2021, by adoption of Resolution 2021-136, the Green Township Committee, County of Sussex, State of New Jersey, awarded C&V Paving Contractors, Inc., for the milling and paving of Whitehall Road in an amount not to exceed \$162,900.00.

WHEREAS, on August 16, 2021, by adoption of Resolution 2021-132 the Green Township Committee, County of Sussex, State of New Jersey, awarded (through Morris County Cooperative Pricing Council "MCCPC") Denville Line Painting, Inc., for the traffic striping in an amount not to exceed \$6,792.36, and Road Safety Systems, LLC, for the guide rail in an amount not to exceed \$20,400.00.

WHEREAS, on January 19, 2022 by adoption of Resolution 2022-44 the Green Township committee, County of Sussex, State of New Jersey authorized Change Order No. 1 to Denville Line Painting, Inc., for an increased amount of \$89.61 for a new total of \$6,881.97; and

WHEREAS, in the Township Engineer's letter dated December 20, 2021, Cory Stoner recommends the Acceptance of said project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that it hereby concurs with the Township Engineer's recommendation and accepts the milling, paving line striping and guide rail of Whitehall Road.

Dated: January 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on January 19, 2022.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

RESOLUTION 2022-50
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (12/17/2021 to 01/13/2022)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 12/17/2021 to 01/13/2022 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: January 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on January 19, 2022.



Mark Zschack, RMC, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 01/19/2022 For bills from 12/17/2021 to 01/14/2022

Check#	Vendor	Description	Payment	Check Total
953	1770 - Advance Auto Parts	PO 15234 Auto Parts	972.26	972.26
10954	48 - Airgas East Inc.	PO 15400 Cylinder Lease - DPW 2022	728.72	728.72
10955	1940 - Amazon	PO 15274 Supply order December 2021	38.84	
		PO 15284 Vacuum	180.64	
		PO 15288 Christmas Tree	239.31	
		PO 15293 2020 NEC Code book	159.90	
		PO 15294 Construction 3 part paper	155.00	773.69
10956	1625 - Aqua New Jersey	PO 15001 Fire Hydrant Bill	2,514.78	2,514.78
10957	14 - Blue Diamond Disposal, Inc.	PO 14862 2021 Waste & Recycling Collection	495.00	495.00
10958	1908 - Brady & Correale, LLP	PO 14927 Legal Services - Land Use Board	39.46	39.46
10959	660 - D & E Service Center, Inc.	PO 14841 Truck Repair/Service	10,256.93	10,256.93
10960	1356 - Denville Line Painting, Inc.	PO 15097 Whitehall Rd	6,744.33	6,744.33
10961	1380 - Garden State Labs Inc.	PO 14901 Water Test MB	60.00	
		PO 15403 Water Test MB	60.00	120.00
10962	303 - GFOA of NJ	PO 15300 2022 Membership L. Padula	90.00	90.00
10963	47 - Green Township	PO 15306 1st & 2nd quarter property taxes 2022	6,664.64	6,664.64
10964	528 - Griffith-Allied Trucking LLC	PO 14835 Gasoline Delivery	1,096.36	
		PO 14904 Diesel Fuel Delivery	828.56	1,924.92
10965	120 - Harold E. Pellow & Associates, Inc.	PO 15005 County Connector Trail	16.63	16.63
10966	188 - Home Depot Credit Services	PO 14858 Supplies	361.86	
		PO 15385 Supplies	110.34	472.20
10967	1603 - J. Caldwell & Associates	PO 15203 Housing Rehab Program	2,280.00	2,280.00
10968	190 - JCP&L	PO 15398 December Electric Bill 2021	995.88	995.88
10969	1860 - Kimberlee Mantz	PO 15295 Decorations for Office Tree	166.72	166.72
10970	1632 - Laddey, Clark & Ryan LLP	PO 15291 Legal Services November 2021	4,674.00	4,674.00
10971	1153 - Lowe's	PO 14864 Supplies/Hardware	69.85	
		PO 15387 Supplies/Hardware	249.89	319.74
10972	20 - MGL Printing Solutions, LLC	PO 15289 Notary stamps	100.00	100.00
10973	1960 - Navitend	PO 15299 2022 Agreement Office 365	820.00	820.00
10974	320 - NJ Conference of Mayors	PO 15304 2022 Membership Dues	295.00	295.00
10975	12 - NJ State League of Municipalities	PO 15322 2022 Membership Dues	481.00	481.00
10976	1404 - Northeast Janitorial Supply, Inc.	PO 14873 Janitorial Supplies	123.72	123.72
10977	2138 - NozzTeq Inc	PO 15271 Sewar Jet Nozzle	770.89	770.89
10978	905 - Optimum	PO 15307 Cable-boxes MB 2022	15.00	
		PO 15308 Cable boxes-DPW 2022	27.00	42.00
10979	877 - Patty De Clesis	PO 15283 Prizes for Home Decorating Contest 2021	75.00	75.00
10980	1892 - PenTeleData	PO 14908 Internet Service for MB 2021	170.90	170.90
10981	418 - R & L Data Centers	PO 14906 Payroll Service 2021	360.02	360.02
10982	1982 - R. Poust Trade Services, LLC	PO 15013 Winterize Bathrooms at the Park	723.00	723.00
10983	2016 - Schenck, Price, Smith & King, LLP	PO 14985 Tax Appeals	69.30	69.30
10984	866 - Space Farms, Inc	PO 14886 Deer Carcass Removal	31.00	31.00
10985	123 - Staples Advantage	PO 15270 December Supply Order 2021	467.48	467.48
10986	2142 - Stewart, Gregory	PO 15399 Property Tax Refund	250.00	250.00
10987	624 - Suburban Propane	PO 14852 Propane Delivery DPW 2021	235.29	
		PO 14957 Propane Delivery to MB 2021	3,537.61	3,772.90
10988	2140 - Sussex County Lock & Safe Inc.	PO 15287 keys & locks	204.00	204.00
10989	114 - Sussex County MUA	PO 14903 Municipal/Household Waste	10,484.00	10,484.00
10990	809 - Sussex County Plumbing & Heating, I	PO 14890 Plumbing Supplies	38.75	38.75
10991	604 - TAB Microfilm Services, Inc.	PO 14814 Record Storage 2021	2.95	2.95
10992	604 - TAB Microfilm Services, Inc.	PO 15298 Record Storage 2022	596.70	596.70
10993	71 - Tax Collector/Treasurers Assoc NJ	PO 15301 Membership Dues 2022 Padula	100.00	100.00
10994	2009 - The Canning Group, LLC	PO 14925 QPA 1/01/2021-12/31/2021	458.37	458.37
10995	1105 - The Land Conservancy of New Jersey	PO 14954 2021 Open Space Consultant Services	1,605.00	1,605.00
10996	1174 - Tractor Supply Credit Plan	PO 15390 Small Tools	489.98	489.98
10997	2078 - UniFirst Corporation	PO 14815 Uniform Rental	344.10	344.10
10998	29 - Verizon Wireless	PO 15396 DPW Cell Phone Service 2022	247.74	247.74
10999	1236 - W.W.Grainger Inc.	PO 14907 Supplies	239.23	239.23
TOTAL				63,612.93
Total to be paid from Fund 01 CURRENT FUND			52,476.99	
Total to be paid from Fund 04 GENERAL CAPITAL			6,744.33	
Total to be paid from Fund 16 AFFORDABLE HOUSING TRUST FUND			2,280.00	
Total to be paid from Fund 22 OPEN SPACE TAX			2,111.61	

			63,612.93	

Checks Previously Disbursed

DATE	CHECK#	VENDOR	DESCRIPTION	AMOUNT
12/21/2021	9999	Payroll Account	12/30/2021 Payroll	42,758.05
12/31/2021	9999	Green Twp Open Space	2021 Added/omitted	558.91
12/31/2021	10942	AT&T	Long Distance 2021	81.74
12/31/2021	10943	County of Sussex-Open Space	2021 Added/omitted	111.77
12/31/2021	10944	County of Sussex	2021 Added/omitted	22,568.35
12/31/2021	10945	County of Sussex - Library	2021 Added/omitted	1,638.53
12/31/2021	10946	Frelinghuysen Township	4th qtr Construction Receipts	67,656.00
12/31/2021	10947	JCP&L	Street Lighting/Airport Electric	46.45
12/31/2021	10948	LogMein USA Inc.	GoToMeeting Service	576.00
12/31/2021	10949	Treasurer, State of NJ	Marriage Lic/Civil Union	50.00
12/31/2021	10950	Treasurer, State of NJ	DCA fees	7,579.00
12/31/2021	10951	Verizon	December Phone Bill	989.69
1/6/2022	10952	Petty Cash	To open Petty Cash Fund 2022	200.00
1/10/2022	9999	Green Twp Board of Education	School Tax	840,883.00
				<u>985,697.49</u>
Total				<u>1,049,310.42</u>

RESOLUTION ES 2022-02
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☒ Personnel ☐ Contract Negotiation ☐ Real Property
☐ Public Safety ☒ Litigation/Potential Litigation ☐ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: January 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on January 19, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling						√
Mr. Qarmout		√	√			
Mrs. Raffay			√			
Mayor Phillips			√			