

GREEN TOWNSHIP COMMITTEE
MAY 15, 2017

CALL TO ORDER

Mayor Phillips called the May 15, 2017, meeting of the Green Township Committee to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mr. James Chirip, Mr. Daniel Conkling (arrived at 7:07 p.m.), Mr. Bader Qarmout, Mrs. Ginnie Raffay, and Mayor Peg Phillips

Also present: Mr. Mark Zschack, Clerk/Administrator; Mrs. Ursula Leo, Township Attorney; Mr. Watson Perigo, Municipal Department Head; and Mrs. Patty DeClesis, Deputy Clerk

Mr. Chirip motioned to excuse Mr. Conkling until his arrival.

Seconded: Mr. Qarmout

Discussion: None

All were in favor.

DISCUSSIONS: None

CONSENT AGENDA:

1. RESOLUTIONS:

- a. Resolution 2017-86 - Appoint Fire Fighter - Nicholas Giordano
- b. Resolution 2017-92 - Appoint Fire Fighter - Jonas May
- c. Resolution 2017-93 - Appoint Fire Fighter - Ryan Durling

2. CORRESPONDENCE: (Acceptance for Filing of the Following)

None

3. REPORTS: (Acceptance for Filing of the Following)

- Treasurer's Report - March 31, 2017
- 2016 Annual Land Use Report
- Construction Permit Fee Log Report - 04/01/17 to 04/30/17
- Trinca Airport - April 29, 2017
- Sussex County Office of Public Health Nursing Activity Report - 04/01/17 to 04/30/2017
- Sussex County Solid Waste Advisory Council Minutes - January 10, 2017
- Sussex County Agriculture Development Board Minutes - March 20, 2017
- Sussex County Planning Board Minutes - February 6, 2017
- Sussex County Department of Health - Activity Report February 1-28, 2017
- Sussex County Department of Health - Activity Report March 1-31, 2017
- Sussex County Open Space Committee Minutes - February 23, 2017

4. APPLICATIONS: (Approval of the Following)

None

5. MINUTES:

Minutes ready for approval - May 1, 2017, regular session

Mr. Qarmout motioned to approve the Consent Agenda

Seconded: Mr. Chirip

Discussion: None

GREEN TOWNSHIP COMMITTEE
MAY 15, 2017

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

OLD BUSINESS: None

NEW BUSINESS:

a. Resolution 2017-87 - Bills List (04/27/2017 to 05/09/2017)

Motion: Mrs. Raffay

Seconded: Mr. Chirp

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

b. Resolution 2017-88 - Developers Escrow Trust (04/13/2017 to 05/09/2017)

Motion: Mr. Qarmout

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling				X
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

c. Resolution 2017-89 - Certification of Annual Audit

Motion: Mr. Chirip

Seconded: Mrs. Raffay

Discussion: Mr. Zschack stated the general comments and two recommendations from the Auditor.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling			X	
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

d. Resolution 2017-90 - Approval of Corrective Action Plan

Motion: Mr. Chirip

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

GREEN TOWNSHIP COMMITTEE
MAY 15, 2017

Mr. Conkling arrived at 7:07 p.m.

- e. Resolution 2017-91 - Authorize Shared Services Agreement with the County of Sussex for a Joint Project to Improve Sight Lines at the Intersection of County Route 517 and Scenic Drive

Motion: Mr. Qarmout

Seconded: Mrs. Raffay

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

- f. Resolution 2017-85 - Recognition of Newton High School Robotics Team - Mayor Phillips read and presented the resolution honoring Newton High School Robotics Team Aperture 3142 for their recent award. Congratulations to the team!

Motion: Mr. Chirip

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

MATTERS FROM THE GOVERNING BODY: Mr. Conkling stated that he is glad to see Scenic Drive and County Route 517 are moving along and the County is working with the Township. He is anxious to see what will happen. He is glad to see the county working with the Township and making a possibly dangerous intersection safer for the residents.

Mrs. Raffay stated that she enjoyed the pictures of the hard work that Mr. Perigo is doing on the trail.

Mr. Qarmout stated that he is still getting an enormous amount of calls and emails in reference to a particular issue. Mr. Qarmout is also impressed by the progress Mr. Perigo is making on the trail.

Mr. Conkling also commented that the June 8, 2017, Land Use Board meeting will be posted on the sign on the County Route 517 due to the meeting location change to Green Hills School.

Mayor Phillips thanked all the staff for their efforts with Clean Communities Day as well as Student Government Day.

MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR:

- The Township has requested an extension of time for the awarding of the bid for the Fire Alarm System until July 12th. This allows ample time to thoroughly review all bids and schedule discussion at the June 19th Township Committee meeting.
- The Green Fire Department annual golf outing fundraiser is scheduled for June 29th at Farmstead Golf Club. We encourage all residents to participate in any way they can to support the fire department.

MATTERS FROM THE TOWNSHIP ATTORNEY: No matters for discussion.

GREEN TOWNSHIP COMMITTEE
MAY 15, 2017

MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD: Mr. Perigo noted the following:

- The collection of E-waste during Clean Communities Day was a success.
- He is about 350 feet from completing the trail clearing.
- The two new employees working out well.
- Wood chipping has been completed.

PUBLIC COMMENTS AND/OR QUESTIONS: No comments were offered.

EXECUTIVE SESSION: Resolution ES2017-06 - Contract Negotiations & Potential Litigation

Mr. Conkling motioned to enter Executive Session at 7:31 p.m.

Seconded: Mr. Chirip

Discussion: None

All were in favor.

Mr. Conkling motioned to return to public session at 8:20 p.m.

Seconded: Mr. Chirip

Discussion: None

All were in favor.

Mr. Qarmout motioned to appoint Special Engineer, Mr. Nevitt Duveneck, related to the Stone Meadow subdivision.

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay	X			
Mrs. Phillips	X			

A memorializing resolution will be considered at the next Committee meeting.

ADJOURNMENT:


Mr. Conkling motioned to adjourn at 8:21 p.m.

Seconded: Mr. Chirip

Discussion: None

All were in favor.

***ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES**



Mark Zschack, RMC
Clerk/Administrator

Date Approved: June 19, 2017

RESOLUTION 2017-86
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPOINT FIRE FIGHTER

BE IT RESOLVED by the Township Committee of the Township of Green to appoint Nicholas Giordano as a member of the Green Township Volunteer Fire Department effective this date.

DATED: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 15, 2017.



Mark Zschack, Clerk/Administrator

cc: Chief Tom Charles

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mrs. Phillips			√			

RESOLUTION 2017-92
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPOINT FIRE FIGHTER

BE IT RESOLVED by the Township Committee of the Township of Green to appoint Jonas P. May as a member of the Green Township Volunteer Fire Department effective this date.

DATED: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 15, 2017.



Mark Zschack, Clerk/Administrator

cc: Chief Tom Charles

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mrs. Phillips			√			

**RESOLUTION 2017-93
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

APPOINT FIRE FIGHTER

BE IT RESOLVED by the Township Committee of the Township of Green to appoint Ryan L. Durling as a member of the Green Township Volunteer Fire Department effective this date.

DATED: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 15, 2017.



Mark Zschack, Clerk/Administrator

cc: Chief Tom Charles

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mrs. Phillips			√			

RESOLUTION 2017-87
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 04/27/2017 to 05/09/2017 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on May 15, 2017.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling						√
Mr. Qarmout			√			
Mrs. Raffay	√		√			
Mrs. Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 05/15/2017 For bills from 04/27/2017 to 05/09/2017

Check#	Vendor	Description	Payment	Check Total
7130	83 - American Wear, Inc.	PO 12642 Uniform Cleaning	154.00	154.00
7131	33 - AT&T	PO 12630 Long Distance Bill for the month of	68.81	68.81
7132	236 - Cahill's Farm	PO 12344 Park Gate 2017	575.00	575.00
7133	1228 - Chelbus Cleaning Co., Inc.	PO 12290 2017 cleaning services	215.00	215.00
7134	1007 - Finch Fuel Oil Co., Inc	PO 12351 Diesel	169.57	169.57
7135	1357 - Frelinghuysen Township	PO 12600 2016 Swift 911 Service	2,250.00	2,250.00
7136	1846 - Gebhardt and Kiefer, P.C.	PO 12446 Green Twp (Holenstein) ads Wolosky,	1,319.22	1,319.22
7137	188 - Home Depot Credit Services	PO 12633 Water heater for DPW Building	590.83	590.83
7138	190 - JCP&L	PO 12646 April Electric Bill	1,055.84	1,055.84
7139	109 - Montague Tool & Supply Co, Inc.	PO 12496 Janitorial supplies & small tools	4.94	4.94
7140	90 - New Jersey Herald, Inc.	PO 12550 Renewal Of Herald News	153.40	
		PO 12629 Legal Ads	37.50	190.90
7141	1403 - DCRP	PO 12405 Employer Group Life/Long Term Disab	4.74	4.74
7142	98 - NJ-Dept of Health and Senior Svs	PO 12386 Dog License fees	44.40	44.40
7143	177 - Ronetco Supermarkets Inc.	PO 12594 Clean Communities Day 2017 Food It	283.43	283.43
7144	94 - Suburban Consulting Engineers, Inc.	PO 12407 Survey & mapping for Rt 517 and Sce	232.95	
		PO 12651 Soil Erosion Services 3/04/17-4/07/	514.00	
		PO 12652 Stormwater 3/04/17-4/07/17	822.00	
		PO 12653 Engineering 3/04/17-4/07/17	219.00	1,787.95
7145	624 - Suburban Propane	PO 12354 Propane delivery MB	2,330.69	
		PO 12355 Propane delivery DPW	257.47	2,588.16
7146	72 - Sussex County Clerk's Association	PO 12613 Municipal Clerks Associatiion Conti	20.00	20.00
7147	114 - Sussex County MUA	PO 12338 Municipal/Household Waste	2,311.68	2,311.68
7148	142 - T & R Alarm Systems, Inc.	PO 12615 Annual test and fire inspection of	295.00	295.00
7149	1780 - Total Lawn Care and Landscape	PO 12476 Mowing of Varoius Municipal Propert	3,750.00	3,750.00
7150	680 - Uline	PO 12516 Acrylic Wall Mount Rack	226.83	226.83
7151	499 - Variable Annuity Life Ins. Co.	PO 12586 2016 LOSAP	15,000.00	15,000.00
7152	34 - Verizon	PO 12631 April Phone Bill	804.97	804.97
7153	29 - Verizon Wireless	PO 12374 Cell Phone-OEM 2017	93.30	93.30
7154	1158 - W.B. Mason Co. Inc.	PO 12628 Office Supplies	845.46	845.46
7155	1774 - Waste Management of New Jersey	PO 12417 2017 Waste and Recycling Collection	14,116.00	14,116.00
TOTAL				48,766.03

Total to be paid from Fund 01 CURRENT FUND	48,438.20
Total to be paid from Fund 02 FEDERAL & STATE GRANTS	283.43
Total to be paid from Fund 12 ANIMAL FUND	44.40
	<u>48,766.03</u>

Checks Previously Disbursed

9999	Sussex County Treasurer	PO# 12399	911 Dispatch - Shared Service Agre	2,684.25	5/15/2017
9999	Green Township	PO# 12611	Municipal Open Space Tax	31,529.44	5/04/2017
7129	Sussex County Treasurer	PO# 12363	2017 County Open Space Tax	2,655.86	5/04/2017
7128	Sussex County Treasurer	PO# 12362	2017 County Library Tax	37,061.83	5/04/2017
7127	Sussex County Treasurer	PO# 12361	2017 County Health Tax	7,933.50	5/04/2017
7126	Sussex County Treasurer	PO# 12360	2017 County Purpose Tax	591,096.20	5/04/2017
9999	State of NJ Div of Pensions/Benefit	PO# 12299	Retiree - Medical Insurance	11,129.31	5/09/2017
9999	State of NJ-Division of Pensions	PO# 12300	Active Employee Health Insurance	14,539.96	5/09/2017
7125	Patty De Clesis	PO# 12617	Pizza for Student Government Day 5	311.30	5/02/2017
7124	Green Twp Board of Education	PO# 12281	School Tax	807,490.83	5/02/2017

1,506,432.48

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 05/15/2017 For bills from 04/27/2017 to 05/09/2017

Check#	Vendor	Description	Payment	Check Total
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Total paid from Fund 01 CURRENT FUND

1,506,432.48

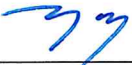
1,506,432.48Total for this Bills List: **1,555,198.51**

RESOLUTION 2017-88
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 04/13/2017 to 05/09/2017 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 15, 2017.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling						√
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mrs. Phillips			√			

List of Bills - (1410101002) CASH - Developers Escrow-Sussex Bank **DEVELOPERS ESCROW TRUST**

Meeting Date: 05/15/2017 For bills from 04/13/2017 to 05/09/2017

eck#	Vendor	Description	Payment	Check Total
7302	1877 - J. Caldwell & Associates	PO 12647 LU1702 Pittenger	112.00	
		PO 12648 LU1701 Ambrosia Real Estate	238.00	350.00
7303	522 - Lyn Paul Aaroe, Esq.	PO 12596 LU1702 Pittenger	262.50	
		PO 12597 SE1615 NJ Conf of 7th-day Adventist	262.50	
		PO 12598 LU1613 Shears/Breem	712.50	
		PO 12599 LU1613 Shears/Breem	25.00	1,262.50
7304	520 - Suburban Consulting Engineers, Inc.	PO 12618 SE1606 Airside Inc.	73.00	
		PO 12619 SE1509 Petillo	339.00	
		PO 12620 SE1616 Sonik Realtly/Cavallone 223	39.55	
		PO 12621 LU1601 & DW1603 Eisenmenger	753.50	
		PO 12622 LU1614 Shamy	396.50	
		PO 12623 LU1702 Pittenger	1,597.38	
		PO 12624 LU1613 Shears & Breem	252.50	
		PO 12625 SE1611 Berbris	222.32	3,673.75
7305	520 - Suburban Consulting Engineers, Inc.	PO 12649 SE1703 Ruch	216.00	
		PO 12650 LU1701 Ambrosia Real Estate	505.00	721.00
TOTAL				6,007.25

Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST

6,007.25

6,007.25

RESOLUTION 2017-89
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S.52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the Governing Body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:


R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director, under provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

RESOLUTION 2017-89
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

DATED: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 15, 2017.



Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling					√	
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION 2017-89
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

ANNUAL AUDIT AFFIDAVIT

STATE OF NEW JERSEY
COUNTY OF SUSSEX

We, members of the governing body of the Township of Green, in the County of Sussex,
being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Governing Body of the Township of Green, in the county of Sussex;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2016;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

Mayor Margaret "Peg" Phillips

Deputy Mayor Daniel Conkling

Township Committee James Chirip

Township Committee Bader Qarmout

Township Committee Virginia "Ginnie" Raffay

Mark Zschack, Township Clerk

Sworn to and subscribed before me this

15th Day of May 2017

Patricia J. DeClesis

Notary Public of New Jersey

PATRICIA J. DeCLESIS
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires 12/27/2021

RESOLUTION 2017-90
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NEW JERSEY

APPROVAL OF CORRECTIVE ACTION PLAN

WHEREAS, the Division of Local Government Services requires preparation of a Corrective Action Plan in accordance with the Single Audit Act, U.S. Office of Management and Budget, and New Jersey Office of Management and Budget; and


WHEREAS, a Corrective Action Plan has been prepared by the Chief Financial Officer as required and copies have been distributed to the governing body and filed with the Township Clerk;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Green that the Corrective Action Plan for the 2016 Annual Audit Report as prepared by the Chief Financial Officer and attached hereto as “Appendix A” is hereby approved.

BE IT FURTHER RESOLVED that a copy of the Plan be submitted to the Division of Local Government Services as required.

DATED: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 15, 2017.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

CORRECTIVE ACTION PLAN

Township of Green, Sussex County

For Audit Report Year: December 31, 2016

Finding #2016-01:

Segregation of Duties: The Township does not maintain an adequate segregation of duties within the Tax Collector Department. Since there is a limited number of employees, there is too much control over a transaction or class of transactions.

Recommendation #1

That adequate segregation of duties within the Tax Collector department be maintained.

Analysis: There has always been one part-time employee in the Tax Collection department.

Corrective Action: Due to budget constraints, the Township is unable to employ more employees at this time. The Township will consider strengthening internal control within reason of costs.

Implementation Date: 6/01/2017


Recommendation #2

That dog tag fees be deposited within 48 hours of receipt.

Analysis: Part-time employees are unable to deposit within 48 hours.

Corrective Action: Arrangements will be made to deposit dog tag fees within 48 hours.

Implementation Date: 2/01/2017


Prepared by Linda Padula, CFO/Treasurer

5/5/2017
Date



**RESOLUTION 2017-85
OF THE TOWNSHIP OF GREEN
COUNTY OF SUSSEX
STATE OF NEW JERSEY
IN RECOGNITION OF**

NEWTON HIGH SCHOOL ROBOTICS TEAM

WHEREAS, Team Aperture 3142 from Newton High School, Newton, New Jersey, won the Underwriters Laboratories Industrial Safety Award at the FIRST Robotics Competition held in St. Louis, Missouri, April 26 – 29, 2017; and


WHEREAS, the Newton High School Robotics team was established in 2009 to insure students have the opportunity to learn about engineering, science, business, public relations, marketing, industrial safety; and

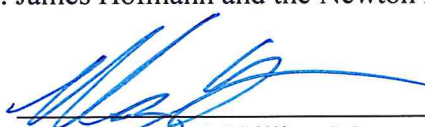
WHEREAS, the Newton High School award winning robotics division has proudly served and contributed to expanding STEM education. (Science, Technology, Engineering, Mathematics); and



WHEREAS, this program ensures that students from grades five through twelve are provided with an exploration to 21st Century Life and Careers with more hands-on opportunities.

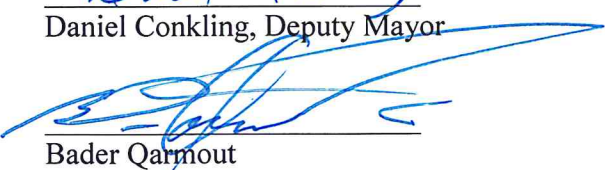
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey, does hereby congratulate and commend the Team Aperture 3142 for bringing great honor to themselves, their school, their parents and the Township of Green community.

BE IT FURTHER RESOLVED that copies of this Resolution be presented to members of Team Aperture 3142, Coach Mr. James Hofmann and the Newton Board of Education.


Daniel Conkling, Deputy Mayor


Margaret "Peg" Phillips, Mayor


James Chirip

Virginia "Ginnie" Raffay


Bader Qarmout

RESOLUTION 2017-85
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DATED: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 15, 2017.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling		√	√			
Mr. Qarmout			√			
Mrs. Raffay			√			
Mrs. Phillips			√			

**RESOLUTION 2017-91
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZING THE TOWNSHIP OF GREEN TO ENTER INTO A SHARED SERVICES
AGREEMENT WITH THE COUNTY OF SUSSEX FOR A JOINT PROJECT TO
IMPROVE SIGHT LINES AT THE INTERSECTION OF CR 517 AND SCENIC DRIVE
IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND
N.J.S.A. 40A:11-10 ET SEQ.**

WHEREAS, Scenic Drive is a municipal street located in the Township of Green that intersects with County Route 517, more or less at MP 23.3; and

WHEREAS, the Township has requested that Sussex County participate in a joint project to enhance the substandard sight distances that currently exist at this intersection; and

WHEREAS, in response to the Township's request the Township and the County have been cooperatively pursuing a means whereby the substandard sight distances at this intersection might be enhanced; and

WHEREAS, it would be mutually beneficial, efficient, and expedient if these enhancements were advanced under one Agreement; and

WHEREAS, it is the purpose of this Agreement to provide for the participation of the Township and the County regarding the cost of design work and construction work required to realize identified enhancement(s), and to provide for future operations and maintenance of the enhanced sight lines; and

WHEREAS, the parties have agreed to participate in the required intersection enhancement work in the manner and to the extent set forth in the within the Agreement, under which allocation of responsibility and cost is also agreeable to both; and

WHEREAS, the County and the Township have agreed to participate in the joint project in the manner and to the extent outlined in the attached Agreement, with the parties having reviewed and being mutually agreeable to the respective allocation of responsibility and cost between them; and

WHEREAS, the County of Sussex, through the County Engineer, is in a position to manage this joint agreement; and

WHEREAS, the parties have the authority to enter into the attached Agreement under the Shared Services Act, N.J.S.A. 40A:65-1 et seq., and the Local Public Contracts Law, N.J.S.A. 40A:11-10 et seq.

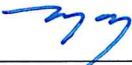
RESOLUTION 2017-91
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green in the County of Sussex and State of New Jersey, that the Mayor and/or Clerk are hereby authorized to execute the Shared Services Agreement which is attached hereto and made a part hereof between the Township of Green and the County of Sussex; and

BE IT FURTHER RESOLVED that copies of this Resolution and Agreement shall be forwarded to the Sussex County Board of Chosen Freeholders, 1 Spring Street, Newton N.J. 07860.

DATED: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 15, 2017.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. Conkling			√			
Mr. Qarmout	√		√			
Mrs. Raffay		√	√			
Mrs. Phillips			√			

RESOLUTION ES 2017-06
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☐ Personnel ☒ Contract ☐ Real Property
☐ Public Safety ☒ Litigation/Potential Litigation ☐ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately

Dated: May 15, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on May 15, 2017.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling	√		√			
Mr. Qarmout			√			
Mrs. Raffay			√			
Mrs. Phillips			√			