

**GREEN TOWNSHIP COMMITTEE
MINUTES OF THE REGULAR MEETING
MAY 6, 2019**

CALL TO ORDER

Mayor Conkling called the May 6, 2019, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mr. James Chirip, Mrs. Margaret "Peg" Phillips, Mr. Bader Qarmout, and Mayor Daniel Conkling

Absent: Mrs. Virginia "Ginnie" Raffay

Mrs. Phillips motioned to excuse the absent member.

Seconded: Mr. Chirip

Discussion: None

All were in favor.

Also present: Mrs. Ursula Leo, Township Attorney; Mr. Mark Zschack, Township Clerk; Mr. Watson Perigo, Municipal Department Head; and Mrs. Patty DeClesis, Deputy Clerk

OPEN PUBLIC SESSION #1 Mayor Conkling opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. There being no public comments presented, Mayor Conkling closed open public session #1.

CONSENT AGENDA:

1. RESOLUTIONS: (Approval of the Following)

- b. Resolution 2019-91 - Authorize the Hiring of Summer Series Recreation Program Coordinator
- c. Resolution 2019-93 - Authorize Change Order Plumbing Fixtures EverGreen Park

2. CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Resolution Adopted by the Township of Sparta on April 10, 2019, in Support of "Path to Progress"
- b. Resolution Adopted by the Board of Chosen Freeholders on April 10, 2019, Appointing Dr. William Truran as the Sussex County Historian
- c. Resolution Adopted by the Board of Chosen Freeholders on April 10, 2019, To Reexamine the Municipal Liaison Pilot Program
- d. Resolution Adopted by the Board of Chosen Freeholders on April 10, 2019, In Support of New Jersey Legislation Which "Concerns Regulation of Solid Waste, Hazardous Waste, and Soil and Fill Recycling Industries"
- e. Invitation Dated April 23, 2019, from New Jersey Senate to Attend Discussion Regarding Multi-Pronged Path to Progress Initiatives on April 30, 2019 at the Sussex County Community College
- f. Invitation Dated April 15, 2019, from People Against Illegal Dumping to attend an informational meeting on May 16, 2019, at Mountain Creek Lodge, Appalachian Hotel
- g. Resolution Adopted by Lafayette Township on April 16, 2019, in Support of New Jersey Legislation Which "Concerns Regulation of Solid Waste, Hazardous Waste, and Soil and Fill Recycling Industries"
- h. Letter from JCP&L Dated April 24, 2019, concerning Routine Trimming and Removal of Vegetation Interference with JCP&L Lines

3. REPORTS: (Acceptance for Filing of the Following)

- a. Animal Control Report - March 2019
- b. Land Use Board Minutes - February 14, 2019
- c. Sussex County Water Quality Management Policy Advisory Committee Minutes - January 10, 2019 and February 7, 2019
- d. Treasurer's Report - March 31, 2019
- e. Sussex County Planning Board Minutes - February 4, 2019
- f. Trinca Airport Safety Self Inspection Report - April 20, and May 1, 2019

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- g. Construction Permit Fee Log Report - April 2019
- h. Sussex County Solid Waste Advisory Council Minutes - March 12, 2019
- i. Open Space Advisory Committee Minutes - April 3, 2019

4. APPLICATIONS: (Approval of the Following)

None

Mr. Qarmout motioned to move the Consent Agenda minus item 1a.

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

a. Resolution 2019-90 - Authorize the Township of Green to Join the Houston-Galveston Cooperative

Motion: Mrs. Phillips

Seconded: Mr. Qarmout

Discussion: Mr. Qarmout asked what type of products can be bought through this co-op. Mr. Zschack explained that most products, vehicles and equipment can be purchased through this co-op. There is no cost to join. It was recommended by the Fire Department as they might be able to purchase the fire truck through this co-op.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

DISCUSSIONS:

- a. Formation of Local Complete Count Committees (CCCs) - Mr. Zschack explained that the Census is looking to set up different committees to oversee New Jersey's efforts on the 2020 Census. Mr. Zschack reviewed the information provided and feels that these committees are geared toward larger municipalities that have many different demographics and housing programs. Mrs. Phillips added that the formations of CCCs are being created to bring awareness to complete the Census. At this time, the Committee would prefer not to form a CCC.

OLD BUSINESS:

- a. Public Hearing Ordinance 2019-04 - Fixing Salary Ranges for Officers and Employees of the Township of Green
Mayor Conkling opened the meeting for public comments.

There being no public comments, Mrs. Phillips motioned to close Public Hearing and adopt the Ordinance

Seconded: Mr. Qarmout

Discussion: Mr. Qarmout asked what changes were made. Mr. Zschack reviewed the four positions that were affected in the salary range changes. In addition, NJ minimum wage was added to the applicable categories previously discussed at the Introduction.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

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NEW BUSINESS:

- a.** Minutes ready for approval - April 15, 2019, regular and executive sessions

Motion: Mr. Chirip
Seconded: Mr. Qarmout
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

- b.** Resolution 2019-86 - List of Bills (04/10/2019 to 05/01/2019)

Motion: Mr. Qarmout
Seconded: Mr. Chirip
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

- c.** Resolution 2019-87A - Developers Escrow Trust (03/28/2019 to 05/01/2019)

Motion: Mrs. Phillips
Seconded: Mr. Qarmout
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

- d.** Resolution 2019-92 - 2019 Salaries and Wages Within the Guidelines Set Forth in Salary Ordinance 2019-04

Motion: Mr. Qarmout
Seconded: Mrs. Phillips
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

- e. Introduction** Ordinance 2019-06 - Capital Ordinance for Improvements to Hibler Road in and by the Township of Green in the County of Sussex, New Jersey, Appropriating the Total of \$305,000.00 of Which \$72,000.00 is From the General Capital Reserves – Road Improvements, \$25,000.00 is From the General Capital Fund Balance and \$208,000.00 is From NJDOT Municipal Aid Program (Public Hearing is scheduled for May 20, 2019)

Mr. Chirip motioned to introduce the Ordinance and move to Public Hearing on May 20, 2019
Seconded: Mr. Qarmout

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Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

MATTERS FROM THE GOVERNING BODY: Mr. Chirip asked if there was any follow-up on the excessive number of vehicles and boats allowed on a property. Mr. Zschack sent an email to the Zoning Official and will follow-up.

Mrs. Phillips thanked Mrs. DeClesis for coordinating the Clean Communities program as well as the DPW for all their efforts on that day. Mrs. Phillips asked to review the Solid Waste and Recycling contract. There has been talk of concerns of “dirty” recycling and the need to reeducate the public on what items are considered recycling. Recycling seems to be challenging. Mrs. Phillips commented on recent discussions of consolidation. The Governor is proposing putting money behind the consolidation of local government, shifting things from the municipal level to the County. One of the areas is 911 Dispatch, which is already in place in Sussex County with many municipalities. Another area of consideration is having the County take care of snow removal. There will be more pressure from Trenton with regards to shared services.

Mayor Conkling asked for an update on the possibility of a free guest WiFi in the Municipal Building. Mr. Zschack stated that he is waiting for more information. Mayor Conkling inquired about the catch basins. Apparently one of the barrels covering a catch basin on Pequest Road was run over. Mr. Perigo stated that several signs and barrels were recently knocked over throughout the Township. The DPW is currently finishing wood chipping and filling in sink holes in Township roads. Once this is completed, they will begin repairing the catch basins.

Mayor Conkling questioned the several dead trees around town. Mr. Perigo explained that 26 of the worst trees have been noted. He met with the tree removal company and will be on the schedule in the near future.

Mrs. Phillips referenced the letter in Correspondence from JCP&L. JCP&L plans to perform line clearance trimming along the Rights of Way out of the Andover Substation. Mr. Zschack has reached out to Jackie Espinoza for information on identifying the trees in Green Township that will be part of their trimming process.

MATTERS FROM THE TOWNSHIP CLERK:

- Mr. Zschack noted the Thank You card received by the 8th Grade Students that participated in Student Government Day.
- Letter from New Jersey Senate asking to support The Path to Progress recommendation. The Committee will consider the resolution to support this recommendation at the next meeting.
- **Towing RFP** - The Township received no bids in response to the Towing Services RFP. The recommendation is to rebid for said services. After a brief discussion, the Township Committee authorized Mr. Zschack to rebid for towing services.
- **Propane** - The choice of four options is now reduced to two possibilities. (State Contract & Competitive Contracting)
- **Morris County Co-op** - The contract is awarded to AmeriGas at an Upcharge/Delivery cost of \$0.545 plus the weekly “Index Price” (last week \$1.15). Green Hills School has experienced problems with AmeriGas in the past and no longer utilizes their services. There are other municipalities that have also experienced some problems with the same company. The recommended method as per some local QPA’s and CFO’s to receive the best delivery price. The Committee agreed to go out to bid. Bid specs will be prepared for the next meeting.
- **Dog Park** - We have contacted the Township’s Risk Manager to determine the differences between an area where dogs are allowed to be walked and a “Dog Park”. The Committee agreed to table the discussion for the next meeting when Mrs. Raffay is in attendance.

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- **Louis Caruso Award** - Please submit names for consideration to receive the Louis Caruso Award before the end of business this Friday, May 10th. There will be a resolution prepared for the May 20th meeting.
- **Street Sweeper** - Now that the budget is adopted, we have a recommendation for the funding scenario for the street sweeper. The total cost is approximately \$300,000.00. The recommendation is from the *Capital Improvement Fund*: use \$15,000.00 for 5% down payment (Current Balance \$264,478) and *Capital Fund Balance*: current balance \$81,778.00. With the cancellation of funds from old capital ordinances, \$35,500.00 is available. Total \$117,278.00, use \$100,000 from the two funds. The Committee can adopt a Bond Ordinance for \$175,000.00.
- **Recreation Sponsored Bus Trip** - Mrs. DeClesis presented and reviewed the cost of the trip to Hunterdon Hills Playhouse that the Recreation Advisory Committee would like to promote. The cost of the bus will come from the Recreation Trust Fund. Mrs. DeClesis answered questions asked by the Committee. After a brief discussion, Mrs. Phillips motioned to approve the bussing for the Hunterdon Hills Playhouse trip sponsored by the Recreation Advisory Committee

Seconded: Mr. Qarmout

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

MATTERS FROM THE TOWNSHIP ATTORNEY: Mrs. Leo noted no matters for discussion.

MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD: Mr. Perigo stated that all matters have been previously covered.

OPEN PUBLIC SESSION #2: Mrs. Josephine Fracasso, 111 Hibler Road - feels that if the cars are not moved out of the road, the road should not be plowed. Mr. Zschack stated that would be a liability concern if Township roads were not plowed. Mr. Perigo added that once the word got out that the Township is looking for a towing service, there was a downgrade in the number of offenders. Mrs. Fracasso remarked that she agrees with the comments made concerning the number of recreational vehicles allowed on a property. There are some vehicles that are unsightly. Mr. Zschack will speak with the Zoning Official.

EXECUTIVE SESSION: Resolution ES2019-07 - Attorney Client Privilege - Land Use
- Potential Litigation - Aptive Environmental, LLC
- Contract Negotiations - Property Lease

Mr. Chirip motioned to enter Executive Session at 8:05 p.m.

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mrs. Phillips	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mr. Conkling	X			

Mayor Conkling announced that the Committee may or may not take official action once back in Open Session.

The Committee returned to Open Session at 9:17 p.m.

Mrs. Phillips motioned to adjourn Executive Session and return to Open Session at 9:17 p.m.

Seconded: Mr. Chirip

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Discussion: None
All were in favor.

ADJOURNMENT:

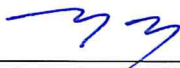
Mr. Chirip motioned to adjourn at 9:18 p.m.

Seconded: Mr. Qarmout

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

5/20/2019
Date Approved

**RESOLUTION 2019-91
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AUTHORIZE THE HIRING OF SUMMER SERIES RECREATION PROGRAM
COORDINATOR**

WHEREAS, the Green Township Recreation Advisory Committee duly advertised for the position of Summer Series Recreation Program Coordinator; and

WHEREAS, the Green Township Recreation Advisory Committee received one application for the position of Summer Series Recreation Program Coordinator; and

WHEREAS, the Township Committee and the Recreation Advisory Committee would like to extend an offer of employment to Jenna Kelly effective June 1, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Green in the County of Sussex and State of New Jersey hereby appoints Jenna Kelly to the position of Summer Series Recreation Program Coordinator, effective June 1, 2019, through August 31, 2019, at a salary not to exceed \$1,000.00.

DATED: May 6, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 6, 2019.



Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips		√	√			
Mr. Qarmout	√		√			
Mrs. Raffay						√
Mr. Conkling			√			

**RESOLUTION 2019-93
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION AUTHORIZING A CHANGE ORDER FOR THE EMERGENCY
CONTRACT FOR THE REBUILD OF PLUMBING FIXTURES**

WHEREAS, N.J.S.A. 40A:11-6 allows contracts to be negotiated or awarded without public advertising for bids when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or services; and

WHEREAS, on, March 29, 2019, it was discovered that all restroom plumbing fixtures in the pavilion located at EverGreen Park, 14 Kennedy Road are no longer in working order and leaking into the walls, which required immediate attention; and


WHEREAS, the Township of Green awarded a contract with R.Poust, Inc, Sparta, New Jersey, on April 1, 2019, for the service to rebuild said fixtures in an amount not to exceed \$3,373.32; and

WHEREAS, it has been determined that additional parts were needed to complete the rebuild at a cost of \$121.68.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that a change order emergency contract is authorized pursuant to N.J.S.A. 40A:11-6 to, R.Poust, Inc, Sparta, New Jersey for the rebuild of plumbing fixtures located at 14 Kennedy Road and authorize payment for a total amount of \$3,495.00.

DATED: May 6, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on May 6, 2019.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips		√	√			
Mr. Qarmout	√		√			
Mrs. Raffay						√
Mr. Conkling			√			

**RESOLUTION 2019-90
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF GREEN
TO JOIN INTERSTATE PURCHASING CO-OP**

WHEREAS, a New Jersey municipality must comply with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. in the procurement of goods and services on behalf of the Township and its agencies; and

WHEREAS, under the Local Public Contracts Law, the Township may join any intrastate cooperative governmental purchasing entity and may then purchase goods and services through the use of any competitive bid for any particular goods or services made by that entity; and

WHEREAS, pursuant to the provisions of N.J.S.A. 52:34-6.2(3), the Township may also join any nationally recognized and accepted governmental cooperative purchasing entity that has been developed utilizing a competitive bidding process within any other state; and

WHEREAS, the Houston-Galveston Area Council ("H-GAC") is a governmental cooperative purchasing program established under Texas law, which authorizes any municipality in any state in the United States to join for purposes of utilizing the competitive bidding process of the H-GAC for the purchase of goods and services; and

WHEREAS, the Township of Green wishes to join the H-GAC by entering into an Interlocal Contract for Cooperative Purchasing Agreement with H-GAC, a copy of which is attached hereto; and

WHEREAS, the form of the Interlocal Contract for Cooperative Purchasing Agreement to be entered into between the Township of Green and the H-GAC has been reviewed and approved by the Township Attorney; and

WHEREAS, the Governing Body is of the opinion that it is the best interest of the Township of Green to enter into the Interlocal Contract for Cooperative Purchasing Agreement with the H-GAC.


NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Green that the Township shall join the H-GAC; and

BE IT FURTHER RESOLVED that the Mayor and Township Clerk be and the same are hereby authorized to execute and provide to the H-GAC the Interlocal Contract for Cooperative Purchasing.

RESOLUTION 2019-90
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DATED: May 6, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 6, 2019.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout		√	√			
Mrs. Raffay						√
Mr. Conkling			√			

ORDINANCE NO. 2019-04
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

**“AN ORDINANCE FIXING SALARY RANGES FOR OFFICERS AND EMPLOYEES
OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX
AND STATE OF NEW JERSEY”**

BE IT ORDAINED by the Township Committee of the Township of Green that effective January 1, 2019, the salary ranges for officers and employees shall be as hereinafter specified:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Green who are employed on an annual salary basis shall be and is hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Member, Township Committee	\$ 0.	2,000.
Mayor, Township Committee	0.	2,500.
Municipal Clerk/Registrar	45,000.	100,000.
Deputy Clerk	15,000.	40,000.
Deputy Registrar	3,000.	7,500.
Deputy Clerk/Deputy Registrar	10,000.	60,000.
Receptionist	7,500.	35,000.
Clerk/Typist	2,000.	50,000.
Chief Financial Officer/Treasurer	25,000.	90,000.
Tax Assessor	25,000.	50,000.
Certified Property Lists (Tax Assessor)	2,000.	5,000.
Tax Collector/Tax Search Officer	25,000.	50,000.
Fire Prevention Official	0.	5,000.
Municipal Department Head (DPW Manager)	25,000	90,000.
Airport Manager	5,000.	7,500.
Secretary Board/Committee	3,500.	55,000.
Court Treasurer	1,000.	5,000.
Zoning Officer	5,000	20,000.
Animal Control Officer	3,000.	12,000.

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

POSITION	MIN. PER HR	MAX. PER HR
Supervisor Roads	\$ 15.00	\$ 50.00
Road Foreman	12.00	40.00
Senior Road Repairer	12.00	35.00
Road Repairer	N.J. Min. Wage	35.00
Laborer	N.J. Min. Wage	25.00
Mechanic/Road Repairer	12.00	40.00
Park Attendant	30.00	75.00
Building Maintenance Worker/Messenger	N.J. Min. Wage	25.00

ORDINANCE NO. 2019-04
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

POSITION	MIN. PER HR	MAX. PER HR
Clerk/Typist	N.J. Min. Wage	25.00
Tax Collector	15.00	40.00
Secretary Board/Committee	N.J. Min. Wage	30.00
Zoning Officer	N.J. Min Wage	35.00
Seasonal/Road Repairer	N.J. Min Wage	30.00
Seasonal/Truck Driver	N.J. Min Wage	30.00
Recreation Director	N.J. Min. Wage	25.00
Seasonal/Recreation Sr. Counselors	N.J. Min. Wage	15.00
Seasonal/Lawn Maintenance	N.J. Min. Wage	20.00
Seasonal/Recreation Property Maintenance	N.J. Min. Wage	25.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employee who are employed on a basis other than annually or hourly shall be and are hereby fixed as follows:

POSITION	MINIMUM	MAXIMUM
Grant Administrator (stipend)	500	3,000.
Certified Recycling Coordinator (stipend)	500	5,000.
Inspector (per smoke cert inspection)	20.00	80.00
Emergency Management Coordinator (stipend)	.00	5,000.
Emergency Management Coordinator (per diem with Township Committee approval)	.00	250.
Deputy Emergency Management Coordinator (stipend)	.00	1000.
Secretarial (per meeting for attendance at Township Committee, Land Use Board, Open Space, Recreation, Environmental and other miscellaneous meetings)	40.00	100.
Seasonal/Recreation Program Coordinator (stipend)	500.	2,000.
Seasonal/Recreation Sports Coordinator (stipend)	500.	1,500.
Seasonal/Recreation Arts & Crafts Coordinator (stipend)	500.	1,500.
Seasonal/Recreation – other special programs	250.	1,500.
Animal License Coordinator (stipend)	1,000.	1,500.
Alternate Deputy Registrar (stipend)	500.	1,000.
Clean Communities Coordinator (stipend)	500.	1,000.
Special Project (per project)	100.	10,000.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Committee.

Section 5. The Township Committee reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

ORDINANCE NO. 2019-04
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

Section 6. The Township Committee further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.


Section 7. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Green, and the salaries or compensations provided by existing ordinances shall remain in full force and effect until such time as the Township Committee may grant and approve such additional increments of salary as may be deemed advisable pursuant to the terms of this Ordinance. A resolution of the Township Committee establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted or may establish the date on which salary shall take effect.

Section 8. Salaries shall be paid in the manner and the same time as heretofore provided by ordinance.

Section 9. This ordinance shall take effect after final passage and publication as prescribed by law.

Section 10. All ordinances or parts of ordinances, which may be inconsistent with the terms of this ordinance, are to the extent of such inconsistency hereby repealed.

ATTEST:



Mark Zschack, Township Clerk

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX



Daniel Conkling, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mr. Conkling			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout		√	√			
Mrs. Raffay						√
Mr. Conkling			√			

INTRODUCED: April 15, 2019

ADVERTISED INTRODUCTION: April 23, 2019

PUBLIC HEARING: May 6, 2019

ADOPTED: May 6, 2019

ADVERTISED ADOPTION: May 8, 2019

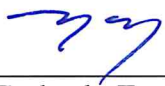
**RESOLUTION 2019-86
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

BILLS LIST (04/10/2019 to 05/01/2019)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 04/10/2019 to 05/01/2019 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: May 6, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on May 6, 2019.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mrs. Phillips			√			
Mr. Qarmout	√		√			
Mrs. Raffay						√
Mr. Conkling			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 05/06/2019 For bills from 04/10/2019 to 05/01/2019

Check#	Vendor	Description	Payment	Check Total
8738	167 - Allamuchy-Green First Aid Squad	PO 14092 2019 Budget	22,500.00	22,500.00
8739	167 - Allamuchy-Green First Aid Squad	PO 14122 Clean Communities Day 2019	235.00	235.00
8740	528 - Allied Oil LLC	PO 13861 Diesel Fuel Delivery	804.71	
		PO 13926 Gas Delivery	513.71	1,318.42
8741	1880 - Associated Litho	PO 13918 Green Grapevine New letter January	650.00	650.00
8742	33 - AT&T	PO 13936 Long Distance	72.01	72.01
8743	1965 - Braen Stone of Sparta	PO 13885 Crushed Stone	272.34	272.34
8744	1171 - Building Safety Conference of NJ	PO 14040 Building Safety Conference-Kim Mant	199.00	199.00
8745	236 - Cahills Farm	PO 13928 Opening & Closing of Park Gates	500.00	500.00
8746	1689 - CEUnion	PO 14035 Seminars - Perigo	95.00	95.00
8747	1228 - Chelbus Cleaning Co., Inc.	PO 13817 Cleaning Service	395.00	395.00
8748	1763 - Colleen McLean	PO 14037 Easter Egg Hunt 2019	186.00	186.00
8749	390 - Coriston, Linda	PO 13932 Reimbursement for Medicare Part B P	406.50	406.50
8750	170 - Cub Scout Pack 184	PO 14118 Clean Communities Day 2019	235.00	235.00
8751	1599 - Dover Brake & Clutch Co., Inc.	PO 13873 Truck Parts	1,030.82	1,030.82
8752	1357 - Frelinghuysen Township	PO 14079 Construction Receipts	19,315.00	19,315.00
8753	1846 - Gebhardt and Kiefer, P.C.	PO 14007 Green Twp (Holenstein) ads Wolosky,	2,002.46	2,002.46
8754	1888 - Girl Scout Troop 7154	PO 14126 Clean Communities Day 2019	235.00	235.00
8755	1838 - Girl Scout Troop 96308	PO 14108 Clean Communities Day 2019	235.00	235.00
8756	1785 - Girl Scout Troop #4542	PO 14123 Clean Communities Day 2019	235.00	235.00
8757	1717 - Girl Scout Troop 4082	PO 14107 Clean Communities Day 2019	235.00	235.00
8758	1890 - Girl Scout Troop 5015	PO 14120 Clean Communities Day 2019	235.00	235.00
8759	1719 - Girl Scout Troop 95004	PO 14127 Clean Communities Day 2019	235.00	235.00
8760	1947 - Girl Scout Troop 97413	PO 14125 Clean Communities Day 2019	235.00	235.00
8761	1720 - Girls Scout Troop 96153	PO 14128 Clean Communities Day 2019	235.00	235.00
8762	1398 - Green Hills School - 5th Grade	PO 14119 Clean Communities Day 2019	235.00	235.00
8763	398 - Green Hills School-8th Grade Class	PO 14114 Clean Communities Day 2019	235.00	235.00
8764	171 - Green Township Seniors	PO 14094 2019 Budget	2,000.00	2,000.00
8765	171 - Green Township Seniors	PO 14106 Clean Communities Day 2019	235.00	235.00
8766	1390 - Green Township Sporting Club	PO 14111 Clean Communities Day 2019	235.00	235.00
8767	176 - Green Twp Historical Society	PO 14121 Clean Communities Day 2019	235.00	235.00
8768	169 - Green Twp. Volunteer Fire Dept.	PO 14093 2019 Budget	65,000.00	65,000.00
8769	120 - Harold E. Pellow & Associates, Inc.	PO 14001 Engineering Services - Imp to Macke	16.50	
		PO 14003 Engineering Services - Municipal	99.70	116.20
8770	1443 - Harter Equipment, Inc	PO 14057 Repair to Loader	958.50	958.50
8771	188 - Home Depot Credit Services	PO 13139 Supplies	343.93	
		PO 13879 Supplies	541.39	885.32
8772	190 - JCP&L	PO 13927 Street Lighting	42.25	
		PO 14085 March Electric Bill 2019	406.58	448.83
8773	1628 - Kelly & Ward, LLC	PO 14025 Legal Services - Bridge	300.00	300.00
8774	973 - Kidz Play, Inc.	PO 14059 Summer BBQ/Miss Green/Green Twp Day	370.00	370.00
8775	1632 - Laddey, Clark & Ryan LLP	PO 14089 Legal Services March 2019	4,433.00	4,433.00
8776	1314 - Lake Tranquility Community Club	PO 14112 Clean Communities Day 2019	235.00	235.00
8777	1948 - Lake Tranquility Thunderbolts Swim	PO 14117 Clean Communities Day 2019	235.00	235.00
8778	324 - Lock & Key World	PO 14058 Lock/Keys	35.00	35.00
8779	1822 - Loeffel's Waste Oil Service	PO 14083 Waste oil disposal	147.00	147.00
8780	1153 - Lowe's	PO 13896 hardware	900.06	
		PO 13896 hardware	383.22	1,283.28
8781	1762 - Morton Salt Inc.	PO 13819 Road Salt	30,240.96	30,240.96
8782	103 - Municipal Software, Inc.	PO 14068 2019 Maintenance Agreement Finance	2,400.00	2,400.00
8783	90 - New Jersey Herald, Inc.	PO 14087 Legal Ads	18.90	
		PO 14101 Legal Ads	45.30	64.20
8784	1784 - Newton Braves Youth Football	PO 14115 Clean Communities Day 2019	235.00	235.00
8785	1889 - Newton Braves Youth Football Cheerl	PO 14116 Clean Communities Day 2019	235.00	235.00
8786	1885 - Newton H.S. Soccer Club Booster Clu	PO 14129 Clean Communities Day 2019	235.00	235.00
8787	1995 - Newton High School Band Program	PO 14124 Clean Communities Day 2019	235.00	235.00
8788	1399 - Newton Robotics	PO 14113 Clean Communities Day 2019	235.00	235.00
8789	1886 - Newton United Soccer Club	PO 14109 Clean Communities Day 2019	235.00	235.00
8790	100 - Treasurer, State of NJ	PO 14078 DCA fees	1,438.00	1,438.00
8791	1892 - PenTeleData	PO 13946 Internet Service for MB	99.95	99.95
8792	149 - Professional Government Educators	PO 13976 Seminar - Ferrone	90.00	90.00
8793	177 - Ronetco Supermarkets Inc.	PO 14080 Drinks & Cookies for Student Govern	29.98	
		PO 14100 Clean Communities	401.67	
		PO 14100 Clean Communities	4.49	436.14

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 05/06/2019 For bills from 04/10/2019 to 05/01/2019

Check#	Vendor	Description	Payment	Check Total
8794	1225 - Rutgers, The State University	PO 14082 Registration for seminar 5/10/19	235.00	235.00
8795	842 - Seely Brothers Flag	PO 14084 Flags	227.40	227.40
8796	1210 - SK Paper Shred Inc.	PO 13852 Paper Shred for Clean Communities 2	1,000.00	1,000.00
8797	326 - Spiegler, Maria C.	PO 13934 Medicare Part B reimbursement	813.00	813.00
8798	1152 - Statewide Insurance Fund	PO 13969 Workers Comp/All Lines Insurance	30,340.50	30,340.50
8799	157 - Sullivan, Patricia	PO 13933 Reimbursement for Medicare Part B P	813.00	813.00
8800	114 - Sussex County MUA	PO 13910 Municipal/Household Waste	8,229.12	8,229.12
8801	179 - Sussex County Rental Center	PO 13899 Equipment Rentals	255.00	255.00
8802	1400 - Tranquility United Methodist Church	PO 14105 Clean Communities Day 2019	235.00	235.00
8803	499 - Variable Annuity Life Ins. Co.	PO 14095 2018 LOSAP Plan #45948	18,000.00	18,000.00
8804	34 - Verizon	PO 14130 April Phone Bill	936.91	936.91
8805	1962 - Viking Terminite & Pest Control Inc	PO 13923 Pest Control Services	138.00	138.00
8806	1158 - W.B. Mason Co. Inc.	PO 14096 April Supplies Order	479.38	479.38
8807	1236 - W.W.Grainger Inc.	PO 14064 Supplies	131.83	131.83
8808	1774 - Waste Management of New Jersey	PO 13972 2019 Waste & Recycling Collection	14,116.00	14,116.00
8809	172 - Western Hills Christian Church	PO 14110 Clean Communities Day 2019	235.00	235.00
TOTAL				241,279.07

Total to be paid from Fund 01 CURRENT FUND	212,702.68
Total to be paid from Fund 02 FEDERAL & STATE GRANTS	7,806.89
Total to be paid from Fund 04 GENERAL CAPITAL	16.50
Total to be paid from Fund 19 TRUST FUND	20,753.00
	241,279.07

Previously Disbursed

8737	Green Twp Board of Education	PO# 13823 School Tax	804,781.66	5/01/2019
8736	Aqua New Jersey	PO# 14071 Fire Hydrant Bill	2,993.91	5/01/2019
9999	Payroll Account	4/30/2019	32,815.75	4/23/2019
8735	Treasurer, State of NJ	PO# 14097 Life Hazard inspections	769.50	4/22/2019
8734	US Postal Service	PO# 13907 Newsletter - Postage	346.18	4/18/2019
8733	Treasurer, State of NJ	PO# 14097 Life Hazard inspections	418.50	4/18/2019
9999	Payroll Account	4/15/2019	31,983.31	4/15/2019
8732	Dominicks Pizza	PO# 14088 Pizza for Student Government Day 2	165.40	4/15/2019

874,274.21

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	874,274.21	212,702.68	1,086,976.89
Fund 02 FEDERAL & STATE GRANTS		7,806.89	7,806.89
Fund 04 GENERAL CAPITAL		16.50	16.50
Fund 19 TRUST FUND		20,753.00	20,753.00
BILLS LIST TOTALS	874,274.21	241,279.07	1,115,553.28


RESOLUTION 2019-87^A
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (03/28/2019 to 05/01/2019)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 03/28/2019 to 05/01/2019 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: May 6, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 6, 2019.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips	√		√			
Mr. Qarmout		√	√			
Mrs. Raffay						√
Mr. Conkling			√			

List of Bills - (1410101002) CASH - Developers Escrow-SB One Bank **DEVELOPERS ESCROW TRUST**

Meeting Date: 05/06/2019 For bills from 03/28/2019 to 05/01/2019

check#	Vendor	Description	Payment	Check Total
7407	1908 - Brady & Correale, LLP	PO 13983 LU1901 Pittenger	300.00	
		PO 14102 LU1902 Forest Flats LLC	1,350.00	
		PO 14103 LU1903 Tommaso	187.50	1,837.50
7408	1937 - Harold E. Pellow & Associates, Inc.	PO 13831 SE1807 Airside, Inc.	165.10	
		PO 13938 SE1810 JCP&L	82.56	
		PO 13939 SE1811 JCP&L	82.56	
		PO 13940 LU1808 Airside Inc.	65.00	
		PO 13941 SE1812 JCP&L	82.56	
		PO 13993 SE1803 Waseleski	185.74	
		PO 14024 SE1805 Shamy	165.10	
		PO 14049 RO1809 Elizabethtown Gas (Doscher)	41.28	869.90
7409	1937 - Harold E. Pellow & Associates, Inc.	PO 14050 LU1901 Pittenger	330.21	330.21
7410	1877 - J. Caldwell & Associates	PO 14023 LU1902 Forest Flats LLC	1,003.00	1,003.00
TOTAL				4,040.61
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST			4,040.61	
			4,040.61	

RESOLUTION 2019-92
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

2019 SALARIES AND WAGES WITHIN THE GUIDELINES SET FORTH IN
SALARY ORDINANCE 2019-04

BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following salaries are hereby set for the year 2019:

<u>ANNUAL SALARIES:</u>		<u>2019</u>
Mayor, Township Committee	Conkling	N/A
Township Committee Member	Chirip, Phillips, Qarmout, Raffay	\$1,500.00
NJ State Health Benefits in-lieu of salary	Conkling	N/A
Municipal Clerk/Registrar	Zschack	\$89,124.00
Deputy Municipal Clerk/Deputy Registrar	DeClesis	\$50,985.00
Chief Financial Officer/Treasurer	Padula	\$84,653.00
Court Treasurer	Padula	\$2,149.00
Tax Assessor	Holenstein	\$47,731.00
Certified Lists	Holenstein	\$4,246.00
Tax Collector/Tax Search Official	Ferrone	\$44,524.00
Animal Control Coordinator	DeCarolus	\$9,281.00
Secretary (Recreation & Land Use)	Mantz	\$47,380.00
Zoning Officer	Diehl	\$15,514.00
Clerk Typist (Finance & Receptionist)	Janoski	\$38,992.00
Municipal Department Head (DPW Manager)	Perigo	\$85,922.00
Airport Manager	Sklannik	\$6,024.00
<u>HOURLY WAGE:</u>		
Road Repairer	Gould	\$26.78
Laborer	Miller, J	\$22.28
Laborer	Proshuto	\$21.42
Laborer	Gianuzzi	\$21.42
Seasonal Truck Driver		\$25.00
Park Attendant		\$45.00
Maintenance of Public Building	Caruso	\$23.57
<u>OTHER:</u>		
Inspector	O'Connor	\$21.00 to \$75.00 per inspection
Secretarial (Open Space, Recreation, Environmental, Township Committee)	DeClesis/Janoski/Mantz	\$50.00 per meeting
Secretarial (Land Use, TRC)	Mantz	\$75.00 per meeting
Certified Recycling Coordinator	Zilberfarb	\$2,000.00 stipend
Clean Communities Coordinator	DeClesis	\$1,000.00 stipend
OEM Coordinator	Rose	\$1,000.00 stipend
Animal License Coordinator	Janoski	\$1,200.00 stipend

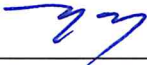
RESOLUTION 2019-92
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT FURTHER RESOLVED that the Township Committee establishes the reimbursement for mileage expense at 2019 IRS Mileage Rate (\$0.58) per mile only after approval by Township Committee.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Green that all salaries shall be retroactive as of January 1, 2019, except if noted above.

Dated: May 6, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on May 6, 2019.



Mark Zschack, Township Clerk

cc: Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mrs. Phillips		√	√			
Mr. Qarmout	√		√			
Mrs. Raffay						√
Mr. Conkling			√			

ORDINANCE NO. 2019-06
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

**CAPITAL ORDINANCE FOR IMPROVEMENTS TO
HIBLER ROAD IN AND BY THE TOWNSHIP OF GREEN
IN THE COUNTY OF SUSSEX, NEW JERSEY,
APPROPRIATING THE TOTAL OF \$305,000.00, OF
WHICH \$72,000.00 IS FROM THE GENERAL CAPITAL
RESERVES – ROAD IMPROVEMENTS, \$25,000.00 IS
FROM THE GENERAL CAPITAL FUND BALANCE AND
\$208,000.00 IS FROM NJDOT MUNICIPAL AID PROGRAM**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF GREEN, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

The improvements to Hibler Road are hereby authorized as general improvements to be made or acquired by the Township of Green, New Jersey. For the said improvements or purposes stated in said Section 2, there is hereby appropriated the total sum of \$305,000.00; with \$72,000.00 from monies available in the General Capital Reserves – Road Improvements of the Township and \$25,000.00 from monies available in the General Capital Fund Balance; and \$208,000.00 in funding being provided by the New Jersey Department of Transportation's (NJDOT), Fiscal Year 2019 Municipal Aid Program.

The improvements hereby authorized and the purpose for which said appropriation is made are for the improvement of Hibler Road in the Township of Green.

The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services are on file with the Township Clerk and are available for public inspection.

ORDINANCE NO. 2019-06
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NEW JERSEY

This ordinance shall take effect after publication after final adoption, as provided by law.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX

Mark Zschack, Township Clerk

Daniel Conkling, Mayor

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mrs. Phillips			√			
Mr. Qarmout		√	√			
Mrs. Raffay						√
Mr. Conkling			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip						
Mrs. Phillips						
Mr. Qarmout						
Mrs. Raffay						
Mr. Conkling						

INTRODUCED: May 6, 2019
ADVERTISED INTRODUCTION: May 8, 2019
PUBLIC HEARING: May 20, 2019

ADOPTED:
ADVERTISED ADOPTION:

RESOLUTION ES 2019-07
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

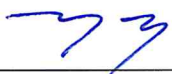
NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☐ Personnel ☒ Contract Negotiation ☐ Real Property
☐ Public Safety ☒ Litigation/Potential Litigation ☒ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately

Dated: May 6, 2019

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on May 6, 2019.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mrs. Phillips		√	√			
Mr. Qarmout			√			
Mrs. Raffay						√
Mr. Conkling			√			