

**MINUTES
GREEN TOWNSHIP COMMITTEE
OCTOBER 2, 2017**

CALL TO ORDER

Mayor Phillips called the October 2, 2017, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mr. James Chirip, Mr. Daniel Conkling, Mr. Bader Qarmout, and Mayor Peg Phillips
Also present: Mr. Mark Zschack, Clerk/Administrator; Mr. Angelo Bolcato in Mrs. Ursula Leo's absence, Township Attorney; Mr. Watson Perigo, Municipal Department Head; and Mrs. Patty DeClesis, Deputy Clerk

Absent: Mrs. Ginnie Raffay

Mr. Qarmout motioned to excuse the absent member.

Seconded: Mr. Chirip

Discussion: None

All were in favor

DISCUSSIONS: None

CONSENT AGENDA:

RESOLUTIONS:

- a. Resolution 2017-143 - Refund Property Tax Overpayment - Lereta, LLC
- b. Resolution 2017-144 - Refund Property Tax Overpayment - CoreLogic Real Estate
- c. Resolution 2017-145 - Bills List (08/16/2017 to 08/29/2017)

CORRESPONDENCE: (Acceptance for Filing of the Following)

- a. Thank You Note dated September 26, 2017, from Brian and Patricia Cartwright
- b. Resolution dated September 13, 2017, from Township of Frelinghuysen In Support of Assembly Bill No. 4532 and Senate bill No. 3049 Amending the Open Public Records Law
- c. Resolution dated August 1, 2017, from Lafayette Township Supporting the Exploration of a Sussex County Consolidated School System
- d. Resolution dated September 5, 2017, from Borough of Sussex Supporting a Sussex County Consolidated School System
- e. Resolution dated September 5, 2017, from Borough of Sussex Supporting Requirement of Disclosure of Information by Regional School Districts to Municipalities of Student Addresses
- h. Resolution dated September 19, 2017, from Lafayette Township Expressing Opposition to Legislative Proposals Regarding the Open Public Meetings Act and Open Public Records Act Senate Bills 1045 and 1046

REPORTS: (Acceptance for Filing of the Following)

- a. Sussex County Planning Board Meeting Minutes - July 10, 2017
- b. Sussex County Solid Waste Advisory Council Minutes - July 11, 2017
- c. Sussex County Department of Health and Human Services Activity Report - August 2017

APPLICATIONS: (Approval of the Following)

None

MINUTES:

Minutes ready for approval - September 18, 2017, regular and executive sessions

Mayor Phillips requested that correspondence items f and g be removed for discussion from the Consent Agenda and discussed separately.

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OCTOBER 2, 2017**

Mr. Qarmout motioned to approve the Consent Agenda minus items f and g.

Seconded: Mr. Chirip

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mrs. Phillips	X			

- f. Letter dated September 28, 2017 from William and Anne Wroblewski to the Township Committee concerning Land Use Board escrow billing
- g. Letter from Tower Alliance LLC, dated September 5, 2017, concerning the communications tower on Township property

Mayor Phillips asked if the letter from William and Anne Wroblewski has been forwarded to the Land Use Board. Mr. Conkling noted that the issue pertains to driveway permit and soil erosion regulations. No application has been made to the Land Use Board. The Committee feels that the request from Suburban Consulting Engineers seems excessive and would prefer to get Mr. Daren Phil, the Township Engineer involved. Mr. Zschack will follow-up with Mr. Phil.

The Committee would like to review the existing lease agreement and review the financial terms to see if it is beneficial to sell the lease. Mr. Zschack will have the lease agreement available for discussion at the next meeting.

Mr. Conkling motioned to approved Consent Agenda items f and g.

Seconded: Mr. Qarmout

Discussion: No further discussion.

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mrs. Phillips	X			

OLD BUSINESS: None

NEW BUSINESS:

- a. Resolution 2017-146 - Establish Curfew

Motion: Mr. Chirip

Seconded: Mr. Conkling

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	X			
Mr. Conkling	X			
Mr. Qarmout	X			
Mrs. Raffay				X
Mrs. Phillips	X			

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MATTERS FROM THE GOVERNING BODY: Mayor Phillips thanked all those involved in helping with Green Township Day! It was a wonderful and successful day!

Mr. Chirip asked for a moment of silence in honor and in memory of the victims from the tragedy in Las Vegas. Mr. Qarmout apologized for not being able to attend Green Township Day with his schedule. Mr. Qarmout was informed by the Mayor of Newton in reference to the demonstration that took place in Green Township indicated that it will be repeated and that he appreciates the opportunity to exercise his constitutional rights.

Mayor Phillips stated that while it is their constitutional right, Green Township is not supporting the demonstration. If there is any disruption creating a public nuisance, appropriate steps will be taken.

Mr. Conkling feels that if the problem is in Newton the protesting should take place in Newton not in Green Township.

Mr. Conkling road department is doing a nice job on crack sealing the township roads.

MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR: Mr. Zschack noted the following:
The free rabies clinic is scheduled for Saturday, November 4th from 9:00 am to 11:00 am at the Road Department garage 173 Kennedy Road.

Request for Proposals (RFPs) are drafted for Professional Planner and Special Legal Counsel. A notice will be placed in the newspaper this week with a submission date set for October 26, 2017.

A township resident from Wintermute Road has submitted laboratory results of a water test performed on their well. These results indicate that there is a higher than normal radon concentration in the well. This information was sent to the Township Engineer for review. The recommendation from the Engineer is to contact property owners within 300 feet of the property and suggest they have their water tested as a precaution. A letter will be sent to the aforementioned property owners.

A grant application for State Municipal Aid has been submitted for improvements to Mackerley Road between Wolf Corner Road and Green Hills School with a total estimated cost of \$288,503.74. If approved, the grant would cover seventy-five (75) percent of the construction cost.

MATTERS FROM THE TOWNSHIP ATTORNEY: No matters for discussion.

MATTERS FROM THE MUNICIPAL DEPARTMENT HEAD: Mr. Perigo noted the following in preparation for budget discussions:

- Over the guard rail mower rough estimate is \$120,000.00
- Two zero steer mowers rough estimate is \$30,000
- Road rehabilitation for Woodfield Road rough estimate is \$150,000.00

PUBLIC COMMENTS AND/OR QUESTIONS:

Ms. Jackie Espinoza, JCP&L made the following comments:

- JCP&L will be removing any emerald ash borar trees that are in the way of the power lines
- October 19th meeting of the Sussex County League of Municipalities at the Mohawk House will have a guest speaker from Homeland Security
- Sussex County Economic Development Partnership is asking for small donations from each municipality. They are no longer funded by the County. Currently funded by the businesses in Sussex County.

EXECUTIVE SESSION: None

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ADJOURNMENT:

Mr. Chirip motioned to adjourn at 7:31 p.m.

Seconded: Mr. Conkling

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Clerk/Administrator

Date Approved: October 16, 2017

**RESOLUTION 2017-143
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

REFUND PROPERTY TAX OVERPAYMENT

WHEREAS, the 3rd quarter 2017 property taxes were paid twice; and

WHEREAS, the tax collector is requesting refund be made to the mortgage company.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, in the County of Sussex, and State of New Jersey, is hereby authorized to refund said property taxes:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME AND ACCOUNT #</u>	<u>AMOUNT</u>
60	22	Lereta, LLC 1123 Park View Drive Covina, CA 91724	\$1,758.56

Shubert - Contract # 47017560

DATED: October 2, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on October 2, 2017.



Mark Zschack, Clerk/Administrator

cc: Karen Ferrone, CTC
Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling			√			
Mr. Qarmout	√		√			
Mrs. Raffay						√
Mrs. Phillips			√			

RESOLUTION 2017-144
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

REFUND PROPERTY TAX OVERPAYMENT

WHEREAS, the 3rd quarter 2017 property taxes were paid twice; and

WHEREAS, the mortgage company has requested refund be made to their office.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, in the County of Sussex, and State of New Jersey, is hereby authorized to refund said property taxes:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME AND ACCOUNT #</u>	<u>AMOUNT</u>
38	4	CoreLogic Real Estate Tax Service Centralized Refunds P.O. Box 9202 Coppell, TX 75019-9978	\$1,943.43

Ananoria – Contract # 34445403

DATED: October 2, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on October 2, 2017.



Mark Zschack, Clerk/Administrator

cc: Karen Ferrone, CTC
Linda Padula, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling			√			
Mr. Qarmout	√		√			
Mrs. Raffay						√
Mrs. Phillips			√			

RESOLUTION 2017-145
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (09/14/2017 to 09/25/2017)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 09/14/2017 to 09/25/2017 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: October 2, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on October 2, 2017.



Mark Zschack, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. Conkling			√			
Mr. Qarmout	√		√			
Mrs. Raffay						√
Mrs. Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 10/02/2017 For bills from 09/14/2017 to 09/25/2017

Check#	Vendor	Description	Payment	Check Total
7415	528 - Allied Oil Company, LLC	PO 12306 gasoline delivery	633.22	633.22
7416	1407 - Any Excuse for a Party, Inc.	PO 12879 Attendant for Green Twp Day	1,400.00	1,400.00
7417	138 - Aurora Electrical Supply	PO 12875 Outside lights for Municipal Bldg	381.21	381.21
7418	908 - Service Tire Truck Centers, Inc.	PO 12871 Tires & rims	1,746.76	1,746.76
7419	1763 - Colleen McLean	PO 12685 Supplies for Miss Green Contest	31.84	31.84
7420	1386 - Corelogic Real Estate Tax Service	PO 12890 Tax Refund	1,943.43	1,943.43
7421	1007 - Finch Fuel Oil Co., Inc	PO 12351 Diesel	527.58	527.58
7422	1380 - Garden State Labs	PO 12874 Water Test MB	240.00	240.00
7423	1913 - Government Forms And Supplies LLC	PO 12861 Supplies For Dog Clinic/Buisness Ca	130.00	
		PO 12861 Supplies For Dog Clinic/Buisness Ca	45.00	175.00
7424	953 - Hoover Truck Centers, Inc	PO 12490 Truck parts	549.93	549.93
7425	190 - JCP&L	PO 12891 August Street Lighting Bill	42.85	42.85
7426	1663 - Lereta, LLC	PO 12892 Tax Refund	1,758.56	1,758.56
7427	20 - MGL Printing Solutions, LLC	PO 12866 Mailing Labels	105.00	105.00
7428	618 - Miller Sr., David H	PO 12896 DJ for Green Twp Day	350.00	350.00
7429	109 - Montague Tool & Supply Co, Inc.	PO 12496 Janitorial supplies & small tools	273.74	273.74
7430	1587 - Mountainwood Spring Water LLC	PO 12863 Water Delivery to MB & DPW	68.25	68.25
7431	1169 - NAPA of Stanhope, LLC	PO 12488 Truck parts	16.33	16.33
7432	104 - Netcong Hardware, INC	PO 12499 Small tools & supplies	38.95	38.95
7433	90 - New Jersey Herald, Inc.	PO 12877 Legal Ads	14.40	
		PO 12882 Legal Ads	38.10	52.50
7434	1403 - DCRP	PO 12405 Employer Group Life/Long Term Disab	4.92	4.92
7435	98 - NJ-Dept of Health and Senior Svs	PO 12386 Dog License fees	17.40	17.40
7436	905 - Service Electric Cable of NJ, Inc.	PO 12303 Cable boxes-Municipal Building	17.70	
		PO 12302 Cable boxes- DPW building	14.85	32.55
7437	977 - Smith Motor Company, Inc.	PO 12510 Parts for DPW 3/17/17	1,187.78	1,187.78
7438	94 - Suburban Consulting Engineers, Inc.	PO 12883 SE Alles 4/08/17-5/05/17	72.00	
		PO 12883 SE Alles 4/08/17-5/05/17	208.58	280.58
7439	114 - Sussex County MUA	PO 12338 Municipal/Household Waste	5,362.56	5,362.56
7440	809 - Sussex County Plumbing & Heating, I	PO 12555 Plumbing Supplies	230.21	230.21
7441	179 - Sussex County Rental Center	PO 12543 Green Township Day	947.00	
		PO 12603 Equipment Rentals	85.97	1,032.97
7442	1041 - Tony Sanchez Ltd.	PO 12489 Truck Parts	388.74	388.74
7443	1909 - Valtek Inc.	PO 12817 Repair to Fire Truck - Insurance cl	15,541.38	15,541.38
7444	1158 - W.B. Mason Co. Inc.	PO 12825 Monthly Office Supplies- August	558.87	558.87
7445	1158 - W.B. Mason Co. Inc.	PO 12865 Monthly Supply Order- September	380.10	380.10
7446	1774 - Waste Management of New Jersey	PO 12417 2017 Waste and Recycling Collection	14,116.00	14,116.00
7447	75 - Weldon Quarry Co., LLC	PO 12485 Asphalt & Cold Patch	4,987.10	4,987.10
TOTAL				54,456.31

Total to be paid from Fund 01 CURRENT FUND	52,908.91
Total to be paid from Fund 12 ANIMAL FUND	147.40
Total to be paid from Fund 19 TRUST FUND	1,400.00
	<u>54,456.31</u>

Checks Previously Disbursed

9999	Payroll Account	9/29/2017	37,168.03	9/22/2017
9999	State of NJ-Division of Pensions	PO# 12300 Active Employee Health Insurance	14,539.96	9/18/2017
9999	State of NJ Div of Pensions/Benefit	PO# 12299 Retiree - Medical Insurance	11,129.31	9/18/2017
74	Qunitas, Michael J.	PO# 12878 Tax Refund	1,835.00	9/18/2017
9999	Payroll Account	9/15/2017	30,471.52	9/14/2017

				95,143.82

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 10/02/2017 For bills from 09/14/2017 to 09/25/2017

Check#	Vendor	Description	Payment	Check Total
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Total paid from Fund 01 CURRENT FUND

95,143.82

95,143.82Total for this Bills List: **149,600.13**

RESOLUTION 2017-146
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

ESTABLISH CURFEW

BE IT RESOLVED, by the Township Committee of the Township of Green, County of Sussex, State of New Jersey does hereby declare a curfew time of 9:00 p.m. for all minors for the evenings of October 30 and 31, 2017.

Dated: October 2, 2017

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on October 2, 2017.



Mark Zschack, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. Conkling		√	√			
Mr. Qarmout			√			
Mrs. Raffay						√
Mrs. Phillips			√			