

GREEN TOWNSHIP COMMITTEE
MARCH 24, 2014

CALL TO ORDER

The March 24, 2014, meeting of the Green Township Committee was called to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mrs. Peralta read the statement of adequate notice.

ROLL CALL: Present: Mr. Conkling (arrived 7:15 p.m.), Mrs. Phillips, Mr. Kurzeja, and Mr. Reinbold

Absent: Mr. Chirip

Mr. Kurzeja motioned to excuse Mr. Chirip

Seconded: Mr. Reinbold

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling				X

DISCUSSIONS:

- a. **Roof Damage at Trinca Airport** – Mrs. Peralta stated that an estimate of \$23,000.00 from Wantage Excavating was received for a partial demolition of the office and classroom structure at Trinca Airport. The proposal is over the bid threshold, therefore authorization to start the bid process would be needed. Mr. Kurzeja made a recommendation to demolish all buildings at the airport. He also commented that the Township does not need to spend money on making repairs and/or reconstructing any of the buildings at the airport. Mr. Reinbold and Mrs. Phillips concur. There is severe damage to both buildings, they would like to obtain bids to demolish both buildings. The Township is collecting minimal rent of \$145.00 per month. Mayor Conkling’s concern is that there is someone at the airport to oversee the daily activities. If the buildings are demolished then there would be no one there on a daily basis. Mayor Conkling explained the background of how the Township purchased the airport. Mrs. Peralta reviewed the JCP&L bills for 2013. Mayor Conkling explained the background of Trinca Airport and having someone at the airport to oversee the daily usage. After discussion, the Committee authorized the preparation of bid specs for partial demolition and rebuild if necessary as the proposal from Wantage Excavating, demolition of the entire building, demolition of both buildings, and not rebuild the wall.

Motion: Mrs. Phillips

Seconded: Mr. Kurzeja

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

EXECUTIVE SESSION: Mr. Stein read the resolution to enter executive session to discuss personnel matters.

Mr. Kurzeja made a motion to enter into Executive Session at 7:31 p.m.

Seconded: Mr. Reinbold

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

**GREEN TOWNSHIP COMMITTEE
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The Committee returned from Executive Session at 7:18 p.m.

CONSENT AGENDA:

- a. Resolution 2014-60– Amended Spring Recreational Activities
- b. Resolution 2014-61 – Escrow Refund – The Nature Conservancy
- c. Resolution 2014-62 – Escrow Refund – Forest Knoll, Section II
- d. Resolution 2014-63 – Release of Executive Session Minutes
- e. Minutes ready for approval – March 10 2014, regular minutes

Motion: Mrs. Phillips
 Seconded: Mr. Reinbold
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

OLD BUSINESS:

- a. Ordinance 2014-03 – Fixing Salary Ranges for Officers and Employees (Public Hearing)

Mayor Conkling opened the meeting for public comments. Mrs. Josephine Fracasso asked if there were any changes to the salaries. Mrs. Peralta explained the ordinance establishes the minimum and maximum salary ranges for the positions of officers and employees. The salary resolution identifies the individual's salary.

There being no further comments, Mrs. Phillips motioned to close public hearing and adopt the ordinance.

Seconded: Mr. Kurzeja
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

NEW BUSINESS: Mr. Reinbold asked to pull the Oak Run escrow trust and vote separately due to conflict of interest.

- a. Resolution 2014-64– Developer’s Escrow Trust (02/20/14 to 03/18/14) (excluding Oak Run)

Motion: Mrs. Phillips
 Seconded: Mr. Kurzeja
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

- b. Resolution 2014-64A – Developer’s Escrow Trust (02/20/14 to 03/18/14) - Oak Run

Motion: Mrs. Phillips
 Seconded: Mr. Kurzeja
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			

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Mr. Reinbold			X	
Mr. Conkling	X			

c. Resolution 2014-65 - Annual Salaries

Motion: Mrs. Phillips
 Seconded: Mr. Kurzeja
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

CORRESPONDENCE: Mrs. Peralta noted the following:

- Certificate of Membership for the 2014 New Jersey Conference of Mayors. Mrs. Peralta presented Mayor Conkling with the mayor's gift (sweatshirt and mayor's pin).
- Letter from the County of Warren Office of County Engineering responding to Mrs. Peralta's letter redirecting traffic during the replacement of culvert on County Route 612. The traffic will be detoured on county roads through Green Township instead of Maple Lane.
- Letters from Mr. John Miller of Suburban Consulting Engineers, regarding applications for New Jersey Department of Transportation 2014 Safe Routes to School Program and 2014 Transportation Alternatives Program. Mayor Conkling explained that the Township would pay Mr. Miller to apply for these grants. After a brief discussion, the Committee feels these would be beneficial and would like to look into these programs for next year. Mrs. Peralta will ask Mr. Miller to plan for the end of 2014.

MATTERS FROM THE GOVERNING BODY: Mr. Reinbold received a sample contract from TowerPoint, will review with Mr. Kurzeja and report back to the Committee. Mr. Kurzeja met with Mr. Dan Freed of the County who gave a presentation on document management systems as well as going electronic/paperless. Mr. Freed would act as a project manager for the Township. Mr. Kurzeja asked the Committee if they would want to rely on the county for this project or go out to Request for Qualifications (RFQ). The project would take approximately 6 to 12 months or possibly longer. After discussion, the Committee would like to get more information and hear what other towns have done. The IT subcommittee will report back to the Committee.

Mayor Conkling asked if EverGreen Park is open yet. Mrs. Peralta stated that it remains closed until Mr. Perigo checks the fields and is sure that all snow is gone from the walking path. He will also wait for this week's storm to pass. The fields will remain closed to be able to settle after the winter snow.

MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR: Mrs. Peralta noted the following:

- Mr. Alan DeCarolis, Frelinghuysen Township Committee member, requested a meeting with Frelinghuysen and Green Township to discuss the shared services agreement. Mayor Conkling is in the process of checking out other options.
- Damage was done to the runway at Trinca Airport over the weekend. Mr. Perigo will look into to see how much damage was done.
- Resolution 2014-66 – Authorization for payment to Bay Head Investments, Inc. in the amount of \$163,959.00 upon satisfactory delivery, inspection and operational testing of the ambulance by Green Township as determined by the Captain of the First Aid Squad.

Motion: Mrs. Phillips
 Seconded: Mr. Reinbold
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			

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Mr. Reinbold	X			
Mr. Conkling	X			

- Board of Adjustment Annual Report was received with no recommended revisions
- Mrs. Peralta attended a meeting with the Fire Chief, representative from the Risk Manager, and Insurance Services Office (ISO). ISO is conducting an evaluation to establish a fire insurance classification for the Township. Residential and commercial premium ratings should go down and premiums should go down as a result of the Township purchasing two new fire trucks. Final results will take approximately six months.
- Authorization for the Township Attorney and Township Administrator to go out to bid on the mowing and treatment of township properties. Mr. Stein stated the bid specs will be without bonding. Prevailing wage does not apply. After discussion, the Committee agreed and authorized Mr. Stein and Mrs. Peralta to prepare and advertise bid specs for mowing Trinca Airport (Option 1), Wesley Field, Fireman's Field, Municipal Building, First Aid Squad, Papa Park (Option 2) and EverGreen Park including treatment of the fields (Option 3) and all properties (Option 4).

Motion: Mr. Reinbold
 Seconded: Mr. Kurzeja
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

- 16 applications from Green Township were received for the Louis Bay 2nd Future Municipal Leaders Scholarship Award. One semi-finalist has been chosen and name sent to the State. Mrs. Peralta would like to invite the applicants to the Student Government Day portion of the Township Committee Meeting on May 13, 2014, for recognition of their participation.
- Presentation and meeting with the Risk Manager and the Fire Department is scheduled for 7:00 p.m. on April 7, 2014, at the Fire House. It will be advertised that a quorum of the Township Committee could be present at this presentation.

MATTERS FROM THE TOWNSHIP ATTORNEY: Mr. Stein and Mrs. Peralta will prepare and send a letter notifying the resident of the property near Trinca Airport regarding the trees in the safety zone that will be removed at the Township's expense. The deadline for Mr. Pumphrey to respond to Mr. Stein's letter regarding the abandoned plane is March 25, 2014. Mr. Stein suggested the public auction occur during the April 28, 2014, Committee Meeting. If no one purchases the plane at that time, the Township can purchase for \$1.00 and then destroy the plane. It is a very old plane and not in good condition. Mr. Stein has not heard from Mr. McConnell regarding the intersection of County Route 517 and Scenic Drive. Mr. Stein will also contact Keggerris regarding the removal of the bus shelter.

MATTERS FROM THE DPW SUPERVISOR: Left after Executive Session

PUBLIC COMMENTS AND/OR QUESTIONS: Mrs. Josephine Fracasso, 111 Hibler Road made the following comments:

- Why is the rent so cheap at Trinca Airport? Mayor Conkling explained that Mr. John Tremper oversees the day to day activities at the airport. He releases modems.
- The airport can be sold and made into an indoor sporting arena. The Committee members explained there is not enough support in this area and it does not meet the rural characteristic of Green Township.
- Will using all salt affect the township roads? Mayor Conkling explained that the salt would only be used for this next impending storm, it is not normally used solely; a combination of salt and grit are typically used. The DPW spends a lot of time sweeping the remaining grit which is reused.
- What is the amount of money Mr. Miller will charge to prepare the grant applications? Is there an in-house person that can prepare the applications? Mayor Conkling stated that the Committee will be asking Mr.

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Miller to provide further information. At this time, the Committee is not informed At this time, there is not an in-house employee available to prepare grant applications.

Matters from the Township Attorney:

Resolution 2014-67 – Appointment of Municipal Department Head

Motion: Mrs. Phillips
Seconded: Mr. Kurzeja
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

Resolution 2014-68 – Temporary Measures to be Taken as a Result of Retiring Municipal Court Administrator – Mr. Stein read condition #2 which is the only change to the resolution

Motion: Mr. Reinbold
Seconded: Mr. Kurzeja
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

ADJOURNMENT:

Mr. Phillips motioned to adjourn at 9:12 p.m.

Seconded: Mr. Kurzeja
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				X
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Reinbold	X			
Mr. Conkling	X			

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Linda Peralta, RMC
Clerk/Administrator

4/14/14
Date Approved

**RESOLUTION ES 2014-03
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:
 Personnel Contract Real Property
 Public Safety Litigation/Potential Litigation Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately Time: 5 Motion/2nd: _____

Dated: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on March 24, 2014.


Linda Peralta, Township Clerk

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	↓			✓
Mr. Conkling	✓			
Mr. Kurzeja	15+ ✓			
Mrs. Phillips	✓			
Mr. Reinbold	2nd ✓			

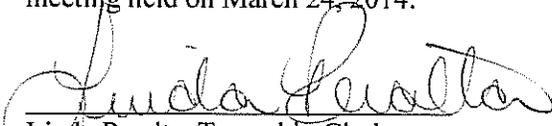
**RESOLUTION 2014-60
AMENDING RESOLUTION 2014-55
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

BE IT RESOLVED that the Township Committee of the Township of Green approves the following activities for the spring 2014 season as well as seasonal expenses and registration fees:

ACTIVITY	REGISTRATION FEE	SEASONAL EXPENSES
*Spring Yoga- Thursday evenings starting 3/27/14 to 5/22/14 Chair Yoga – Sundays 1:00pm to 2:00pm starting 3/23/14 to 5/25/14	*\$82.00 for 9 weeks session \$72.00 for 8 weeks session	Instructor is paid from the money received from registration fees.
Easter Egg Hunt- April 23rd	No Participation Fee	\$350.00
Spring Yard Sale – May 17th	\$5.00	\$50.00
Miss Green Contest – June 27 th	No Participation Fee	\$1,300.00
Ent. In the Park- Summer Kickoff BBQ - June 27 th	Estimate \$8.00 - \$10.00 pp for BBQ	\$1000.00 \$700.00 Action Alliance
GTSC-Girls Softball recognized & authorized by Green Township	Early Registration - \$65.00 Late Registration - \$75.00	Insurance- approx. \$300.00
GTSC-Spring Soccer recognized & authorized by Green Township	Fees prior to 3/15 -\$45 Individual, \$70 Family. Late Registration \$60 Individual, \$85 Family	N/A

DATED: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on March 24, 2014.


Linda Peralta, Township Clerk

Cc: Linda Padula, CMFO
Christine Licata, Recreation Secretary

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	✓			✓
Mr. Kurzeja	✓			
Mrs. Phillips	1st ✓			
Mr. Reinbold	2nd ✓			
Mr. Conkling	✓			

**RESOLUTION 2014-61
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the project mentioned below has been completed to our satisfaction;

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME AND ACCOUNT #</u>	<u>AMOUNT</u>
8	6	The Nature Conservancy Acct. #14-288-56-9416-00	\$81.25

DATED: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on March 24, 2014.


Linda Peralta, Clerk/Administrator

Cc: Desiree L. Dunn, Planning Board / Board of Adjustment Secretary
Linda Padula, CMFO

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				✓
Mr. Kurzeja	✓			
Mrs. Phillips	1st ✓			
Mr. Reinbold	2nd ✓			
Mr. Conkling	✓			

**RESOLUTION 2014-62
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the project mentioned below has been completed to our satisfaction;

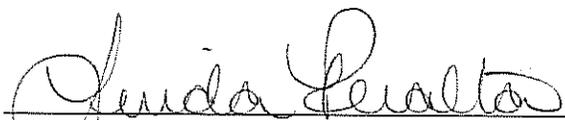
WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

BLOCK	LOT	NAME AND ACCOUNT #	AMOUNT
79.01	14	Forest Knoll, Section II Acct. #14-288-56-7046-00	\$700.00

DATED: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on March 24, 2014.


Linda Peralta, Clerk/Administrator

Cc: Desiree L. Dunn, Planning Board / Board of Adjustment Secretary
Linda Padula, CMFO

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				✓
Mr. Kurzeja	✓			
Mrs. Phillips	1st ✓			
Mr. Reinbold	2nd ✓			
Mr. Conkling	✓			

**RESOLUTION 2014-63
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY**

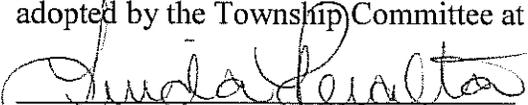
AUTHORIZE RELEASE OF CERTAIN EXECUTIVE SESSION MINUTES

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY THAT the following previously approved Executive Session minutes are hereby released to the public as indicated:

June 11, 2013	Release all
August 12, 2013	Attorney-Client Privilege Redacted per N.J.S.A. 10:4-12b(7)
January 27, 2014	Personnel Matter Redacted per N.J.S.A. 10:4-12b(8)
February 24, 2014	Personnel Matter Redacted per N.J.S.A. 10:4-12b(8)

DATED: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on March 24, 2014.


Linda Peralta, Clerk/Administrator

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				✓
Mr. Kurzeja	✓			
Mrs. Phillips	1st ✓			
Mr. Reinbold	2nd ✓			
Mr. Conkling	✓			

ORDINANCE NO. 2014-03

“AN ORDINANCE FIXING SALARY RANGES FOR OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY”

BE IT ORDAINED by the Township Committee of the Township of Green that effective January 1, 2014, the salary ranges for officers and employees shall be as hereinafter specified:

Section 1. The minimum and maximum salary range for officers or employees of the Township of Green who are employed on an annual salary basis shall be and is hereby fixed as follows:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Township Committee Person	\$ -0-	\$ 1,800.
Mayor, Township Committee	-0-	2,000.
Administrator	5,000.	25,000.
Municipal Clerk/Registrar	45,000.	70,000.
Assessment Search Officer (incl w/Clerk above)	0.	0.
Deputy Clerk	15,000.	40,000.
Deputy Registrar	750.	4,000.
Deputy Clerk/Deputy Registrar	15,000.	40,000.
Receptionist	7,500.	35,000.
Clerk/Typist (ea. or in combination - recreation, admin asst, enviro. com, open space com, court, etc.)	2,000.	35,000.
Chief Financial Officer/Treasurer	25,000.	75,000.
Clerk/Typist Finance (bank reconciliation)	1,000.	5,000.
Tax Assessor	25,000.	45,000.
Certified Property Lists	2,000.	5,000.
Tax Collector/Tax Search Officer	10,000.	40,000.
Special Project (per project)	300	10,000.
Construction Official/Bldg. Insp.	0.	0.
Clerk/Typist Construction Dept./Receptionist	0.	0.
Princ. Clerk/Typist Construction	0.	0.
Technical Assistant Construction Office	0.	0.
Fire Prevention Official	800.	5,000.
Fire Sub-Code Official	0.	0.
Plumbing Sub-Code	0.	0.
Electrical Inspector	0.	0.
Secretary Board/Committee – Planning Board and/or Board of Adjustment	3,500.	35,000.

Municipal Magistrate	12,000.	35,000.
Municipal Court Administrator	25,000.	60,000.
Deputy Municipal Court Administrator	10,000.	40,000.
Court Treasurer	1,000.	5,000.
Zoning Officer	5,000	20,000.
Emergency Management Coordinator	600.	5,000.
Recycling Coordinator	1,000.	3,000.
Special Projects (per project)	300.	5,000.
Animal Control Officer	3,000.	10,000.

Section 2. The minimum and maximum rates of compensation for each employee or class of employees who are employed on an hourly basis shall be and are hereby fixed as follows:

<u>POSITION</u>	<u>MINIMUM HOURLY</u>	<u>MAXIMUM HOURLY</u>
Supervisor Roads	\$ 15.00	\$ 40.00
Road Foreman	12.00	35.00
Senior Road Repairer	12.00	25.00
Road Repairer	7.25	30.00
Laborer	7.25	17.50
Mechanic/Road Repairer	12.00	35.00
Road Dept. – Shift Differential	2.00	5.00
Building Maintenance Worker/Messenger	8.00	25.00
Clerk/Typist	8.00	25.00
Tax Collector	15.00	40.00
Secretary Board/Committee – Planning Board and/or Board of Adjustment	8.00	30.00
Control Coordinator	8.00.	30.00
Zoning Official	10.00	35.00
Violations Clerk	8.00	20.00
Deputy Court Administrator	12.00	25.00
Seasonal/Road Repairer	8.00	25.00
Seasonal/Truck Driver	8.00	25.00
Recreation Director	6.00	25.00
Seasonal/Recreation Sr. Counselors	.00	15.00
Seasonal/Recreation Jr. Counselors	.00	10.00
Seasonal/Lawn Maintenance	7.00	20.00
Seasonal/Recreation Property Maintenance	7.00	20.00

Section 3. The minimum and maximum rates of compensation for each employee or class of employee who are employed on a basis other than annually or hourly shall be and are hereby fixed as follows:

	<u>MINIMUM</u>	<u>MAXIMUM</u>
Grant Administrator (stipend)	500	3,000
Certified Recycling Coordinator (stipend)	500	5,000
Prosecutor (stipend)	1,000.	20,000.
Violations Clerk (per evening session)	35.00	75.00
Deputy Court Administrator (per evening session – as defined in salary Resolution)	35.00	150.00
Court Call-outs (per call-out)	35.00	50.00
Court Attendant (per court session)	50.00	100.00
Constable (per court session)	70.00	125.00
Meeting Attendance (per meeting of the Township Committee, Open Space, Recreation, Environmental and other miscellaneous meetings)	35.00	50.00
Meeting Attendance (per meeting of the Planning Board and Board of Adjustment)	35.00	75.00
Uniform Fire Official (per inspection)	10.00	25.00
Emergency Management Coordinator(per year stipend)	600.	5,000.
Emergency Management Coordinator (per diem during Mayor declared emergency)	.00	250.00
Secretarial (per meeting)	40.00	100.00
Seasonal/Recreation Program Coordinator (stipend)	500.	2,000.
Seasonal/Recreation Sports Coordinator (stipend)	500.	1,500.
Seasonal/Recreation Arts & Crafts Coordinator (stipend)	500.	1,500.
Seasonal/Recreation – other special programs	250.	1,500.

Section 4. No officer or employee shall be entitled to receive an additional increment of salary until the same has been approved by resolution of the Township Committee.

Section 5. The Township Committee reserves the right to pay a salary to any new employee during his or her probationary period of ninety (90) days which may be less than the minimum rate of salary or compensation as herein above provided. However, upon the satisfactory completion of such probationary period said employee shall be paid not less than the minimum salary provided for the particular office or employment.

Section 6. The Township Committee further reserves the right to pay a salary to any new employee at any figure between the minimum and maximum salary provided for such office or position and not necessarily the minimum salary.

Section 7. The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Township of Green, and the salaries or compensations provided by existing ordinances shall remain in full force and effect until such time as the Township Committee may grant and approve such additional increments of salary as may be deemed advisable pursuant to the terms of this Ordinance. A resolution of the Township Committee establishing specific salaries or wages may be made retroactive to January 1st of the year in which the resolution is adopted or may establish the date on which salary shall take effect.

Section 8. Salaries shall be paid in the manner and the same time as heretofore provided by ordinance.

Section 9. This ordinance shall take effect after final passage and publication as prescribed by law.

Section 10. All ordinances or parts of ordinances, which may be inconsistent with the terms of this ordinance, are to the extent of such inconsistency hereby repealed.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX

Linda Peralta,
Township Clerk

Daniel C. Conkling
Mayor, Green Township

Record of Vote – Introduction:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	1st ✓			
Mr. Kurzeja	2nd ✓			
Mrs. Phillips				✓
Mr. Reinbold	✓			
Mr. Conkling	✓			

INTRODUCED: 3/10/2014
PUBLIC HEARING: 3/24/2014
ADVERTISED ADOPTION:

ADVERTISED INTRODUCTION: 03/13/2014
ADOPTED:

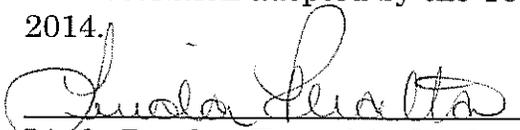
RESOLUTION 2014-64 and 64a
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 02/20/2014 to 03/18/2014 attached to and made a part of this Resolution is hereby accepted and approved for payment.

(Clerk's note: Please see minutes. The bill for Oak Run was voted upon separately as Resolution #2914-64a)

DATED: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on March 24, 2014.


 Linda Peralta, Township Clerk

Vote on Resolution 2014-64 (includes bills for Forest Knoll and Doggie Chalet):

	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Mr. Chirip				✓
Mr. Kurzeja	2nd ✓			
Mrs. Phillips	1st ✓			
Mr. Reinbold	✓			
Mr. Conkling	✓			

Vote on Resolution 2014-64a (includes bill for Oak Run):

	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Mr. Chirip				✓
Mr. Kurzeja	2nd ✓			
Mrs. Phillips	1st ✓			
Mr. Reinbold			✓	
Mr. Conkling	✓			

cc: Linda Padula, CMFO

**List of Bills - (1410101002) CASH - Sussex Bank
DEVELOPERS ESCROW TRUST**
Meeting Date: 03/24/2014 For bills from 02/20/2014 to 03/18/2014

ck#	Vendor	Description	Payment	Check Total
7136	520 - Suburban Consulting Engineers, Inc.	PO 10069 PB1207 Oak Run 31/1.08	373.96	
		PO 10193 PB298 Forest Knoll	643.57	
		PO 10218 BA1313 Doggie Chalet 34/11.02	308.25	1,325.78
	TOTAL			<u>1,325.78</u>
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST			1,325.78	
			<u>1,325.78</u>	

RESOLUTION 2014-65
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following salaries are hereby set for the year 2014:

<u>ANNUAL SALARIES:</u>		<u>2014</u>
Mayor	Conkling	.00
Township Committee Member	Phillips, Kurzeja, Chirip, Reinbold	1,500.00
Administrator	Peralta	19,585.00
Township Clerk	Peralta	60,415.00
Assessment Search Official	Peralta	0.00
Deputy Municipal Clerk/Deputy Registrar	DeClesis	34,671.00
Chief Financial Officer/Treasurer	Padula	70,936.00
Clerk Finance	Spiegler	1,623.00
Tax Assessor	Holenstein	39,997.00
Certified Lists	Holenstein	3,557.00
Tax Collector/Tax Search Official	Ferrone	37,309.00
Animal Control Coordinator	DeCarolis	7,778.00
Fire Prevention Official	Flammer	2,057.00
Zoning Official – Effective 2/01/14	Diehl	13,000.00
Clerk Typist (Recreation/Finance/Receptionist/Environmental) - Effective 2/01/2014	Licata	33,338.00
*Magistrate	Dana	27,824.00
*Court Administrator	Spiegler	55,313.00
*Court Treasurer	Padula	1,801.00

<u>HOURLY WAGE:</u>		
Supervisor of Roads (effective 1/1/14 to 3/31/14)	Perigo	31.20
Road Foreman	Miller	28.84
Road Repairer	Colonna	22.47
Road Repairer	Gould	21.30
Road Repairer/Mechanic	Thaller	28.71
Seasonal Truck Driver		20.00
*Acting Deputy Court Administrator	Kurweil	20.50
Maintenance of Public Building	Caruso	19.75
Clerk Typist (Dog License)	Conkling	18.53
Planning Board/Board of Adjustment	Dunn	19.38
Clerk Typist (effective 1/1/14 to 1/31/14) (Recreation/Finance/Receptionist/Environmental)	Licata	18.32

<u>OTHER:</u>		
Uniform Fire Official Inspection	Flammer	20.00 per inspection
Secretarial (Open Space, Recreation, Environmental)	De Clesis/Licata	50.00 per

and other Misc meetings)		meeting
Secretarial (Planning Board and Board of Adjustment)	Dunn	75.00 per meeting
Certified Recycling Coordinator	Zilberfarb	2,000.00 stipend
Emergency Management Coordinator	Powderley	1,000.00 stipend
*Deputy Court Administrator	TBD	75.00 per evening session
*Constable	Hawkswell	117.88 per court session
*Court Attendant	Caruso	80.67 per court session
*Call Outs		50.00 per call out

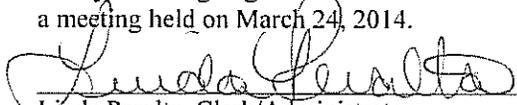
*To be divided by percentage among members of joint court per Resolution #2013-57.

BE IT FURTHER RESOLVED that the Township Committee establishes the reimbursement for mileage expense at \$0.50 1/2 per mile only after approval by Township Committee.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Green that all salaries shall be retroactive as of January 1, 2014 except if noted above.

Dated: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on March 24, 2014.


 Linda Peralta, Clerk/Administrator

cc: Linda Padula, CMFO

Record of Vote:

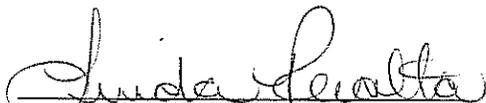
	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				✓
Mr. Kurzeja	2nd ✓			
Mrs. Phillips	1st ✓			
Mr. Reinbold	✓			
Mr. Conkling	✓			

**RESOLUTION 2014-66
TOWNSHIP COMMITTEE- TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the appropriate personnel are authorized to remit payment to Bay Head Investments Inc., d/b/a VCI in the amount of \$163,959.00 upon satisfactory delivery, inspection and operational testing of the ambulance by Green Township as determined by the Captain of the First Aid Squad.

DATED: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at the reorganization meeting held on March 24, 2014.


Linda Peralta, Township Clerk

Vote on Resolution:

	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Mr. Chirip				✓
Mr. Kurzeja	✓			
Mrs. Phillips	1st ✓			
Mr. Reinbold	2nd ✓			
Mr. Conkling	✓			

Cc: Linda Padula, CMFO

**RESOLUTION 2014-67
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

RESOLUTION REGARDING DPW - MUNICIPAL DEPARTMENT HEAD

WHEREAS, the Township of Green employed Watson Perigo as Road Supervisor on a temporary basis; and

WHEREAS, a temporary appointment shall not exceed six (6) months per NJAC 4A:4-1.7; and

WHEREAS, this temporary appointment has exceeded the six (6) month limit; and

WHEREAS, Mr. Perigo meets and exceeds the qualifications of Road Supervisor; and

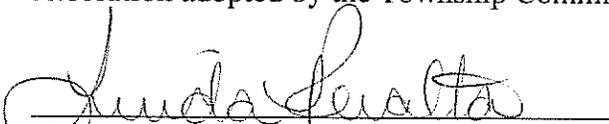
WHEREAS, Mr. Perigo has obtained certification as a DPW Manager and therefore qualifies to hold the title Municipal Department Head (Civil Service) or DPW Manager (local title);

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Green that Mr. Perigo is appointed to the position of Municipal Department Head at a salary of \$72,000.00 per year effective April 1, 2014.

BE IT FURTHER RESOLVED that his employment is subject to the usual terms and conditions as set forth in the Township of Green Personnel Policy Manual.

Dated: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on March 24, 2014.


Linda Peralta, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				✓
Mr. Kurzeja	2nd ✓			
Mrs. Phillips	1st ✓			
Mr. Reinbold	✓			
Mr. Conkling	✓			

**RESOLUTION 2014-68
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**RESOLUTION REGARDING TEMPORARY MEASURES TO BE TAKEN AS A RESULT OF
RETIRING MUNICIPAL COURT ADMINISTRATOR**

WHEREAS, the Court Administrator for the Joint Municipal Court of the Townships of Green, Fredon, Hampton and the Borough of Andover (Joint Court) has advised the Township of her planned retirement scheduled for August 1, 2014; and

WHEREAS, the Court Administrator is scheduled to commence utilizing accumulated sick and vacation time as of May 5, 2014; and

WHEREAS, the two Green Township members of the Joint Court Committee, the Judge, the Court Administrator, the Township Attorney and the Township Administrator held a meeting on March 12, 2014 for the purpose of planning for the transition period from May 5, 2014 to August 1, 2014; and

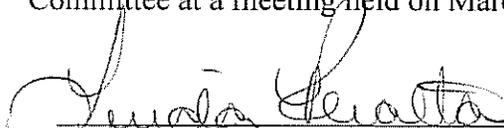
WHEREAS, it was found at the meeting to be in the best interest of Green Township and the Joint Court system that:

1. the current Acting Deputy Court Administrator salary will be increased to \$25.00 per hour in recognition of the extra responsibilities that she will be expected to perform during this transitional period including a working lunch effective May 5, 2014
2. Effective May 5, 2014, a temporary part time Deputy Court Administrator be hired at a rate of \$20.00 per hour for a minimum of 6 to a maximum of 8 days per month at the Township Administrator's discretion which may be increased upon her recommendation to the personnel subcommittee which may approve an increase in the hours of the temporary part time Deputy Court Administrator.
3. the court office hours will be arranged to coincide with general office hours; that is from 8:30 a.m. to 3:30 p.m. Monday through Thursday
4. the current call out telephone line will be disconnected by the Court Administrator effective May 5, 2014 and a new call out telephone line will be installed by the Acting Deputy Court Administrator effective of May 1, 2014
5. the current call out FAX machine will be returned to Green Township and will be connected to the new call out telephone line or repurposed at the Township Administrator's discretion
6. that notice of the above shall be provided to the other Joint Court members

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green that the Township Administrator is hereby directed to cause the appropriate changes to be made in accordance with the findings above.

Dated: March 24, 2014

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on March 24, 2014.



Linda Peralta, Township Clerk

cc: Linda Padula, CFO

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip				✓
Mr. Kurzeja	2nd ✓			
Mrs. Phillips	✓			
Mr. Reinbold	1st ✓			
Mr. Conkling	✓			