

**GREEN TOWNSHIP COMMITTEE
NOVEMBER 18, 2013**

CALL TO ORDER

The November 18, 2013, meeting of the Green Township Committee was called to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mrs. Peralta read the statement of adequate notice.

ROLL CALL: Present: Mr. Bilik, Mr. Chirip, Mr. Conkling, Mr. Kurzeja, and Mrs. Phillips
Also present: Clerk/Administrator, Mrs. Linda Peralta; Township Attorney, Mr. Richard Stein; DPW Superintendent, Mr. Watson Perigo; and Deputy Clerk, Mrs. Patty DeClesis

DISCUSSIONS:

- a. **Subcommittees 2014** – Mrs. Peralta asked the Committee to start thinking about subcommittees for next year. The Committee will need to identify new subcommittees at the Reorganization meeting in January.
- b. **Master List of Board and Committee Members** – Mrs. Peralta asked that the Committee reach out to the Board and Committee whose members terms expire at the end of this year. Mayor Conkling asked Mrs. DeClesis to send letters to those members to see if they are interested to continue on their respective Boards and Committees.
- c. **Verizon Cellular Tower** – Mr. Stein reviewed the lease agreement and amendment with Verizon. The agreement does provide for co-location. Currently, there are spots for three more carriers on the tower. Mr. Stein explained the provision in the contact amendment for the one-time fee of \$5,000.00 for the gate. The Township owns and maintains the gate. Mr. Bilik suggested reaching out to Tower Point Capital to see if they are interested and if they would provide a complimentary site evaluation. The Committee is in agreement.
- d. **COAH – 29 Hillside Terrace** – Mr. Stein stated the balance of \$104,064.62 was potentially subject to seizure by the State. Mr. Stein also explained some of the rehabilitation and administrative expenditures. Mrs. Peralta prepared an analysis between the original plan and selling the unit to Habitat for Humanity for \$40,000.00. The Township would spend \$17,600.00 less than if they were to sell to Habitat for Humanity. The Committee is in agreement to sell the COAH property.

Motion: Mr. Bilik
Seconded: Mr. Kurzeja
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

Mr. Stein will put together a contract for the next Committee. There is a provision in COAH that municipal owned property can be sold to a non-profit organization as long as it is income restricted for a term of 30-35 years.

CONSENT AGENDA:

- a. **Resolution 2013-147 – Release of Bond Escrow - Pawlak**
- b. **Minutes ready for approval – November 4, 2013, regular minutes**
- c. **Department Reports**

Motion: Mr. Chirip
Seconded: Mrs. Phillips
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			

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Mrs. Phillips	X			
Mr. Conkling	X			

OLD BUSINESS: None

NEW BUSINESS:

a. Resolution 2013-145 – Developer’s Escrow Trust (10/19/13 to 11/13/13)

Motion: Mrs. Phillips
 Seconded: Mr. Kurzeja
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

CORRESPONDENCE: Mrs. Peralta noted the letter from Mr. Rich Stein regarding Pittenger Park. At the last Committee meeting, there was discussion whether a sign was to be provided by Mr. Pittenger. Mr. Stein reviewed the original contract and spoke with formal counsel Mr. Hinkes and determined there was no written agreement that a sign be provided by Mr. Pittenger. No further action is needed.

MATTERS FROM THE GOVERNING BODY: Mr. Chirip mentioned that he has been hearing from several residents regarding the dog kennel issue before the Board of Adjustment.

MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR:

- a. **Reorg Meeting Schedule** – Mrs. Peralta had a request from Mr. Jason Reinbold, new Township Committee member. Mr. Reinbold is unable to attend the reorganization meeting scheduled for January 6, 2014. After a brief discussion, the Committee decided to move the reorganization meeting to Thursday, January 2, 2014 to accommodate Mr. Reinbold. Mr. Stein stated that the January 20, 2014, scheduled meeting is on Martin Luther King Holiday. The Committee decided to move that meeting to Tuesday, January 21. All changes will be advertised accordingly.
- b. **Tranquility and Greendell Post Offices / Trinca Airport – Values (per request)** – As requested, the assessed values of each property were provided to the Committee members. Mr. Bilik asked for the assessed values of all township owned properties. Mrs. Peralta will ask Mrs. Penny Holenstein, Tax Assessor to provide the information upon her return from the League of Municipalities Conference.
- c. Mrs. Peralta also noted a request for change order from Edge Property Maintenance for the new salt shed. Mr. Stein explained the additional cost of \$9,009.50 is due to a change in building snow load from the 30 pounds per square foot requirement in the bid specifications to 35 pounds per square foot. The Construction Official requested the change per building code requirement.

Mrs. Phillips made a motion to accept the change order.
 Seconded: Mr. Chirip
 Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

- d. Mrs. Peralta reminded the Committee that the municipal building carpets will be cleaned on Wednesday, November 27, 2013. The employees will be sent home early. No one should be in the building upstairs over the holiday weekend to allow the carpets to dry properly.

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- e. Mrs. Peralta explained that the Planning Board and Board of Adjustment have decided to RFP for Engineer. Mr. Stein will prepare the revised RFP to be advertised. The proposals will be due by December 11. The Subcommittee will conduct interviews on December 16 prior to the Committee Meeting. The Subcommittee consists of Mr. Scott Holzauer, Mr. Laszlo Raffay, Mr. Eugene Bambara, Mr. Matt Fox, Mayor Daniel Conkling and Deputy Mayor Peg Phillips.
- f. Mr. Perigo ordered new toys for EverGreen Park. One for Papa Park will be ordered next year.

MATTERS FROM THE TOWNSHIP ATTORNEY: None

MATTERS FROM THE DPW SUPERVISOR: Mr. Perigo will order signs identifying EverGreen Park, EverGreen Trail, Dominick Papa Park, and Trinca Airport. Mr. Perigo also stated that the Whitehall Road project is complete.

PUBLIC COMMENTS AND/OR QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURN:

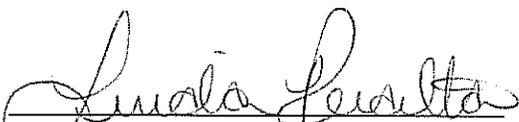
Mr. Chirip made a motion to adjourn at 7:44 p.m.

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Linda Peralta, RMC
Clerk/Administrator

12/2/2013
Date Approved

RESOLUTION 2013-14/17
 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
 COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the project mentioned below has been completed to our satisfaction;

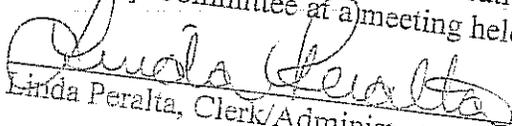
WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

BLOCK	LOT	NAME AND ACCOUNT #	AMOUNT
47	14	FRANK PAWLAK Acct. #14-288-56-3043-00 Acct. #14-288-56-8345-00	\$ 97.97 \$974.17

DATED: November 18, 2013

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 18, 2013.


 Linda Peralta, Clerk/Administrator

cc: Desiree L. Dunn, Planning Board / Board of Adjustment Secretary
 Linda Padula, CMFO

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik				
Mr. Chirip	1st ✓			
Mr. Kurzeja	✓			
Mrs. Phillips	2nd ✓			
Mr. Conkling	✓			

RESOLUTION 2013-145
 TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
 COUNTY OF SUSSEX, STATE OF NJ

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 10/19/2013 to 11/13/2013 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: November 18, 2013

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 18, 2013.


 Linda Peralta, Township Clerk

Vote on Resolution:

	FOR APPROVAL	AGAINST APPROVAL	ABSTAIN	ABSENT
Mr. Bilik	✓			
Mr. Chirip	✓			
Mr. Kurzeja	2nd ✓			
Mrs. Phillips	1st ✓			
Mr. Conkling	✓			

cc: Linda Padula, CMFO