

**GREEN TOWNSHIP COMMITTEE  
NOVEMBER 4, 2013**

**CALL TO ORDER**

The November 4, 2013, meeting of the Green Township Committee was called to order at 6:38 p.m.

**PLEDGE OF ALLEGIANCE**

**ADEQUATE NOTICE:** Mrs. Peralta read the statement of adequate notice.

**ROLL CALL:** Present: Mr. Bilik, Mr. Chirip, Mr. Conkling (arrived late), Mr. Kurzeja, and Mrs. Phillips  
Also present: Clerk/Administrator, Mrs. Linda Peralta; Township Attorney, Mr. Richard Stein; and DPW Superintendent, Mr. Watson Perigo; CFO, Mrs. Linda Padula

Deputy Mayor Phillips stated the Committee will adjourn to the conference room to discuss the budget. Mr. Rich Stein stated the door is open and the public is invited.

Motion: Mr. Chirip

Seconded: Mr. Bilik

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**DISCUSSIONS:**

- a. **BUDGET WORKSHOP (Continuation):** The Committee reviewed the five year general budget plan and the five year capital improvement plan.

The Committee returned to regular session at 7:24 p.m.

**CONSENT AGENDA:**

Mayor Conkling asked that Resolution 2013-143 be pulled from the Consent Agenda.

Motion: Mr. Chirip

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

- a. **Resolution 2013-142 – Release of Bond Escrow - Viersma**
- c. **Resolution 2013-144 – Cancel Capital Balance**
- d. **Minutes ready for approval – October 15, 2013, regular minutes**

Motion: Mr. Chirip

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**GREEN TOWNSHIP COMMITTEE  
NOVEMBER 4, 2013**

**b. Resolution 2013-143 – Release of Bond Escrow – Forest Knolls**

Motion: Mr. Chirip  
Seconded: Mrs. Phillips  
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling			X	

**OLD BUSINESS:** None

**NEW BUSINESS:**

**a. Resolution 2013-146 – Bills List (10/10/13 to 10/31/13)**

Motion: Mrs. Phillips  
Seconded: Mr. Bilik  
Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

**CORRESPONDENCE:** Mrs. Peralta noted the memo from Mr. Richard O'Connor, Construction Official requesting the Committee's thoughts on issuing zoning permits for stand by generators. After a brief discussion, the Committee is not in favor of this. Mrs. Peralta also noted the following:

- Letter from Mr. Rich Stein regarding County Route 517 Right of Way
- Letter from Mr. Rich Stein regarding Mr. Pittenger's property donation
- Letter from company regarding purchasing post offices
- Letter from investor regarding purchasing the lease for the cellular site. The Committee discussed the benefits of selling the lease or leasing the space on the cell tower. There are currently two openings on the tower. Mr. Rich Stein will review the lease agreement and advise the Committee.

**MATTERS FROM THE GOVERNING BODY:** Mrs. Phillips asked Mr. Stein to verify the process of selling municipal property. The Committee continued discussions on selling the post offices and airport.

**MATTERS FROM THE TOWNSHIP CLERK/ADMINISTRATOR:** Mrs. Peralta noted the following:

- Thank you letter from Andover Borough Fire Department thanking and complimenting the Green Township Fire Department on a job well done on the call of October 17, 2013.
- The original Interlocal Services Agreement for 911 Services contained incorrect numbers. Mrs. Peralta will initial the agreement and return to Andover Township.
- Runway situation at Trinca Airport – At the last Committee meeting a resident had complained about the tall trees on the south end of the runway obstructing pilots' view. Mrs. Peralta contacted Mr. Jerry Lipfinger, NJDOT Aeronautical Operations Specialist. Mr. Lipfinger performed an obstruction survey and determined the FAA has incorrect coordinates for the runway. Mrs. Peralta will write a letter to the FAA asking them to change the coordinates.
- The Risk Manager requested a third estimate for the repair at Trinca Airport. Mrs. Peralta will also obtain an estimate to demolish the building at the airport.
- Morris County Habitat for Humanity offered \$40,000.00 for the COAH house. There was a brief discussion on whether to pursue or not. Mr. Stein and Mrs. Peralta will contact Mr. Vito Gallo to discuss the spending plan.
- The office carpets will be cleaned the afternoon of Wednesday, November 27<sup>th</sup>.

**GREEN TOWNSHIP COMMITTEE  
NOVEMBER 4, 2013**

- Mayor's Holiday will be Thursday, December 26. And the holiday in lieu of Lincoln's Birthday will be Friday, December 27<sup>th</sup>.
- The solid waste savings for 2011-2102 is \$58,000.00; for 2012-2013 it is estimated at an additional \$17,000.00 Mrs. Peralta stated the contract is up in 2015 and suggests when preparing the bid specs to continue with the recycling since there is a significant savings.

**MATTERS FROM THE TOWNSHIP ATTORNEY:** Mr. Stein is waiting to hear about the Pittenger land donation to see what was agreed to at the time of the closing beyond the original contract. Mr. Stein informed the Committee that the State has finally signed off on the Pittenger Farmland Preservation and sent to Finance to get the money to the County. Due to vacation schedules, the closing will likely not take place until early January 2014. Mr. Stein heard from Mr. McConnell, County Council, regarding the 517 Right of Way. Mr. McConnell would like to find out when 517 became a county road.

**MATTERS FROM THE DPW SUPERVISOR:** None

**PUBLIC COMMENTS AND/OR QUESTIONS:** None

**EXECUTIVE SESSION:** None

**ADJOURN:**

Mr. Chirip made a motion to adjourn at 8:05 p.m.

Seconded: Mrs. Phillips

Discussion: None

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	X			
Mr. Chirip	X			
Mr. Kurzeja	X			
Mrs. Phillips	X			
Mr. Conkling	X			

\*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Linda Peralta, RMC  
Clerk/Administrator

11/18/2013  
Date Approved

**RESOLUTION 2013-142  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**WHEREAS**, the attached request has been received for the release of a bond / escrow;

**WHEREAS**, the project mentioned below has been completed to our satisfaction;

**WHEREAS**, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY**, is hereby authorized to refund said escrow / bond fund:

<b>BLOCK</b>	<b>LOT</b>	<b>NAME AND ACCOUNT #</b>	<b>AMOUNT</b>
33	12	Howard & Linda Viersma Acct. #14-288-56-4052-00	\$4,000.00

DATED: November 4, 2013

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 4, 2013.

  
Linda Peralta, Clerk/Administrator

Cc: Desiree L. Dunn, Planning Board / Board of Adjustment Secretary  
Linda Padula, CMFO

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	✓			
Mr. Chirip	✓			
Mr. Kurzeja	✓			
Mrs. Phillips	✓			
Mr. Conkling	✓			

**RESOLUTION 2013-143  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**WHEREAS**, the attached request has been received for the release of a bond / escrow;

**WHEREAS**, the project mentioned below has been completed to our satisfaction;

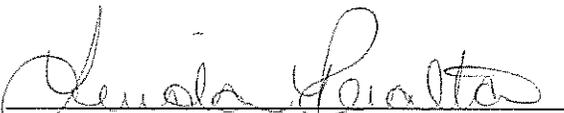
**WHEREAS**, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY**, is hereby authorized to refund said escrow / bond fund:

<b>BLOCK</b>	<b>LOT</b>	<b>NAME AND ACCOUNT #</b>	<b>AMOUNT</b>
79	4	<b>Frida Salvigsen (FOREST KNOLLS)</b>	
		<b>Acct. #14-288-56-7034-00</b>	<b>\$3500.00</b>
		<b>Acct. #14-288-56-7046-00</b>	<b>\$1000.00</b>

DATED: November 4, 2013

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 4, 2013.

  
Linda Peralta, Clerk/Administrator

Cc: Desiree L. Dunn, Planning Board / Board of Adjustment Secretary  
Linda Padula, CMFO

**Record of Vote:**

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bilik	✓			
Mr. Chirip	✓			
Mr. Kurzeja	✓			
Mrs. Phillips	✓			
Mr. Conkling			✓	

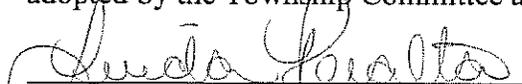
**RESOLUTION 2013-144**  
**TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN**  
**COUNTY OF SUSSEX, STATE OF NJ**

BE IT RESOLVED that the Township Committee of the Township of Green authorizes the CFO to cancel the following balances in the total amount of \$25,587.36 in the General Capital Fund to Deferred Charges for Future Taxation (Unfunded) and the General Capital Fund Balance:

FROM:	Ordinance 2013-01 Multipurpose Bond Municipal SUV 04-215-55-984-026	\$ 9,507.82
	DPW Dump Truck 04-215-55-984-027	\$ 5,085.80
TO:	Deferred Charges for Future Taxation - Unfunded 04-198-06	\$14,593.62
FROM:	General Capital Reserves Res. For Microfiche Equipment 04-226-55-400	\$ 1,000.00
	Reserve for Improvement to Stormwater 04-226-55-750	\$ 9,993.74
TO:	General Capital Fund Balance	\$ 10,993.74

DATED: November 4, 2013

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 4, 2013.

  
 Linda Peralta, Clerk/Administrator

Cc: Linda Padula, CMFO

Record of Vote:

	AYE	NAY	ABSTAIN	ABSENT
Mr. Bilik	✓			
Mr. Chirip	✓			
Mr. Kurzeja	✓			
Mrs. Phillips	✓			
Mr. Conkling	✓			

**RESOLUTION 2013-146  
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN  
COUNTY OF SUSSEX, STATE OF NJ**

**BE IT RESOLVED** BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 10/10/2013 to 10/31/2013 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: November 4, 2013

I, Linda Peralta, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on November 4, 2013.

  
Linda Peralta, Township Clerk

**Vote on Resolution:**

	<b>FOR APPROVAL</b>	<b>AGAINST APPROVAL</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Bilik	✓			
Mr. Chirip	✓			
Mr. Kurzeja	✓			
Mrs. Phillips	✓			
Mr. Conkling	✓			

cc: Linda Padula, CMFO

**List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)**

Meeting Date: 11/04/2013 For bills from 10/10/2013 to 10/31/2013

ack#	Vendor	Description	Payment	Check Total
4351	1237 - AMANJ	PO 9881 Assessor annual mtg	60.00	60.00
4352	33 - AT&T	PO 9929 October Telephone - Long Distance	99.34	99.34
4353	528 - Allied Oil Company, LLC	PO 9328 Gasoline/Diesel	1,191.22	1,191.22
4354	1625 - Aqua New Jersey	PO 9763 Fire Hydrants	2,875.00	2,875.00
4355	1080 - Bally's Park Place Hotel and Casino	PO 9870 P. Hostenstein NJLM conference	417.00	417.00
4356	14 - Blue Diamond Disposal	PO 9248 2013 Solid Waste Collection & Recyc	10,725.00	10,725.00
4357	908 - Service Tire Truck Centers	PO 9918 Truck tires	755.00	755.00
4358	917 - Chef's	PO 9898 Lunch for election 10/16/13	50.00	50.00
4359	1228 - Chelbus Cleaning Co., Inc.	PO 9217 Cleaning Services 2013	125.00	125.00
4360	527 - Decker, Richard	PO 9403 Reimbursement for medicare Part B P	419.60	419.60
4361	1051 - Treasuer, State of New Jersey	PO 9485 Marriage Lic/Civil Union License	350.00	350.00
4362	1232 - EM Signs LLC	PO 9895 Road sign	90.00	90.00
4363	158 - Ferraioli, Wielkotz, Cercullo Cuva	PO 9234 2013 Audit	11,125.00	11,125.00
4364	1007 - Finch Fuel Oil Co., Inc	PO 9264 Diesel Delivery- DPW	778.83	778.83
4365	1357 - Frelinghuysen Township	PO 9566 Construction Receipts	31,025.00	31,025.00
4366	1380 - Garden State Labs	PO 9897 water testing MB	50.00	50.00
4367	1443 - Harter Equipment, Inc	PO 9878 DPW parts	1,456.06	1,456.06
4368	82 - Hinkes, William	PO 9571 Prosecutor Serivces	1,400.00	1,400.00
4369	188 - Home Depot Credit Services	PO 9811 Supplies park/Greendell PO	130.21	
		PO 9831 Maint. Municipal Bldg	21.92	
		PO 9855 Supplies DPW	178.26	
		PO 9894 supplies DPW	47.34	377.73
4370	190 - JCP&L	PO 9276 Street Lighting	46.35	
		PO 9290 Electric-29 Hillside Terr	2.79	
		PO 9299 Airport Electric	184.83	233.97
4371	763 - James P. Sloan, Esq.	PO 9360 Public Defender	1,200.00	1,200.00
4372	1632 - Laddey, Clark & Ryan LLP	PO 9909 Legal Services September	4,240.50	4,240.50
4373	1698 - Michael Graycar	PO 9939 Halloween Decorating Contest	25.00	25.00
4374	1391 - Minisink Press	PO 9882 Fall Green Grapevine	338.00	338.00
4375	109 - Montague Tool & Supply Co, Inc.	PO 9885 Small hardware DPW	280.14	280.14
4376	1587 - Mountainwood Spring Water LLC	PO 9896 Water Delievery Municipal Bldg	26.25	26.25
4377	1169 - NAPA of Stanhope	PO 9886 Vehicle parts DPW	627.36	627.36
4378	100 - Treasurer, State of NJ	PO 9469 DCA fees	1,706.00	1,706.00
4379	1403 - DCRP	PO 9368 Employer Group Life/Disability	17.01	17.01
4380	59 - Net Access Corporation	PO 9219 Internet & Website Hosting	135.99	135.99
4381	104 - Netcong Hardware, INC	PO 9893 Supplies DPW	56.34	56.34
4382	90 - New Jersey Herald	PO 9891 Legal Ads Sept	140.40	
		PO 9925 Legal Ads	54.10	
		PO 9927 Legal Ads-Clerk	45.30	239.80
4383	1404 - Northeast Janitorial Supply, Inc.	PO 9920 Janitorial Supplies DPW	524.38	524.38
4384	165 - Oriental Trading Co.	PO 9879 Supplies Halloween Parade	195.45	195.45
4385	23 - Rowe & Company, Inc.	PO 9928 parts-DPW	1,379.94	1,379.94
4386	504 - Smith, Virginia	PO 9404 Reimbursement for Medicare Part B P	419.60	419.60
4387	1696 - Spectrum Communications	PO 9868 Radio for DPW trucks	985.20	985.20
4388	123 - Staples Business Advantage	PO 9842 September Supply Order	214.19	214.19
4389	94 - Suburban Consulting Engineers, Inc.	PO 9297 Soil Erosion & Sediment Control	264.21	
		PO 9698 Whitehall Rd Engineering	3,550.80	
		PO 9794 Roof for Tranquility & Greendell Pos	866.16	
		PO 9828 Dam inspection 2013	1,134.80	
		PO 9829 Grant application - Pequest Rd	946.50	
		PO 9905 Old Driveway Escrows	382.50	
		PO 9906 Eng. Services fro 7/6/13-8/9/13	337.50	7,482.47
4390	624 - Suburban Propane	PO 9262 Propane Delivery-DPW	98.59	98.59
4391	157 - Sullivan, Patricia	PO 9402 Reimbursement for Medicare Part B P	839.20	839.20
392	114 - Sussex County MUA	PO 9273 Municipal/Household Waste	7,201.92	7,201.92
4393	179 - Sussex County Rental Center	PO 9876 rental equip GTD	768.72	768.72
4394	142 - T & R Alarm Systems, Inc.	PO 9880 MB- Reset alarm	250.00	250.00
4395	1451 - Tire King	PO 9917 Truck Tires	4,236.00	4,236.00
4396	1538 - Ven-mar Sales, Inc.	PO 9888 Hard ware DPW	384.66	
		PO 9911 DPW supplies	225.52	610.18
4397	34 - Verizon	PO 9930 October Telephone	469.22	469.22
4398	49 - Vital Commuunications, Inc.	PO 9867 Assesment Notices	511.50	511.50

**List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)**

Meeting Date: 11/04/2013 For bills from 10/10/2013 to 10/31/2013

Check#	Vendor	Description	Payment	Check Total
4399	75 - Weldon Quarry Co., LLC	PO 9889 Asphalt/cold patch	2,104.36	2,104.36
TOTAL				100,787.06

Total to be paid from Fund 01 CURRENT FUND	62,561.11
Total to be paid from Fund 04 GENERAL CAPITAL	5,492.16
Total to be paid from Fund 16 AFFORDABLE HOUSING TRUST FUND	2.79
Total to be paid from Fund 19 TRUST FUND	32,731.00
	-----
	100,787.06

**Checks Previously Disbursed**

9999	Payroll Account	10/30/2013	35,359.31	10/30/2013
9999	Payroll Account	10/15/2013	31,844.50	10/15/2013
4348	US Postal Service	PO# 9890 Bulk Postage Green Grapevine	331.00	10/16/2013
9999	State of NJ Div of Pensions/Benefit	PO# 9240 Retiree Health Benefits	3,489.36	10/16/2013
9999	State of NJ-Division of Pensions	PO# 9239 Active Employee Health Benefitis	17,695.52	10/16/2013
4347	Green Twp Board of Education	PO# 9215 School Taxes	651,166.50	10/16/2013
			-----	
			739,886.19	

Total paid from Fund 01 CURRENT FUND	739,886.19
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	739,886.19

Total for this Bills List: **840,673.25**